

## **SELECTION PANEL FOR RECRUITMENT TO THE POST OF HEAD OF FINANCE & MANAGEMENT INFORMATION SYSTEMS**

**EXECUTIVE MEMBER:** Cllr Norman Williams, Resources  
**LEAD OFFICER:** Len Gleed, HR Manager  
**REPORT AUTHOR:** Len Gleed, HR Manager

### **Summary and Recommendation:**

The Council is in the process of recruiting and employing a permanent replacement Head of Finance & Management Information Systems. The report seeks the approval of the Panel in relation to the composition of the selection panel.

The Panel is requested to:

- (a) agree the composition of the selection panel; and
- (b) appoint its own representative on the selection panel.

### **1. INTRODUCTION**

- 1.1 The Council's Head of Finance post has been vacant since September 2007, and has been covered by the employment of an Interim Manager. The Council has advertised the permanent post and has embarked on recruitment of a replacement, with support from the recruitment consultants Gatenby Sanderson.

### **2. RECRUITMENT PROCESS**

- 2.1 The selection process for the post is scheduled to take place on 15/16 July 2008

### **3. SELECTION PANEL**

- 3.1 Following informal discussions with the Chair and Deputy Chair of the Panel, it is proposed that the chair of the selection panel be the Deputy Chair of the Personnel Panel, Cllr K Hitchen, supported by the Leader of the Council and Cllr A Holliday, Deputy Leader for Effective Leadership. The Chief Executive and a finance technical assessor will complete the Panel

**4. FINANCIAL AND HUMAN RESOURCES IMPLICATIONS (INCLUDING SOURCES OF FINANCE)**

The costs of the recruitment process will be covered by existing corporate budgets in the normal way.

**5. IMPACT ON CORPORATE PLAN**

The appointment of the Head of Finance & Management Information Systems is a key appointment, and will continue to be very important to the successful achievement of Corporate Plan objectives.

**List of Appendices**

None

**List of Consultees:**

Chief Executive  
Interim Head of Finance & Management Information Systems  
Head of Legal and Democratic Services  
Head of Policy and Performance

**Background Papers:** None