### COPELAND BOROUGH COUNCIL

#### STATEMENTS OF EXECUTIVE DECISIONS

### MEETING HELD ON 15 AUGUST 2006

**MEMBERS PRESENT:** Councillors Ms E Woodburn; M Ashbrook; G Blackwell ; G Clements; C Geil; A Holliday; N Williams; H Wormstrup

Councillor A Bradshaw also attended the meeting.

**OFFICERS IN ATTENDANCE**: T Chilcott, Corporate Director (Quality of Life); F McMorrow, Corporate Director (Economic Prosperity and Sustainability); S Borwick Head of Finance and Business Development; J Salt, Head of Customer Services; H Mitchell, Head of Policy and Performance; M Tichford, Head of Regeneration; M Jepson, Head of Legal and Democratic Services; C Nicholson, Accountancy Services Manager; I Curwen, Communications Officer, D James, Member Services Officer

D Toner, Parks and Facilities Officer, Agenda Items 1-6; C Lloyd, Business Development Manager, Agenda Items 1-8; B Kirkbride, Agenda Items 1-10; H Kozich, Performance Improvement Manager Agenda Items 1-12

### START TIME: 3.00 PM CLOSE TIME: 5.00 PM

CERTIFICATION:

Certified a true record of decisions taken at the meeting of the Executive of Copeland Borough Council dated 15 August 2006

#### **Statement of Executive Decision**

Agenda Item: 1		
Subject: Statements of Decisions made on 25 July 2006		
Date of Decision: 15 August 2006	Decision made by:	
Decision Reference: EXE/06/0062	Full Executive	

Portfolio Holder: M Ashbrook

Context:

To agreed as a correct record the statements of decisions made at the Executive meeting of 25 July 2006

Key Decision Status:

N/A

Decision

That the statements of decision made on 25 July 2006 be signed as a correct record.

Explanation

N/A

Alternative Options Considered:

N/A

Implementation Date:	Publication Date:	Recorded by:
25 August 2006	18 August 2006	D James

Call-in Period Expires	Contact Officers:
on: 25 August 2006	D James

### **Statement of Executive Decision**

Agenda Item: 5	
Subject: Forward Plan	
Date of Decision: 15 August 2006	Decision made by:
Decision Reference: EXE/06/0063	Full Executive

Portfolio Holder: Councillor M Ashbrook

Context:

To consider the forward plan of key decisions for August – November 2006

Key Decision Status:

No

Decision

That the Forward Plan of Key Decisions be noted

Explanation

N/A

Alternative Options Considered:

None

Implementation Date:	Publication Date:	Recorded by:
N/A		D James

Call-in Period Expires	Contact Officers:
on:	T Capper

### Statement of Executive Decision

Agenda Item: 6	
Subject: Christmas lights	
Date of Decision: 15 August 2006	Decision made by:
Decision Reference: EXE/06/0064	Full Executive

Portfolio Holder: A Holliday

### Context:

This report requests that Members waive Contract Standing Order 5 to add the approved budget for testing and renewing the Christmas lighting supports this year as an extension to the combined Footway and Christmas Lighting contract.

Key Decision Status:

No

### Decision

That Contract Standing Order 5 be waived to add the £20,000 nonrecurring budget for work to the Christmas lighting supports to the new Footway and Christmas Lighting contract for this year under Contract Standing Order 11.4.

#### Explanation

A budget of £20,000 was approved for this financial year to enable essential testing and replacement of brackets and support wires for the Council's Christmas lighting equipment throughout the borough.

The Council's new Footway and Christmas Lighting contract has a value of  $\pounds 194,857.50$  ( $\pounds 64,952.50$  per annum for 3 years with a 2 year extension option). The work to the support system at  $\pounds 20,000$  would increase the contract value by less than 11%.

