

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD ON 7 JUNE 2007

Present: Councillors P Connolly (Chairman); K Hitchen; A Bradshaw; Mrs Y R T Clarkson; Mrs E Eastwood; M McVeigh; Mrs W Metherell; R Salkeld; P Whalley.

Officers: T Capper, Democratic Services Manager; N White, Scrutiny Support Officer.

Minute 05/07 only: M Jepson, Head of Legal and Democratic Services; H Mitchell, Head of Policy and Performance; J Salt, Head of Customer Services and M Tichford, Head of Regeneration.

MGT 01/07 Executive Decisions

The Committee considered the decisions from the Executive meeting on 30 May 2007.

The Committee discussed the overspend on enforcement and noted that a report on this matter was due to go to the next Executive meeting on 12 June 2007. The Committee expressed its concern at the delay in reporting on this to the Executive.

The Committee agreed that it would enable them to be more effective if they could receive copies of the Executive agenda at the same time as members of the Executive.

RESOLVED – that (A) the decisions from the Executive meeting on 30 May 2007 be noted, and

(B) Copies of the Executive agenda are sent to members of the Overview and Scrutiny Management Committee at the same time as members of the Executive.

MGT 02/07 Forward Plan

The Committee considered the Forward Plan of Key Decisions from June to September 2007.

The Committee noted the contents of the Forward Plan and that items would be reported to the relevant Overview and Scrutiny Committee, as appropriate.

RESOLVED – that the Forward Plan of Key Decisions from June to September 2007 be noted

MGT 03/07 Work Plan

The Committee considered the Work Plans of all the Council's Overview and Scrutiny Committees.

The Committee noted that work was being done across the Council on Diversity and Equality Training and this should be included in the future report to the Management Committee on Human Resources policies.

The Committee noted that the work plan for the Economic Development and Enterprise Committee did not include Cleator Moor Leconsfield Street industrial estate. The Chair of that Committee agreed to raise this matter at its next meeting.

RESOLVED – that the Work Plans of the Council's Overview and Scrutiny Committees. be noted.

MGT 04/07 Future Meeting

The Committee agreed as there was no scheduled meeting of the Management Committee to consider the decisions of the Executive from its meeting on 12 June 2007, that an additional meeting of the Committee be arranged for Thursday 14 June 2007 at 9.00am.

RESOLVED – that an additional meeting of the Overview and Scrutiny Management Committee be held on Thursday 14 June 2007 at 9.00am.

MGT 05/07 Training

The Committee received training from the North West Employers Organisation on the role and function of the Overview and Scrutiny Management Committee.

The Meeting Closed at 12:30pm

Signed:.....

Date:.....

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD ON 14 JUNE 2007

Present: Councillors P Connolly (Chairman); K Hitchen; Mrs W Metherell; R Salkeld; P Whalley.

Apologies for absence were received from Councillors Anne Bradshaw, Mrs E Eastwood; and M McVeigh.

Officers: T Capper, Democratic Services Manager; N White, Scrutiny Support Officer.

Arrangement of Agenda

It was agreed that an additional item regarding training would be considered at the meeting as urgent item.

MGT 06/07 Executive Decisions

The Committee considered the decisions from the Executive meeting on 12 June 2007.

The Committee noted that in considering the Council's Information Communication and Technology Strategy the Executive had agreed to ask the Overview and Scrutiny Management Committee to formalise the IT Sub Group.

The Committee agreed that the IT Sub Group should be set up with a membership of Councillors K Hitchen; Anne Bradshaw; M McVeigh and P Whalley.

The Committee further agreed that the first meeting of the sub group should be on Wednesday 11 July at 9.30am and that it is expected that the sub group would need to meet monthly with meetings to be held in the mornings.

RESOLVED – that (A) the decisions from the Executive meeting on 12 June 2007 be noted, and

(B) an IT Sub Group be established with a membership of Councillors K Hitchen; Anne Bradshaw; M McVeigh and P Whalley with its first meeting to be held on Wednesday 11 July at 9.30am.

MGT 07/07 Training

The Committee considered what further training the committee needed following the training it had received at its last meeting from the North West Employers Organisation on its proposed role and function.

The Committee felt that it would be beneficial to have a half day joint training session with the Executive as well as regular meetings with the Executive. The purpose of the training and the meetings would be to get a better understanding of each other roles as well as improving the working relationship and efficiency of both bodies. One outcome from the training could be the production of a working protocol between the Executive and the Overview and Scrutiny Management Committee.

The Committee further felt that one of the key areas to come out of the previous training was the need to have a better understanding and relationship with the Council's senior officers. The Committee agreed that it would be beneficial to organise a half day joint training session with the Council's senior officers as well as regular meetings with the officers.

RESOLVED – that in consultation with the Member Training and Development Panel:

(A) a half day joint training session for the Executive and the Overview and Scrutiny Management Committee, and

(B) a half day joint training session for the Overview and Scrutiny Management Committee and the Council's Senior Officers.

The Meeting Closed at 09:45pm

Signed:.....

Date:.....