

08/09 Delivery Plan

Report Author: 1 Admin
Report Type: Action Report
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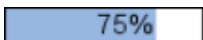
Action Status	
	Completed
	Assigned; In Progress
	Unassigned; Check Progress; Not Started
	Overdue
	Cancelled

IP = Improvement Priority


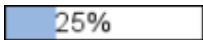
Theme: **01 Summary**
 Parent Code & Title: **CP 5 year Corporate Plan 2007 - 2012**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT Achieving Transformation	Quality of Life Director	<div style="width: 56%;"><div style="background-color: #4F81BD; color: white; padding: 2px;">56%</div></div>	31/03/2009	
	EF Effective Leadership	Executive Chief	<div style="width: 55%;"><div style="background-color: #4F81BD; color: white; padding: 2px;">55%</div></div>	31/03/2009	
	PP Promoting Prosperity	Development Director of	<div style="width: 42%;"><div style="background-color: #4F81BD; color: white; padding: 2px;">42%</div></div>	31/03/2009	


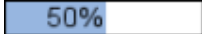
Theme: **02 Achieving Transformation**
 Parent Code & Title: **AT_2.1 Creating opportunities for community involvement**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.1.08 Develop a local forum or Council for the town of Whitehaven through consultation.	Executive Chief		31/03/2009	<p>08/10/2008 Community consultation held but with low response rate. Further considerations due on next steps.</p> <p>18/07/2008 High level proposals out to community for consultation.</p> <p>13/08/2007 Agreed basic plan under Better Government for Cumbria. Implementation subject to CLASB negotiation post-unitary decision.</p>



Theme: **02 Achieving Transformation**
 Parent Code & Title: **AT_2.1.04 Run a series of out-reach consultations and workshops on policy issues with local people and provide feedback. Make more use of the Cumbria Strategic Partnership to make additional direct links between the communities views and the Council services**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.1.04.b 08-09 out-reach consultation	Executive Chief		31/03/2009	<p>18/07/2008 Community Forum consultation throughout July on MRWS.</p>

Theme: **02 Achieving Transformation**
 Parent Code & Title: **AT_2.1.06 Work with Town Councils, Parish Councils and Parish Meetings to develop their role as champions of local communities.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.1.06.b Work with Town Councils, Parish Councils and Parish Meetings to develop their role as champions of local communities	Quality of Life Director		31/03/2009	<p>13/10/2008 Second quarterly meeting held with CCC third joint parishes is being planned for December.</p> <p>27/06/2008 Quarterly Joint three tier meeting held on 17th June. All except three Copeland Parish and Town Councils have now formally signed up to the Parish Charter</p>



Theme: **02 Achieving Transformation**
 Parent Code & Title: **AT_2.2 Regenerating Copeland**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.2.02 Delivery of Market Town Initiatives (MTIs) in Millom and Egremont and the Coalfield Communities Campaign.	Development Director of		31/03/2009	<p>21/10/2008 Programme comes to an end in March 2009.</p> <p>30/07/2008 Funding for the continuation of the regeneration partnerships for the former MTI programmes in Millom, Egremont and Cleator Moor has been proposed and subject to final approval will secure partner activities until March 09.</p>

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
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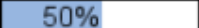
Theme: **02 Achieving Transformation**

Parent Code & Title: **AT_2.2.07 Maximise external funding, in the context of the achievement of Corporate objectives including sustainable regeneration, and within the resources of the Council and partners to deliver**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.2.07.b Maximise external funding in the context of the achievement of Corporate objectives including sustainable regeneration, and within the resources of the Council and partners to deliver	Development Strategy Head of		31/03/2009	16/07/2008 Continuous dialogue with funding partners and external bodies regarding opportunities to support Council regeneration priorities. Copeland Regeneration Delivery Plan, currently being drafted, will outline those regeneration priorities, their strategic significance and therefore enhance the case for external funding and consideration of capacity for partners to deliver.

Theme: **02 Achieving Transformation**


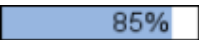
Parent Code & Title: **AT_2.3 Improving skills and education; retaining skills**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.3.02 Work with partners to enhance skills with learning opportunities in the community	Leisure & Environmental Services Head of		31/03/2009	23/10/2008 Cultural Services working with University of Cumbria to develop learning opportunities relating to sound studio development. Pathways to Arts projects include signposting.