Alternative Options Considered:

None

Implementation Date: 25 August 2006	Publication Date: 18 August 2006	Recorded by: D James
Call-in Period Expires on: 25 August 2006	Contact Officers: K Parker	

### **Statement of Executive Decision**

Agenda Item: 7	
Subject: Energy Costs Buildings Providing C	ouncil Services
Date of Decision: 15 August 2006	Decision made by:
Decision Reference: EXE/06/0065	Full Executive

Portfolio Holder: N Williams

Context:

This report advises members of increases in the cost of energy for Council buildings, which will be applied from September 2006 onwards.

Key Decision Status:

No

Decision

That a) the increase in energy costs be noted;

b) the additional budgetary provision of  $\pounds 28,000$  this year, funded from contingencies be approved; and

c) any underspend be put back into contingencies at the end of the year.

Explanation

This Council purchases the majority of energy, electricity and gas, through Cumbria Contract Services. In the past the contracts for energy have been of two to three years duration. This is useful as it provides stable costs for budgetary purposes.

The energy prices during the last year have been very volatile and we have already seen very substantial increases.

The potential to use alternative suppliers at a reduced cost will be pursued. However it is recognised that the buying power of Cumbria Supplies is relatively strong in this area, providing energy for all Cumbria District Councils, the County Council, schools, Health Trusts and the like within Cumbria.

Alternative Options Considered:

None

Implementation Date:	Publication Date:	Recorded by:	
25 August 2006	18 August 2006	D James	

Call-in Period Expires	Contact Officers:
on: 25 August 2006	S Borwick

#### **Statement of Executive Decision**

Agenda Item: 8	
Subject: Housing Market Renewal Investmer	nt Programme
Date of Decision: 15 August 2006	Decision made by:
Decision Reference: EXE/06/0066	Full Executive

### Portfolio Holder: G Clements

### Context:

To present the Housing Market Renewal Investment Programme for 2006-2008.

Key Decision Status:

No

Decision

That

- a) the Housing Market Renewal Investment Programme to support Housing Renewal in South Whitehaven and Whitehaven Town Centre be approved;
- b) the revised Housing Investment Programme be approved in light of the increased resources to support the Housing Renewal Investment Programme; and
- c) the setting aside of £47,200 be approved in principle from the balance of preserved Right to Buy capital receipts.

Explanation

In April 2005 the Office of the Deputy Prime Minister confirmed that resources were to be made available to address low demand housing issues in the North West Region subsequently it was confirmed in May 2005 that the Regional Housing Board wished to support Furness and West Cumbria for priority investment to establish Housing Market Renewal activity.

Partners including Copeland Borough Council, Allerdale Borough Council Cumbria County Council in association with Residential Social Landlords from all areas and West Lakes Renaissance developed a prospectus to support Housing Market Renewal, which was submitted to Office of the Deputy Prime Minister in November 2005.

Formal approval of the prospectus has now been obtained in July 2006, later than anticipated and at a lower level of investment that originally envisaged. The funding of Housing Market Renewal is to be resourced through Council Housing Investment Programmes and through additional resources, which is to be directed through West Lakes Renaissance. The purpose of this report is to seek approval to the investment programme as developed with Copeland Homes and to allocate resources from the Councils Housing Investment Programme to resource the programme.

Alternative	Options	Considered:
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None

Implementation Date:	Publication Date:	Recorded by:
25 August 2006	18 August 2006	D James

Call-in Period Expires	Contact Officers:
on: 25 August 2006	M Tichford

### **Statement of Executive Decision**

Agenda Item: 9		
Subject: Review of UK Assisted Areas		
Date of Decision: 15 August 2006 Decision made by:		
Decision Reference: EXE/06/0067 Full Executive		

Portfolio Holder: C Giel

### Context:

To consider a response to the DTI proposals on the revised Assisted Areas Map.

Key Decision Status:

No

#### Decision

That a) the draft Cumbrian response to the DTI proposals be endorsed;

b) it be agreed that in addition the Council make an individual response supporting the Copeland position as shown in the revised Assisted Areas Map.

