

#### 14. Call-In

The following provisions will comprise the Call-In Procedure under Sections 21(2) and (3) of the Local Government Act 2000:

- (a) Decisions of the Executive will be circulated to all Members not more than 3 clear working days after the date of the meeting.
- (b) Decisions of the Executive will not be implemented before the expiry of 7 clear working days after the date of the meeting, pending a decision from Overview and Scrutiny, or any three Members, on call-in. If a decision to call in is taken, the decision of the Executive will not be implemented until the following due process is completed.
- (c) Within 7 clear working days after the meeting, the Chairman and Deputy Chairman of an Overview and Scrutiny Committee, or any 3 Members of the Council, can requisition in writing (the requisition to be signed by all the Members making the requisition) to the Proper Officer for a meeting of the Overview and Scrutiny Committee to be held to scrutinise a specific decision of the Executive.
- (d) The grounds on which the decision is being called in will be specified in the requisition, such as the decision may be outside the Executive's terms of reference or the Council's policy framework, or conflicts with other approved Council policy, or that it may be a high profile issue attracting a good deal of public attention.
- (e) Any meeting of the Committee convened as a result of the call-in shall be held within 5 working days of the requisition.
- (f) The specified Executive decision can be referred back by the Overview and Scrutiny Committee to the Executive for further consideration, together with such recommendation on the decision as the Committee consider appropriate, and can at the discretion of the Executive, be then implemented without further delay.
- (g) For the purposes of scrutinising specific decisions, the Overview and Scrutiny Committee shall have powers to require Members of the Executive and/or Council officers to attend meetings of the Committee and answer questions relating to the specified decision..
- (h) This procedure is not applicable to decisions taken under the Urgent Action provisions in the Executive Procedure Rules.