Theme: **02 Achieving Transformation**


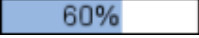
Parent Code & Title: **AT_2.3.01.i Appoint an internal 'Champion' for learning.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
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Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.3.01.i.b Appoint a Member and a Manager as 'Champions' for learning to raise awareness of life long learning	Quality of Life Director		31/03/2009	<p>13/10/2008 Recruitment and retention has been subject to scrutiny inspection during the summer with recommendations being made to the Personnel Panel (date to be determined). Discussions have been held with the Lakes College to provide frontline staff with GNVQ Level 2 training.</p> <p>28/07/2008 A Member and Manager have been appointed as champions: Cllr P Watson and Hilary Mitchell respectively.</p>



Theme: **02 Achieving Transformation**

Parent Code & Title: **AT_2.3.01.ii Encourage take up of learning opportunities amongst CBC staff**



Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.3.01.ii.b Encourage take up of learning opportunities amongst CBC staff	Quality of Life Director		31/03/2009	<p>13/10/2008 Training requests have been compiled from appraisal interviews and an element of the Corporate training budget has been devolved to service heads to be allocated against departmental needs.</p> <p>27/06/2008 New training budget approved and training plan being drawn up in conjunction with Performance Interviews</p>

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
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Theme: **02 Achieving Transformation**
Parent Code & Title: **AT_2.3.01.iii Provide opportunities for staff progression to fill vacancies**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.3.01.iii.b Provide opportunities for staff progression to fill vacancies (IP 4)	Quality of Life Director		31/03/2009	13/10/2008 Recruitment and retention has been subject to scrutiny during the summer with recommendations being made to the next Personnel panel. 27/06/2008 If we are unable to fill a vacancy against the job profile we are looking to appoint internally and train the member of staff to fulfill the role when possible.



Theme: **02 Achieving Transformation**
Parent Code & Title: **AT_2.3.01.iv Continue apprentice schemes**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.3.01.iv.b Continue apprentice schemes	Quality of Life Director		31/03/2009	28/07/2008 Existing apprentice schemes continuing also additional apprentices recruited in Open Spaces

Theme: **02 Achieving Transformation**
 Parent Code & Title: **AT_2.3.01.v Develop new trainee schemes**



Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.3.01.v.b Develop a new trainee scheme	Quality of Life Director		31/03/2009	27/06/2008 We are participating in the ACE joint Cumbrian national graduate scheme. Some aspects of the recent Directorate restructure proposals include some trainee initiatives. Discussions have taken place with Education providers. Will be progressed further as and when resources permit.

Theme: **02 Achieving Transformation**
 Parent Code & Title: **AT_2.3.01.vi Encourage the development of basic skills**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.3.01.vi.b Encourage the development of basic skills	Quality of Life Director		31/03/2009	13/10/2008 The Council is sponsoring 33 people through the ECDL programme. Part of the training budget has been devolved to service managers to enable the development of service specific skills. 27/06/2008 Now developing training opportunities with an account manager at the college and looking to recruit training reps. Budget for staff training in 2008/09 is a substantial increase.



Theme: **02 Achieving Transformation**

Parent Code & Title: **AT_2.3.03 Work with funding partners and delivery agencies to ensure that learning and skills plans meet the business needs of local existing businesses and potential inward investors**


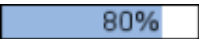


Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.3.03.b Work with funding partners and delivery agencies to ensure that learning and skills plans meet the business needs of local existing businesses and potential inward investors	Development Strategy Head of		31/03/2009	16/07/2008 Continuous dialogue with partners including Cumbria Vision to ensure Copeland regeneration priorities are reflected in: 1) Revised economic plans for County. 2) Funding submissions to NWRDA (i.e. sub-regional action plan). 3) LAA, which will link opportunities for economic development with the learning and skills needs/plans for the local community.

Theme: **02 Achieving Transformation**


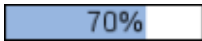




Parent Code & Title: **AT_2.3.06 Work with partners to raise the standard in educational institutions to achieve the Cumbria Agreement targets**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.3.06.b Work with partners to raise the standard in educational institutions	Executive Chief		31/03/2009	18/07/2008 Regular meetings with West Lakes College Principle. Initial development of Local Employment Partnership. Sustainable Communities Implementation Plan developed.



