

## **MEMBER TRAINING AND DEVELOPMENT PANEL**

### **MINUTES OF MEETING HELD ON 13 JULY 2005**

**Present:** Councillors J E Hewitson; N Williams.

Apologies for absence were received from Councillors K H Hitchen and P Watson.

**Officers:** T Capper, Democratic Services Manager.

#### **MTP 01 Appointment of Chairman**

It was moved by Councillor J E Hewitson, duly seconded and

**RESOLVED** – that Councillor N Williams be appointed Chairman of the Panel for the current year.

#### **MTP 02 Minutes**

The minutes of the meeting held on 11 August 2004 were signed by the Chairman as a correct record.

#### **MTD 03 Appointment of Deputy Chairman**

It was moved by Councillor N Williams, duly seconded and

**RESOLVED** – that Councillor J E Hewitson be appointed Deputy Chairman of the Panel for the current year.

#### **MTP 04 Member Training and Development – Personal Development Plans**

The Panel considered a report setting out options discussed with North West Employers' Organisation (NWEO) for provision of assistance with preparation of Personal Development Plans (PDP's) for all Councillors. Options considered comprised the commissioning of NWEO to carry out all the PDP interviews with Members, based on a template to be agreed by the Council in advance and, alternatively, NWEO providing a 1 day training course for a group of CBC Members and officers to enable this group to conduct PDP interviews themselves. The advantages and disadvantages and costs of both options were discussed.

**RESOLVED** – that (a) a combination of both options, whereby NWEO will undertake most or all individual PDP interviews with Members, but will also provide a training module to CBC officers and members to enable them to conduct a limited number of PDP interviews themselves;

(b) a bid be made to Executive for funding of the proposals of up to £10,000; and

(c) the Chairman of the Allerdale Councillor Training Group be invited to future meetings of the Panel.

#### **MTP 05 Local Democracy Week**

The Panel discussed preliminary ideas for Local Democracy Week 2005 which is to be held on 17-21 October 2005, with the theme "Ideas into Action".

It was agreed that the pattern followed for LDW in 2004 should be repeated in broad terms for 2005 and that the question and answer session with the Member of Parliament should be arranged provisionally as soon as possible.

The Meeting closed at 12.05pm

Chairman