

Action Taken to address derelict / dilapidated buildings and sites across Copeland

Planned Action	Progress
In consultation with regeneration team and Town Councils draw up list of buildings / sites	Letters sent out 27/5/08 to: Regen Partnerships: Egremont, Cleator Moor & Millom Parish Councils: Arlecdon & Frizington, Moresby, Parton, Lowca & Distington. Town Councils: Egremont, Cleator Moor & Millom
Identify owners – through council tax records if applicable, land registry etc	Work ongoing – majority now identified – although not all have provided postal address.
Visit properties / sites to take photographic evidence and record condition details.	Files started for all properties
Send preliminary letter to known owners asking to update the Council of their intentions for the buildings. Prepare Requisition for Information	All but two of owners written to have responded.
Identify top six priority properties with representatives from relevant departments and in line with priority criteria.	Meeting held on 24.09.08 . Top six sites: Methodist Church, Cleator Moor Anchor Inn, Frizington 8 Market Place (Kinsella's), Whitehaven Taylors Taven, Whitehaven 64 Main Street, Egremont Old Toilet Block, Haverigg
Contact priority owners again advising of concerns, enclosing Requisition For Information.	
Continue dialogue where/ if necessary to encourage action	
Prepare and issue notice under s.79 of the Building Act or s.215 Town & Country Planning Act requiring owner to deal with property. Compliance period to vary dependent on size of property / extent of work(2 – 12 months). Notify Land Charges of notice	
If work undertaken and property renovated / demolished and site cleared no further action required.	
If notice not complied with prepare outline schedule of preferred work	<i>Technical assistance required</i>
Supply outline schedule of work to Quantity Surveyor for tender figures	<i>Technical assistance required</i>
Notify owner that works to be carried out in default and costs recharged including administration	
With approval to proceed, carry out works in default to comply with the notice, take photographs, inform owner and prepare invoice	<i>Finance</i>
Chase payment of invoice if debt not cleared.	<i>Finance</i>