Theme: **02 Achieving Transformation**
 Parent Code & Title: **AT_2.4 Equality of opportunity**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.4.03 Undertake Equality Impact Assessments and develop plans to remedy the findings. Implement project plan and actions against Equality and Diversity standard, and in line with the Council's Social Inclusion Policy.	Legal & Democratic Services Head of		31/03/2009	13/10/2008 EIA action plan is progressing according to the timescale.
	AT_2.4.05.i Support Cumbria County Council (the lead agency) as part of the Children's Act 2004 requirements by participation in Children's Trust arrangements for Cumbria	Leisure & Environmental Services Head of		31/03/2009	01/08/2008 Programme well under way. Consultations beginning on proposed action plans 29/07/2008 Officers and where appropriate the Portfolio Holder continue to support the Children's Trust arrangements. Most recently by attending meetings of, for example: 1 July - Cumbria Positive Activities Youth Offer, 8 July Healthy Care Programme, 9 July West Cumbria Children and Young People Local Planning Group and 10 July West Cumbria CYP Locality Working Group.





Theme: **02 Achieving Transformation**
 Parent Code & Title: **AT_2.5 Customer focused**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.5.02 Implement an action plan arising from customer survey results.	Quality of Life Director		31/03/2009	13/10/2008 COMMS MOT now concluded, an action plan has been devised and is being delivered by the Communications team. 27/06/2008 Workshops held at managers groups (and others) and feedback given on results following monitoring to Executive. COMMS MOT commissioned, action plan being drawn up following the report.
	AT_2.5.02.i Develop and publish service standards for internal and external customers	Quality of Life Director		31/03/2009	13/10/2008 Action incorporated into Customer First action plan. 28/07/2008 This indicator has now been assigned to the Director to take a more Council wide Corporate approach. Report going to Corporate Team in August 2008.
	AT_2.5.08.i Review and deliver a corporate communication strategy which seeks to explain policy, challenge views, and stimulate response in all Copeland communities and within the Council	Quality of Life Director		31/03/2009	13/10/2008 Superseded by the COMM MOT action plan 28/07/2008 Council priorities developed through Public and Parish consultation. Budget consultation embedded. Communications strategy being updated.

Theme: **02 Achieving Transformation**
 Parent Code & Title: **AT_2.5.01 Survey customer satisfaction and stakeholder perception at agreed frequency through the use of Place Survey and locally conducted customer surveys; implement an improvement plan arising from customer survey results.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.5.01.b Survey customer satisfaction and stakeholder perception (IP 9)	Customer Services Head of		31/03/2009	13/10/2008 Place survey taking place Sept/Oct with results expected early in the new year. 28/07/2008 Awaiting place survey due Autumn 08


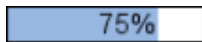
Theme: **02 Achieving Transformation**
 Parent Code & Title: **AT_2.6 Effective performance management and culture**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.6.05 Implement effective performance management system for all staff.	Policy & Performance Head of		31/03/2009	09/10/2008 6 month reviews about to begin. Review of scheme to inform second year process and format to be carried out. 09/07/2008 First round of EPM discussions due to be complete by 30 June. Limited time extensions in areas with clashes of priority (waste management and accountancy). Initial feedback on process is positive. Need to review to pick up suggested improvements.
	AT_2.6.07 Develop and implement action plan to improve the quality of data collection systems and	Policy & Performance Head of		31/03/2009	09/10/2008 Guidance on principles of data quality managed issued to managers. 09/07/2008

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	processes. (IP 12)				<p>Action plan in place. Guidance reviewed and to be agreed. Service plans contain targets to develop improved data management.</p> <p>30/04/2008 Information collection nearly complete. Action plan to be developed</p>

Theme: **02 Achieving Transformation**


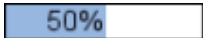
Parent Code & Title: **AT_2.6.01 Create and deliver annual Member development programme, based on competencies.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.6.01.b 08-09 Annual development plan	Legal & Democratic Services Head of; Democratic Services Manager		31/03/2009	<p>13/10/2008 Development Plan has been completed and is currently being delivered.</p> <p>17/07/2008 Training needs analysis has been completed. Work has begun on the development plan.</p>



