

CCTV

EXECUTIVE MEMBER: Deputy Leader Councillor G Clements
Executive Member Councillor G Blackwell
LEAD OFFICER: Toni Magean, Open Spaces Manager
REPORT AUTHOR: David Toner, Street Infrastructure Officer

Summary and Recommendation: This report presents both an update on the progress to upgrade and enhance the Council's CCTV system and, for consideration, a draft of the proposed Service Level Agreement with Allerdale Borough Council to provide a monitoring service for Copeland's cameras during specified hours (SLA is a Part II item).

The Executive is recommended to agree the proposals of the SLA to allow the agreement to be formalised.

1. INTRODUCTION

- 1.1 Following a report to Executive presenting the findings of a working group set up to review the provision of CCTV, led by Cllr Clements with Members of the O & S Committee for Social Well-being, a tender brief and specification for the upgrading and enhancing of the Council's CCTV system was prepared. The Portfolio Holder, in consultation with the lead officer, was delegated to conclude the tender process within the available resources.
- 1.2 The present CCTV system is only monitored in the police stations on an informal basis as manpower permits. The proposal for the new system is to retain this capability but also include dedicated monitoring at key times via Allerdale's new CCTV Control Centre in Workington. This service is to be the subject of a Service Level Agreement to be established with Allerdale Borough Council. A draft copy of the SLA is attached for consideration as Appendix A. Representatives of both Councils will work together to seek additional funding to cover extended monitoring times.

2. PROCESS

- 2.1 The method of procurement involved two elements, the installation phase funded from the Capital budget and a long-term repair and maintenance lease paid via the annual Revenue budget. The tender required both elements to be priced individually.

- 2.2 In compliance with Contract Standing Orders the contract was advertised in the European Journal, a national trade publication and the local press. From a total of 42 expressions of interest received, 21 companies returned completed pre-tender questionnaires. These were evaluated to produce a select list of 6 which were invited to tender.
- 2.3 In a pre-tender meeting the available budgets were disclosed to all tenderers along with the specification of the basic requirements the system would have to meet. All were invited to submit their own proposals for a system to meet, or exceed, those requirements within the available resources.
- 2.4 From the 6 who were invited, tenders were submitted by 3: Initial Electronic Security Systems, ADT Fire & Security Ltd and Protec Fire Detection plc.

3. SELECTION

- 3.1 The submission from Protec was rejected as it was significantly over-budget for both the installation and the long-term elements. So the final selection process was restricted to ADT and Initial who were both invited to give a presentation to an evaluation panel on 10th May.
- 3.2 The evaluation panel consisted of Councillors George Clements, Margaret Woodburn and John Jackson, the Open Spaces Manager and Street Infrastructure Officer. The Allerdale Borough Council officer with responsibility for CCTV was also invited to sit on the panel in an advisory capacity.
- 3.3 Both companies presented their own individual solutions designed to achieve the system we were seeking. However there were a number of distinct advantages to the proposals made by ADT Fire & Security Ltd which resulted in the unanimous decision of the panel to award the contract to them for a period of 10 years.

4. PROPOSALS AND ADVANTAGES

- 4.1 ADT's proposals are outlined in Appendix B.
- 4.2 Both proposals would achieve the basic goal of providing a modern, flexible, expandable system within the existing budgets over 5, 7 or 10 years. However the proposal from ADT had some significant advantages which made their bid much more attractive.
 - 4.2.1 Starting in year 6 of the lease period, equipment upgrades will be carried out so, the system at the end of 10 years will still be current

- (ie we will not be back in the present position with out-of-date, failing equipment). This makes the higher annual cost of ADT's bid spread over 7 or 10 years worthwhile.
- 4.2.2 Additional cameras are included in Egremont and Millom
 - 4.2.3 Radio links for the camera system in Whitehaven will provide greater freedom for positioning and even re-locating cameras; making the addition of extra cameras, if required, easier and cheaper.
 - 4.2.4 ADT are a well-established company locally, so a better response time is likely if a call-out is required.
 - 4.2.5 The same company provides the CCTV links into Allerdale BC Control Room and Workington Police Station.
 - 4.2.6 The same company supplies most of Allerdale's CCTV system
 - 4.2.7 They will include the maintenance of the Mirehouse play area and shops CCTV system in the agreement.
- 4.3 It was agreed that the bid from ADT Fire & Security Ltd be accepted and they be awarded the contract and invited to discuss lease terms.

5. FINANCIAL AND HUMAN RESOURCES IMPLICATIONS (INCLUDING SOURCES OF FINANCE)

- 5.1 Finances are from approved budgets – on-off Capital budget of £130,000 and £62,000 Revenue budget.
- 5.2 The Revenue budget will cover the annual lease costs, the SLA with Allerdale BC and the BT charges for the IP connections.

6. PROJECT AND RISK MANAGEMENT

- 6.1 ADT will provide the project plan, method statements and risk assessments at a meeting with Capita on 5th July. This will address Capita's requirements regarding street works.

7. IMPACT ON CORPORATE PLAN

- 7.1 The Corporate Plan states that this Council will work with the West Cumbria Crime and Disorder Strategy (Priority 3), which supports CCTV in reducing violent crime, and PI-L34 specifically states that the Council will work towards a 10% reduction in overall crime in Copeland.

List of Appendices

- Appendix A – On Part II of agenda
- Appendix B – ADT Proposals

List of Background Documents:

List of Consultees: **Keith Parker, Cllr Geoff Blackwell, Cllr George Clements, Corporate Team**

CHECKLIST FOR DEALING WITH KEY ISSUES

Please confirm against the issue if the key issues below have been addressed . This can be by either a short narrative or quoting the paragraph number in the report in which it has been covered.

Impact on Crime and Disorder	Section 17of the Crime and Disorder Act requires Local Authorities to be aware of crime and disorder and do all they reasonably can to prevent them. CCTV will assist in achieving that.
Impact on Sustainability	None
Impact on Rural Proofing	None
Health and Safety Implications	By helping to control and monitor crime and disorder this will have a positive effect on public health & safety in town centres.
Impact on Equality and Diversity Issues	None
Children and Young Persons Implications	
Human Rights Act Implications	The system will be operated at all times in full compliance with the Data Protection Act and the CCTV Code of Practice

Please say if this report will require the making of a Key Decision NO