### Explanation

The DTI have issued their proposals for reviewing the Assisted Areas Map in the UK following a national consultation process in March/April 2006. Copeland retains its full coverage under the proposals. A further response has been prepared by Cumbrian partners accepting the proposals but seeking coverage of 4 additional wards in the Maryport area.

Alternative Options Considered:

None

Implementation Date: 25 August 2006	Publication Date: 18 August 2006	Recorded by: D James
Call-in Period Expires on: 25 August 2006	Contact Officers: M Tichford	

#### **Statement of Executive Decision**

Agenda Item: 10		
Subject: Review of the Opening Hours for The Copeland Centre		
Date of Decision: 15 August 2006 Decision made by:		
Decision Reference: EXE/06/0068	Full Executive	

#### Portfolio Holder: E Woodburn

#### Context:

Approval was given to delay the opening of The Copeland Centre on Wednesdays to 10.00 am to allow for training for front line staff. This report reviews effectiveness after 3 months.

Key Decision Status:

No

Decision

That the Council offices at The Copeland Centre continue to open to the public at 10.00 hours on Wednesday mornings.

#### Explanation

Members considered the late opening of the Council offices on Wednesdays in order to give training to front line staff. Approval was given with a request to review after a trial of Three months. This report now seeks approval for this to continue.

Alternative Options Considered:

None

Implementation Date:	Publication Date:	Recorded by:
25 August 2006	18 August 2006	D James

Call-in Period Expires	Contact Officers:
on: 25 August 2006	J Salt

### **Statement of Executive Decision**

Agenda Item: 11		
Subject: Process Improvement Team Report		
Date of Decision: 15 August 2006 Decision made by:		
Decision Reference: EXE/06/0069 Full Executive		

### Portfolio Holder: M Ashbrook

### Context:

This report seeks approval from the Executive to fund the Process Improvement Team (PIT) for the period from November 2006 to end of March 2007.

Key Decision Status: -

No

Decision

Continuation of funding of the PIT team to 31 March 2007 be approved.

### Explanation

The PIT was originally funded for 12 months from November 2005, with the view that it would become self financing by generating efficiencies through the identification and implementation of improvements within service areas.

The team has worked on a range of projects over the last nine months, some of which have delivered immediate non cashable savings; and some, more complex projects which have identified potential, longer term improvement opportunities.

A budget bid is being submitted for the next financial year, but there is a gap in funding for the period from November 2006 to the end of March 2007

Alternative Options Considered:

None

Int	rests Declared: None	

Implementation Date: 25 August 2006	Publication Date: 18 August 2006	Recorded by: D James	
Call-in Period Expires	Contact Officers:		
on: 25 August 2006	H Mitchell		

#### **Statement of Executive Decision**

Agenda Item: 12		
Subject: Lake District National Park Authority Visioning Project		
Date of Decision: 15 August 2006 Decision made by:		
Decision Reference: EXE/06/0070 Full Executive		

Portfolio Holder: M Ashbrook

Context:

This report asks the Executive to agree to a request received from the Lake District National Park Authority for Copeland Borough Council to sign up to a new Vision statement for the Lake District and to join a Partnership to support the implementation of that Vision.

Key Decision Status:

No

Decision

That a) the Lake District Visioning process be supported;

b) the participation in the Partnership be agreed; and

c) a letter emphasising the Masterplan be submitted.

#### Explanation

The Lake District National Park Authority commenced its Visioning process as part of its Improvement Programme in late Autumn 2005. A series of meetings have been held with invited partners which in turn led to the calling together of a group of potential partners on 27<sup>th</sup> February. At that time a first draft of a Vision Statement was discussed and the proposal to create a support partnership suggested. The discussions at that meeting led to a revised document being considered and approved by the Lake District National Park Authority in April. The Borough Council and other Partners have subsequently been asked for its support

Alternative Options	Considered:
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None

Implementation Date:	Publication Date:	Recorded by:	
25 August 2006	18 August 2006	D James	
Call-in Period Expires on: 25 August 2006	Contact Officers:		

### **Statement of Executive Decision**

Agenda Item: 13		
Subject: First Quarter Performance Monitoring Report to Executive		
Date of Decision: 15 August 2006	Decision made by:	
Decision Reference: EXE/06/0071	Full Executive	

### Portfolio Holder: M Ashbrook

### Context:

This report provides the first quarter performance against Corporate Plan and Best Value Performance Indicator (BVPI) targets.

