

**ANNUAL AUDIT AND INSPECTION LETTER FOLLOW UP**

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**1.0 INTRODUCTION**

- 1.1 The Annual Audit and Inspection Letter, together with an action plan, was considered by Full Council on 1 March 2005.

**2.0 FOLLOW UP OF AGREED ACTION PLAN**

- 2.1 The agreed action plan has now been followed up. The results are summarised below and detailed at Appendix A.

- 2.2 Out of 24 recommendations made:-

14 have been fully implemented  
5 have been partially implemented  
5 have not been implemented

**3.0 CONCLUSION AND RECOMMENDATION**

- 3.1 Whilst there has been some slippage, progress has been made against most of the high priority recommendations. Other recommendations are still within target date.
- 3.2.1 It is recommended that Members of the Audit Sub Group note progress on the Annual Audit and Inspection Letter action plan.

**List of Appendices: Appendix A – Annual Audit & Inspection Letter action plan**

**Background papers:** Annual Audit & Inspection Letter

**Officers Consulted:** Corporate Team