Theme: **02 Achieving Transformation**

Parent Code & Title: **AT_2.6.02 Create annual officers training and development plan to meet corporate objectives.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
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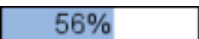




Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.6.02.b 08-09 Training and development plan	Policy & Performance Head of		31/03/2009	<p>09/10/2008 Plan complete. Delivery now to be planned and managed.</p> <p>09/07/2008 Full plan in preparation following Employee Performance Management discussions.</p> <p>30/04/2008 Training budget assigned to corporate and service training needs for 2008/9. Detailed plan to be drawn up early in 2008/9.</p>

Theme: **02 Achieving Transformation**
Parent Code & Title: **AT_2.6.04 Ensure the Council manages its Scrutiny function at least equal to the national standard developed by the Centre for Public Scrutiny by completing the Centre's self-evaluation framework and developing an action plan arising from the self-evaluation.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.6.04.b Ensure the Council manages its Scrutiny function at least equal to the	Legal & Democratic Services Head of		31/03/2009	13/10/2008 Action plan is being implemented and is on target.


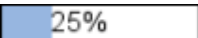
Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	national standard developed by the centre for public scrutiny by completing the Centre's self evaluation framework and developing an action plan arising from the self evaluation				17/07/2008 Self evaluation completed November 07. A 2 year action plan is now in place.

Theme: **02 Achieving Transformation**
Parent Code & Title: **AT_2.7 Strong financial and asset management**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.7.05 Put in place an assurance framework that maps the strategic objectives to risks, controls and assurance.	Finance & Management Information Systems Head of		31/03/2009	23/10/2008 The comment below still applies. Section 151 Officer newly appointed. Progress to be considered as part of overall service activity. 13/08/2007 Risk management Strategy in place. This needs reviewed and embedded. This is now on hold due to lack of resources.
	AT_2.7.09 Strengthen the governance arrangements around partnership working and grant funded projects particularly regarding accountable body status (IP 10)	Finance & Management Information Systems Head of		31/03/2009	23/10/2008 The comment below still applies. 30/07/2008 This has been delayed due to priority being given to closure of 06/07 and 07/08 Accounts.
	AT_2.7.10 Deliver an effective audit and fraud prevention process suitable to the needs of the corporate plan and in	Finance & Management Information Systems Head of		31/03/2009	14/10/2008 Fraud is ahead of their targets for the quarter however there is slippage in the


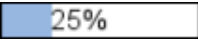
Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	line with CIPFA code of practice				<p>Audit plan due to work on the 07/08 accounts. Audit work will start again in November, however we will continue to report slippage against the plan until the year end.</p> <p>30/07/2008 Fraud has exceeded the DWP targets for the quarter but there is some slippage on the Audit plan.</p>

Theme: **02 Achieving Transformation**
Parent Code & Title: **AT_2.7.01.i Deliver the Asset Management Plan, maintaining our strategic properties according to the stock condition survey, and maximising our return on properties**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.7.01.i.a Deliver the Asset Management Plan, maintaining our strategic properties according to the stock condition survey, and maximising our return on properties	Development Director of		31/03/2009	<p>10/07/2008 Council approved increase in funding to address backlog for 2008 - 2012 vastly enhancing prospects to bring Council property up to good standard of maintenance, rent reviews ongoing to continue maximising income (see elsewhere for disposals)</p>


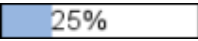
Theme: **02 Achieving Transformation**
Parent Code & Title: **AT_2.7.02.i Develop e-Marketplace to strengthen procurement as a tool for transforming services and purchasing for commitment accounting**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
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Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.7.02.i.a Develop e-Marketplace to strengthen procurement as a tool for transforming services and purchasing for commitment accounting	Finance & Management Information Systems Head of		31/03/2009	21/10/2008 Implementation further delayed to end of November 2008 pending release of Finance team members from priority duties. 10/07/2008 Implementation delayed - project team re-established - pilot scheme July - Sept 2008 followed by full roll out over following 12 months

Theme: **02 Achieving Transformation**


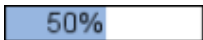
Parent Code & Title: **AT_2.7.03.i Prepare the Council's Final Accounts in accordance with latest accounting standards and CIPFA SORP guidance**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.7.03.i.a Prepare the Council's Final Accounts in accordance with latest accounting standards and CIPFA SORP guidance (IP 2)	Finance & Management Information Systems Head of		31/03/2009	23/10/2008 Date of Audit Committee to receive draft Accounts 07/08 has been arranged (19th Nov). 30/07/2008 Work continuing on 07/08 Accounts. Action Plan in place.