Key Decision Status:

No

Decision

That

- 1) the progress made against the targets in the Corporate Plan 2006/7 be noted; and
- 2) the BVPI data be noted.

### Explanation

It is necessary to report Councils performance against objectives in the Corporate Plan and progress against targets set for the Best Value Performance Indicators (BVPI).

Alternative Options Considered:

None

Implementation Date: 25 August 2006	Publication Date: 18 August 2006	Recorded by: D James
Call-in Period Expires on: 25 August 2006	Contact Officers: L Murphy	

### **Statement of Executive Decision**

Agenda Item: 14		
Subject: Capital Programme Monitoring 2005/06		
Date of Decision: 15 August 2006	Decision made by:	
Decision Reference: EXE/06/0072	Full Executive	

Portfolio Holder: E Woodburn

#### Context:

This is a progress report that advises Members of expenditure to the end of June 2006, and any amendments needed to the Capital Programme for 2006/07.

Key Decision Status:

Financial – Yes Ward - No

#### Decision

That

- a) the spend to date and project managers comments be noted;
- b) the previously Executive approved amendments to the Capital Programme as detailed in the report be noted;
- c) the balance and previously approved movements on the Major Projects Fund be noted.

#### Explanation

Finance, together with the Project Managers and the Executive Portfolio Holders, monitor the Capital programme on a monthly basis.

This report advises Members of spend to 30 June 2006.

# Alternative Options Considered:

## None

Implementation Date:Publication Date:Recorded by:25 August 200618 August 2006D James
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Call-in Period Expires	Contact Officers:
on: 25 August 2006	S Borwick

### **Statement of Executive Decision**

Agenda Item: 15			
Subject: Revenue Monitoring Report for the 3-Month Period 1 April to 30			
June			
Date of Decision: 15 August 2006 Decision made by:			
Decision Reference: EXE/06/0073 Full Executive			

Portfolio Holder: E Woodburn

#### Context:

This report informs Members in detail of the variations in actual and expected revenue based expenditure and income over or under  $\pounds10,000$  of budget, for the 3 month period 1<sup>st</sup> April to 30<sup>th</sup> June 2006.

### Key Decision Status:

Financial – Yes Ward - No

Decision

### That the report be noted

#### Explanation

In accordance with financial regulations and Councils reporting procedures this report informs Members in detail of the variations in actual and expected revenue based expenditure and income over or under  $\pounds10,000$  of budget, for the 3 month period 1<sup>st</sup> April to 30<sup>th</sup> June 2006

Alternative Options Considered: None

Implementation Date:	Publication Date:	Recorded by:
25 August 2006	18 August 2006	D James

Call-in Period Expires	Contact Officers:
on: 25 August 2006	S Borwick

#### Statement of Executive Decision

Agenda Item: 16	
Subject: Employment Initiatives Fund	
Date of Decision: 15 August 2006	Decision made by:
Decision Reference: EXE/06/0074	Full Executive

Portfolio Holder: E Woodburn

#### Context:

To advise members of BNG Community Fund allocation to support Town Centre Programmes and Projects

Key Decision Status:

Financial – Yes Ward - No

Decision

That

1: the receipt of the funding and the criteria for use be noted; and 2: the allocation between towns be approved.

Explanation

Alternative Options Considered:

None

Interests Declared: Councillor Ms E Woodburn declared a personal interest in this item due to being the Chairman of the Egremont Regeneration Partnership.

