

HEALTH AND SAFETY REPORT

LEAD OFFICER: LEN GLEED, HUMAN RESOURCES MANAGER
REPORT AUTHOR: MIKE SHARROCK, HEALTH & SAFETY OFFICER

Recommendation:	Members of the Joint Consultative and Safety Panel are asked to note the progress made in implementing improved arrangements for the management of in-house health and safety and are asked to approve the document Appendix 1 attached before presenting to Exec meeting of the 26 th Sept 2006.
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Resource Implications: None arising directly from this report.

LA 21 Implications: None arising directly from this report

Crime & Disorder Act Implications: None arising directly from this report

Key Decision Status

- Financial: N/A
- Ward: N/A

Other Ward Implications: None

1. INTRODUCTION

1.1.1 Following the appointment of Liam Murphy, our new Chief Exec, it is therefore reasonable to review and update the Council's Health and Safety Policies and Procedures. The document Appendix 1 is attached for your consultation, with feedback to be given to the Exec meeting before 26th September.

2. JCSP BOARD UPDATE REPORT

2.1 The document Appendix 2 outlines the Council's health and safety during the last quarter.

3. SAFETY REPRESENTATIVES

3.1.1 Having strengthened the Council's consultation and communications by implementing a safety reps group, made up of union and non union safety reps, efforts are therefore complete in respects of the recruitment of employee Safety Representatives from all areas of the business. Their

role is described in Appendix 1 document attached to this report. The group meet regularly with the Health & Safety Officer to discuss and review performance and issues of mutual concern. Copies of the latest minutes and agenda are attached as Appendix 3 and 4 documents.

4. RECOMMENDATION

- 4.1.1 The Panel is requested to approve the consulted revised Policy and Arrangements document, attached as Appendix 1, so that it can be progressed for formal adoption by the Council. Other supporting documents will be revised in due course and brought to the next meeting of the Panel.

List of Appendices

Appendix 1 – Health & Safety Policy and Operating Procedures (formally known as Policy and Arrangements document).

Appendix 2 – JCSP Board update

Appendix 3 – Safety Reps minutes

Appendix 4 – Safety Reps agenda