Theme: **02 Achieving Transformation**



Parent Code & Title: **AT_2.7.06.i Maintain a robust Medium-Term Financial Strategy including reserves**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
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Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.7.06.i.a Maintain a robust Medium-Term Financial Strategy including reserves	Finance & Management Information Systems Head of		31/03/2009	<p>23/10/2008 Current MTFS has been reviewed by RPWG as part of budget preparation process. Reserves to be reviewed once 07/08 Accounts are finalised.</p> <p>16/07/2008 To review Strategy once final accounts for 07/08 have been audited, and as part of budget process for 09/10. This will be completed initially by Sept 08.</p>


Theme: **02 Achieving Transformation**

Parent Code & Title: **AT_2.7.08 Update and review financial regulations and policies in line with needs of a modern local authority**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	AT_2.7.08.a Update and review financial regulations and policies in line with needs of a modern local authority	Finance & Management Information Systems Head of		31/03/2009	<p>23/10/2008 Financial regulations were reviewed in Dec 07. No planned update for 2008 is scheduled. Financial regulations reviewed (generally) every two years.</p>


Theme: **03 Effective Leadership**

Parent Code & Title: **EF_1.1 Leading local change; influencing national and regional change**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.1.07.i Deliver improvement plan for Access to Services in Copeland and with Cumbrian partners (IP 5)	Executive Chief	<div style="border: 1px solid black; background-color: #4a86e8; width: 30%; padding: 2px;">30%</div>	31/03/2009	23/10/2008 Locality working agreement developed between CBC & CCC. 18/07/2008 Initial high level plan approved by CLASB.


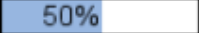



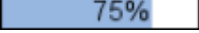
Theme: **03 Effective Leadership**

Parent Code & Title: **EF_1.1.02 Continue to monitor and review Government policy and lobby for the interests of Copeland.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.1.02.b Continue to monitor and review Government policy and lobby for the interests of Copeland	Executive Chief	<div style="border: 1px solid black; background-color: #4a86e8; width: 25%; padding: 2px;">25%</div>	31/03/2009	18/07/2008 Formal expression of interest in MRWS.



Theme: **03 Effective Leadership**

Parent Code & Title: **EF_1.1.03 To work conjointly with the other authorities in Cumbria to improve the system of local government for Cumbria.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.1.03.d Joint work leading to greater efficiencies in service delivery and greater local accountability	Executive Chief		31/03/2009	<p>23/10/2008 Project board set up for Revenues & Benefits.</p> <p>18/07/2008 Aperia analysis delivered and adopted by Cumbria Improvement & Efficiency Partnership.</p>
	EF_1.1.03.e Plans developed which would provide options for sharing services	Executive Chief		31/03/2009	<p>23/10/2008 OSC paper developed on BV options.</p> <p>18/07/2008 'Searching for Best Value' policy development approved by June Executive.</p>
	EF_1.1.03.f Joint working with Cumbrian Authorities produces governance arrangements for LAA & CSP	Executive Chief		31/03/2009	<p>23/10/2008 New proposals for joint working from CCC, currently under consideration by ABC & CBC.</p> <p>18/07/2008 LSP leaders group developed with CCC & ABC. Final agreement to be signed.</p>




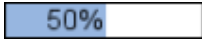
Theme: **03 Effective Leadership**

Parent Code & Title: **EF_1.1.04 Agree priorities within the Cumbria Agreement for Copeland and strive to meet the Government's local area agreement targets.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.1.04.b Agree priorities within the LAA for Copeland and strive to meet the Governments LAA targets.	Executive Chief		31/03/2009	18/07/2008 Cumbria Agreement approved by Executive in July.


