

JOINT CONSULTATIVE AND SAFETY PANEL

MINUTES OF MEETING HELD ON 24 JULY 2008

Present: Councillors J Prince, A Mossop, F Gleaves, F Heathcote and J Park.

Union Representatives: A Southward (Unison), S Sankczuk and M Jewell (GMB).

Officers: H Mitchell, Head of Policy and Performance; C Shackley, Human Resources; B Lennon, Health and Safety Officer and C Willoughby, Member Services Technical Support Officer.

Apologies for absence were received from Councillor W Southward and C Sewell, (Unison).

JCSP 1 **Appointment of Chairman**

In the absence of Councillor Park and C Sewell (Joint Chair), it was moved, duly seconded and **AGREED** that Councillor Prince be appointed Chairman for this meeting.

JCSP 2 **Minutes**

The Minutes of the meeting held on 17 April 2008 were signed by the Chairman as a correct record.

JCSP 3 **Health and Safety Report**

Consideration was given to the Health and Safety Report for 2007/08.

Members noted that the improvement notices had been lifted from the Waste Management Team and that disciplinary action had been taken against offending drivers.

RESOLVED - that the report be noted.

JCSP 4 **Health and Safety Action Plan**

Consideration was given to the Health and Safety Action Plan. During consideration of this item Members were updated on Risk assessments, Lone Working and the updating of First Aid Training.

RESOLVED - that the Action Plan be noted.

JCSP 5 Union Updates

An update on the recent Strike Action was received and noted.

JCSP 6 Sickness and Absence – Update

The Head of Policy and Performance reported that the sickness figure for the first quarter of 2008/2009 showed a reduction from the previous year.

RESOLVED – That the update be noted.

JCSP 7 Date of Future Meetings

It was suggested that to fall in line with the quarterly Health and Safety Report dates, the future dates for the Joint Consultative and Safety Panel meeting be 23 October 2008, 22 January 2009 and 23 April 2009.

RESOLVED – That the future dates for the Joint Consultative and Safety Panel meeting be 23 October 2008, 22 January 2009 and 23 April 2009.

The meeting closed at 2:40pm

Chairman