Implementation Date:	Publication Date:	Recorded by:
25 August 2006	18 August 2006	D James

Call-in Period Expires	Contact Officers:
on: 25 August 2006	F McMorrow

### **Statement of Executive Decision**

Agenda Item: 17	
Subject: Beacon Review – Update	
Date of Decision: 15 August 2006	Decision made by:
Decision Reference: EXE/06/0075	Full Executive

Portfolio Holder: M Ashbrook

#### Context:

To update members on progress with the Beacon review and project development

Key Decision Status: Financial – Yes Ward - No

Decision

That:

- 1. progress be noted and it be agreed to continue implementing the project as indicated in the report;
- 2. the funding proposals now set out be approved;
- 3. officers proceed with the contracts for the Project Management and artefact conservation if and when a decision is made by Westlakes Renaissance Board, in advance of a the acceptance of a decision letter; and
- 4. the final selection of the contractors for the Project Management and Artefact Conservation contractsbe delegated to the Director Economic Prosperity and Sustainability and the Head of Finance and Business Development in consultation with the portfolio holder.

#### Explanation

A full application to West Lakes Renaissance was being submitted for the 'last' piece of the funding jigsaw.

Unfortunately as a result of financial pressures and prioritisation WLR have not been able to maintain the same allocation. As a result there have been significant delays in finding a way forward to fill the funding gap. A revised funding strategy has now been agreed, subject to approval of detailed applications which have been submitted and are being appraised. It is expected that both will go to West Lakes Renaissance for decision on 23<sup>rd</sup> August.

Alternative Options Considered:

None

Implementation Date:	Publication Date:	Recorded by:	
25 August 2006	18 August 2006	D James	

Call-in Period Expires	Contact Officers:
on: 25 August 2006	F McMorrow

### **Statement of Executive Decision**

Agenda Item: 18		
Subject: Leisure Transfer Reconciliation: Leisure Funds		
Date of Decision: 15 August 2006	Decision made by:	
Decision Reference: EXE/06/0076 Full Executive		

Portfolio Holder: A Holliday

Context:

This report provides information in respect of the final reconciliation of the former Leisure Services budgets post transfer to North Country Leisure and identifies a method of funding the reconciliation.

Key Decision Status:

No

Decision

That the Cleator Moor Bowls and Fitness Scheme sinking funds no longer required be utilised to fund the reconciliation amount of  $\pounds$ 58,941 with the remaining  $\pounds$ 12,938 being returned to contingencies.

### Explanation

As part of the transfer of the Council's Leisure facilities to North Country Leisure (NCL) steps were put in place to enable a reconciliation of accounts to take place after 3 months. Learning from the experience of the Housing Stock Transfer it was known unanticipated invoices would come in to the Council post the transfer date. In addition NCL were liable to pay the Council for the value of consumable stocks transferring on 1 April, just as the Council is liable to pay to NCL income received for bookings taken in advance insofar as the income applied to this financial year. Finally overtime costs incurred by the Council in March and paid by NCL in April are a liability on the Council

Alternative Options Considered:

None

Implementation Date: 25 August 2006	Publication Date: 18 August 2006	Recorded by: D James
Call-in Period Expires on: 25 August 2006	Contact Officers: S Borwick	

### **Statement of Executive Decision**

Agenda Item: 19		
Subject: Restrictions on Alcohol Consumption		
Date of Decision: 15 August 2006	Decision made by:	
Decision Reference: EXE/06/0077 Full Executive		

### Portfolio Holder: G Clements

#### Context:

Recommends consultation on making parts of Frizington "Designated Public Places

Key Decision Status:

No

Decision

That the necessary consultation on making these parts of Frizington Designated Public Places take place as referred to in the report.

### Explanation

Cumbria Police have asked that the following areas of Frizington become "Designated Public Places":-.