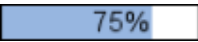
Theme: **03 Effective Leadership**

Parent Code & Title: **EF_1.1.07 Undertake reviews of organisational effectiveness and invest in and support improvements.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.1.07.b Council is able to demonstrate enhanced value for money, customer focus, continuous improvement, efficiency gains towards targets (IP 11)	Policy & Performance Head of		31/05/2009	09/10/2008 Corporate projects and service managers' work during budget process bringing forward proposed improvements in efficiency. Plans to achieve CSR07 target in preparation. 09/07/2008 Final return on Gershon programme showed that the Council more than met its targets. Work on identifying unit costs and making progress in value for money information is under way. However accountancy staff time will be needed to support this, as well as work in services and Performance Improvement.
	EF_1.1.07.c Robust procurement policies and procedures which support	Finance & Management Information Systems Head of; Business		31/03/2009	09/10/2008 EIA completed. Vacant post being advertised.



Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	equal access and opportunities	Development Manager			<p>10/07/2008 Lack of resources is restricting progress - bid made for procurement officer 2008/9 on - accepted - post currently advertised internally potentially externally.</p> <p>30/01/2008 Now opted to go for 'P to P' instead of Punching on Interim Head of Finance's recommendations. A programme for introduction is scheduled by end of May.</p> <p>24/08/2007 Procurement Strategy in place, procurement reps established, IDeA Marketplace Quick Start in place. Lack of resources to manage procurement apparent. Progress to Marketplace punch in delayed beyond September.</p>

Theme: **03 Effective Leadership**
Parent Code & Title: **EF_1.1.08 Ethical governance framework**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.1.08.b Implement the IDeA's recommendation for ethical governance framework	Legal & Democratic Services Head of		31/03/2009	<p>13/10/2008 Work plan has been updated and is on target.</p> <p>01/08/2008 New local investigation process introduced. Work carried out on raising profile of ethical governance and implementing agreed work plan.</p>


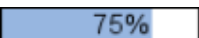
Theme: **03 Effective Leadership**

Parent Code & Title: **EF_1.1.10 Take a lead role in advising government and related bodies on local communities and national nuclear policies. Seek to influence policy to the benefit of Copeland residents.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.1.10.b Take a lead role in advising government and related bodies on local communities and national policies. Seek to influence policy to the benefit of Copeland residents.	Development Director of		31/03/2009	<p>21/10/2008 Developing MRWS local partnership process.</p> <p>16/07/2008 Responded to MRWS consultation. Established governance arrangements for Low Level Waste Repository. Responded to the MRWS GDF White Paper. Active role in NDA stakeholder forums. Currently chair NULEAF that influence national policy.</p>


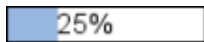

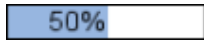


Theme: **03 Effective Leadership**

Parent Code & Title: **EF_1.1.11 Take a lead role in the development of regeneration and economic development strategy and delivery in West Cumbria. Ensure that the Council has a clear and strong set of plans, engaging services across the Council in delivering regeneration objectives.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.1.11.b Take a lead role in the development of regeneration and economic development strategy and delivery in West Cumbria. Ensure that the Council has a clear and strong set of plans, engaging services across the Council in delivering	Development Director of		31/03/2009	<p>22/10/2008 Stage 1 Development of Regeneration delivery plan reported to Executive in August. Stage 2 plan under preparation.</p> <p>30/07/2008 Revised delivery arrangements for regeneration across West Cumbria are currently being discussed with strategic partners including CBC.</p>



Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	regeneration objectives.				16/07/2008 Task and Finish group is in operation. Report going to the WLR board in July.

Theme: **03 Effective Leadership**
Parent Code & Title: **EF_1.2 Providing clear direction**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.2.1.i Monitor and review a medium term Corporate Plan which sets out the vision, priorities and objectives for the future	Executive Chief		31/03/2009	21/10/2008 A refresh of the Corporate Plan for 09/10 is underway. 18/07/2008 Refreshed Corporate Plan approved by Executive in June.
	EF_1.2.3.i Adopt and cascade communication plans for corporate improvements, including communications tools for staff, members and stakeholders	Policy & Performance Head of		31/03/2009	09/10/2008 Communications plans for Revenues and Benefits shared services project, Pay and Grading review, website upgrade, Copeland Pride awards, Housing renewal programme. 09/07/2008 Communications plans for corporate improvements in the quarter have included the Royal visit, the launch of the Nuclear White Paper, the Comms MOT and preparations for the IIP assessment.
	EF_1.2.4.i Link the Corporate Plan to the new employee performance management framework	Policy & Performance Head of		31/03/2009	09/07/2008 The procedure was designed to identify employees' contributions to delivering the Corporate Plan and service plans. IIP assessment confirms that that has been effective.


