

## **S**tanding Order 8

### **Notices of Motion**

- 8.1 *Notice of a Motion* not listed in Standing Order 7 must be given in writing to the Head of Legal & Democratic Services AT LEAST SEVEN CLEAR WORKING DAYS before the relevant meeting, and be signed by the Member(s) giving the notice.
- 8.2 The Head of Legal & Democratic Services shall set out in the summons for the Council meeting all *notices of motions* which comply with the requirements of paragraph 8.1 of this standing order in the order they have been received, unless the Member has in writing either withdrawn ~~it~~ *the notice* or stated a wish to move *the motion* ~~it~~ at a later meeting.
- 8.3 *Such* motions must relate to matters where the Council has powers or duties or which affect the Borough.
- 8.4 The Council will treat as withdrawn any *such* motion not moved at the meeting at which it appears upon the summons, unless its postponement is agreed.
- 8.5 Any *such* motion, the subject matter of which comes within the province of the Executive or any committee(s), may:
  - a) Be referred without discussion to the Executive or such committee as the case may be, *whether moved at the meeting or not*.
  - b) be dealt with at the meeting at which it is moved if the Mayor considers that it would be convenient to do so.
- 8.6 The Member who has moved the motion must be notified by the Head of Legal & Democratic Services of the meeting(s) of the committee(s) to which it has been referred, and has the right to attend the meeting(s) and to explain the motion.