- a) Frizington Road from the 30mph signs entering the village to the junction of Coronation Drive/Mill Street;
- b) Frizington Main Street from the 30mph signs entering the village to the Junction of Coronation Drive/Mill Street;
- c) Mill Street, Frizington from the 30mph signs entering the village to the junction of Coronation Drive/Frizington Main Street
- d) Coronation Drive Frizington from junction of Coronation Drive/Frizington Main Street as far as the playpark
- e) Playpark to the rear of Coronation Drive

Their reasoning tells us that the police have has 30 reports of incidents of anti-social behaviour in the Frizington Ward in the last two months alone.

Alternative Options Considered: None

Implementation Date:	Publication Date:	Recorded by:
25 August 2006	18 August 2006	D James

Call-in Period Expires	Contact Officers:
on: 25 August 2006	M Jepson

#### **Statement of Executive Decision**

Agenda Item: 20		
Subject: Replacement of Financial Management Systems		
Date of Decision: 15 August 2006	Decision made by:	
Decision Reference: EXE/06/0078 Full Executive		

#### Portfolio Holder: E Woodburn

#### Context:

This report outlines the proposals for replacing the Council's current Financial Management Systems

Key Decision Status:

Financial – Yes Ward - No

#### Decision

That subject to noting the appendix to be considered in part two of the agenda the contract for the supply of a new Financial Management System be awarded to Consilium.

#### Explanation

The licence for the current computerised Financial Management System (FMS) expires in March 2007. The supplier has indicated that they will not renew the licence due to the age of the system and the number of current users. The main purpose of the financial system is to comply with statutory requirements, to facilitate budgetary control and financial control of the Authority, and, to provide accurate, timely, financial information to allow decisions to be made by budget holders.

Alternative Options Considered: None

Implementation Date:	Publication Date:	Recorded by:
25 August 2006	18 August 2006	D James

Call-in Period Expires	Contact Officers:
on: 25 August 2006	S Borwick

### **Statement of Executive Decision**

Subject: Exclusion of Press and Public	
Date of Decision: 15 August 2006	Decision made by:
Decision Reference: EXE/06/0079	Full Executive

Portfolio Holder:

Context: Excludes Press and Public from meeting for exempt items 21 (item taken on grounds of urgency and appendix to Agenda item 20

Key Decision Status: N/A

#### Decision

That the Press and Public be excluded from the meeting for the remaining items of business on the grounds of exempt information as identified in paragraph 3 of Schedule 12A of the Local Government Act 1972 as amended.

Explanation

N/A

### Alternative Options Considered:

N/A

Implementation Date:Publication Date:25 August 200618 August 2006	Recorded by: D James	
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Call-in Period Expires	Contact Officers: N/A
on: 25 August 2006	

### **Statement of Executive Decision**

Appendix to Agenda Item 20	
Subject: Replacement of FMS System	
Date of Decision: 15 August 2006	Decision made by:
Decision Reference: EXE/06/0080	Full Executive

Portfolio Holder: Councillor Ms E Woodburn

Context:

To note additional information relating to Agenda item 20

Key Decision Status:

No

#### Decision That the additional information be noted and the decision taken at EXE/06/0078 be confirmed

Explanation

N/A

Alternative Options Considered:

N/A

Implementation Date:	Publication Date:	Recorded by:
25 August 2006	18 August 2006	D James

Call-in Period Expires	Contact Officers:
on: 25 August 2006	S Borwick

### **Statement of Executive Decision**

Agenda Item: Urgent Item 21		
Subject: Urgent Action		
Date of Decision: 15 August 2006	Decision made by:	
Decision Reference: EXE/06/	Full Executive	

Portfolio Holder: Councillor M Ashbrook

Context:

To note actions taken on grounds of Urgency

Key Decision Status:

No

#### Decision

That actions taken by the Corporate Director (Economic Prosperity and Sustainability) in consultation with the Deputy Leader in progressing negotiations with Tesco in relation to their site at North Shore.

Explanation N/A

Alternative Options Considered: N/A

Implementation Date:	Publication Date:	Recorded by:
25 August 2006	18 August 2006	D James

Call-in Period Expires	Contact Officers:
on: 25 August 2006	D James