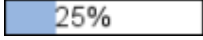




Theme: **03 Effective Leadership**



Parent Code & Title: **EF_1.2.2 Survey staff satisfaction and awareness of the Council's direction; develop and implement improvement plans.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.2.2.b Survey staff satisfaction and awareness of the Council's direction; develop and implement improvement plans (IP 8)	Executive Chief		31/03/2009	23/10/2008 Staff survey deferred until completion of Job Evaluation exercise. 27/06/2008 Staff survey to be carried out in December 2008.

Theme: **03 Effective Leadership**

Parent Code & Title: **EF_1.3 Strong strategic partnerships**


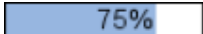
Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.3.1.i Produce a definitive list of key strategic partnerships and devise the appropriate support and feedback mechanisms for them	Executive Chief		31/03/2009	23/10/2008 Agreed with Executive on development of list. 18/07/2008 Briefed Managers group in June on proposed approach to capturing the data.
	EF_1.3.2.i Develop and deliver an action plan with partners for improvement for the West Cumbria Strategic Partnership	Executive Chief		31/03/2009	23/10/2008 Draft plan taken to WCPsDB in July and on to LSP Forum in August. 18/07/2008 High level draft plan presented to LSP Leaders group in June.
	EF_1.3.5 Review and revise	Executive Chief		31/03/2009	23/10/2008

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	<p>partnership working from the recommendations and priorities of the Energy Coast Masterplan.</p> <p>EF_1.3.9 Locality Working delivery: governance structures will be put in place giving opportunities for greater participation by the community, working with agencies to identify and address local needs. (IP 3)</p>	<p>Executive Chief</p>		<p>31/05/2009</p>	<p>Task & finish group set up to devise an implementation plan.</p> <p>18/07/2008 Public/Private Partnership model agreed with Cumbria Vision and Energy Coast Partners.</p> <p>21/10/2008 The first round of discussions have been held in the localities. The feedback has been incorporated in a report to Executive. Working with partners to pursue joint objectives.</p> <p>18/07/2008 A model and approach has been approved by LSP leaders and consulted with Parishes.</p> <p>30/10/2007 Governance structures in place - Terms of reference, Code of conduct and protocol agreed by Executive Nov 07. Identification of local need progressing well but working with agencies to address need still requires focus and leadership.</p> <p>13/08/2007 Subject to post-unitary CLASB negotiations.</p>

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
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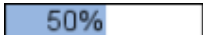
Theme: **03 Effective Leadership**

Parent Code & Title: **EF_1.3.6.i Develop and agree Copeland Regeneration delivery plan in response to the requirements of the approved Energy Coast Masterplan**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.3.6.i.a Develop and agree Copeland Regeneration Delivery Plan in response to the requirements of the approved Energy Coast Masterplan	Development Director of		31/03/2009	<p>21/10/2008 Report to Executive agreed.</p> <p>16/07/2008 Report to Executive in August will provide key objectives framework, targets and priorities for inclusion in the Regeneration Delivery Plan, linking locality working and the worklessness agenda with LAA targets and the objectives of the Energy Coast Masterplan.</p>




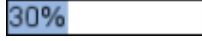
Theme: **03 Effective Leadership**



Parent Code & Title: **EF_1.3.8 Contribute to the Cumbria Strategic Partnership and the delivery of the Cumbria Community Strategy and LAA**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	EF_1.3.8.b Contribute to the Cumbria Strategic Partnership and the delivery of the Cumbria Community Strategy and LAA	Executive Chief		31/03/2009	<p>23/10/2008 Chief Executive nominated as District Council rep for LAA at CSP meetings.</p> <p>18/07/2008 Attended Calling Cumbria event. Executive approved LAA in June.</p>

