

MEMBER TRAINING AND DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 2 JUNE 2006

Present: Councillors Mrs M Barnes (Chairman); J Hewitson (Deputy Chairman); K Hitchen; P Watson

An apology for absence was received from Councillors B Dixon; F McPhillips and N Williams

Officers: Tim Capper, Democratic Services Manager; Denise James, Member Services.

Minutes

The minutes of the meeting held on 19 May 2006 were signed by the Chairman as a correct record.

MTP 20 NWEO Accreditation Progress

The Panel considered the six elements contained in the guidance notes to support our application for the North West Charter.

It was noted that the Statement of Commitment would be available shortly for signing by the Leader of the Council and the Chief Executive prior to it being forwarded to North West Employers. Members stressed the importance of making all Members aware that the Council has signed up to the Charter .

RESOLVED – That upon return of the Statement of Commitment from North West Employers it be

- a) displayed in the Members room; and
- b) appended to the Portfolio report - Resources and Local Democracy for Full Council on June 27.

Consideration was given to what evidence could be compiled to show that training and development appeared as an agenda item in the political Groups. It was noted that both the Majority and Minority Groups did discuss this at their respective group meeting. It was therefore

RESOLVED - That c) a copy of an extract from the relevant Labour Group Minutes be submitted; and

- d) a letter be given from the minority group to confirm that this happens.

Members agreed on the need to have a clear and objective process for evaluating all training delivered as part of the agreed programme

RESOLVED – That e) this be a subject of further consideration at the next meeting of the group; and

f) commitment be given to review the training and development strategy by this panel at least annually the first review being at the October meeting.

MTP 21 Leader/Chief Executive Discussions

Consideration was given to the proposed assessment visit on the 7 September 2006. It was noted that the new Chief Executive would be involved in the visit and as such there is a need to fully brief him of progress. It was noted that the portfolio of evidence had been started and was due to be considered at the next meeting of the Panel.

RESOLVED – That a) the portfolio of evidence be considered at the next meeting ; and

b) once the portfolio of evidence is compiled it be given to the Chief Executive as briefing papers.

MTP 22 Criteria for Assessing Training Requests

Consideration was given to a schedule of training needs for Members, this was cross referenced to the relevant Corporate Plan Objective reference. Members asked that, if possible, the Corporate Plan Objective could be included and not just the reference.

Members also considered the proposed content for the Council report for the Portfolio Holder - Resources and Local Democracy, Members reiterated the need to include the Statement of Commitment to the report.

RESOLVED - That a) the Democratic Services Manager look at this and, if possible including a short commentary explaining how each training need is relevant to an objective in the Corporate Plan; and

b) the proposed content of the Portfolio Holder - Resources and Local Democracy on Councillor training be noted; and

c) Statement of Commitment be appended to the report (MTP 20 refers).

The Meeting Closed at 11.45am

Chairman