Theme: **04 Promoting Prosperity**



Parent Code & Title: **PP_3.1 Sufficient and diverse job opportunities**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.1.02.i Support the development of sustainable local business	Development Strategy Head of		31/03/2009	<p>21/10/2008 Additional projects being developed.</p> <p>30/07/2008 The Economic Development team of CBC is in regular contact with the NWDA, Business Link and other business support providers to keep abreast of local regional and national business support issues and good practices. The team attends scheduled meetings and seminars and contributed to the BSSP debate. NWDA is funding a £1M industrial placements project from 2008-2011 which CBC will be tapping into.</p> <p>16/07/2008 2 planned business support training sessions of 4 planned have been completed</p>
	PP_3.1.03 Market Copeland opportunities to potential new employers.	Development Strategy Head of		31/03/2009	<p>21/10/2008 Work is carried out on a reactive basis working with potential investors that have expressed an interest. Proactive approach needs to be developed.</p> <p>16/07/2008 Proposals emanating from Whitehaven Business Summit looking to establish umbrella business representative organisation with key aim to promote the retail offer of Whitehaven Town Centre. Work continues with Invest in Cumbria to promote Copeland to</p>

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.1.05 Secure and develop the number of jobs in the health sector.	Development Director of		31/03/2009	<p>potential investors.</p> <p>07/08/2007 There is no internal budget or staff resource for this activity so limited to Whitehaven Regeneration Programme. Activity through Invest Cumbria. Vacant premises promoted.</p> <p>21/10/2008 Work commissioned from consultants to produce detailed business case for two sites in Whitehaven. Due for completion this year.</p> <p>30/07/2008 Further discussion with health partners proposed.</p> <p>30/04/2008 Proposal to develop a new hospital in Whitehaven included in Energy Coast Delivery Plan and has been subject of discussions with health partners. Proposal will also be included in Copeland Regeneration Delivery Plan, and will be the nucleus for spin-off and supporting employment investment in the health sector.</p> <p>08/08/2007 Working with the hospital trust and PCT to secure a new hospital for Whitehaven and through the Masterplan develop a health campus.</p>


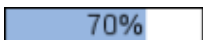
Theme: **04 Promoting Prosperity**





Parent Code & Title: **PP_3.1.08 Working with partners help people back into work and reduce worklessness**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.1.08.a Working with partners to help people back into work and reduce worklessness	Development Director of		31/03/2009	<p>21/10/2008 Development stage of West Cumbria Cultural Heritage Volunteer Programme. Funding application submitted to Coalfield Regeneration Trust. Other funding sources identified and approached.</p> <p>16/07/2008 Now linked to the Regeneration Delivery Plan.</p>

Theme: **04 Promoting Prosperity**



Parent Code & Title: **PP_3.2 Safer Copeland**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.2.01 Mainstream S17 of the Crime and Disorder Act 1998 in all Council activities through an audit process.	Development Strategy Head of		31/03/2009	<p>21/10/2008 Post now being recruited. Will interview before Dec 08.</p> <p>31/07/2008 The Section 17 Officer post has been taken over by CCC and built in to their Crime & Disorder section. CBC & ABC will continue funding the post and an appropriate SLA will be drawn up.</p> <p>30/04/2008 Unable to recruit; post still vacant. County now putting forward proposal to</p>

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.2.02 Close gaps found in S17 audit. Deliver Section 17 Action Plan.	Development Strategy Head of		31/03/2009	<p>link this post to broader CDRP agenda. Should go to County Chief Executive's meeting in May 08.</p> <p>08/08/2007 Considerable work undertaken by the S17 officer in organising training and assisting in reviewing business plans but post is currently vacant. Priority to recruit to this post - August 2007.</p> <p>21/10/2008 When post is filled the process of closing gaps can begin.</p> <p>16/07/2008 Working with CSP partners to recruit to vacant post to take this work forward.</p>
	PP_3.2.04.i Communications strategy for CDRP, including helping to reduce fear of crime through publicising positive news about crime reductions.	Development Strategy Head of		31/03/2009	<p>16/07/2008 Working with CSP partners to recruit to vacant post to take this work forward.</p>

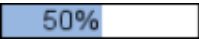
Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.2.03 As a key partner in the Crime and Disorder Reduction Partnership (CDRP), play active part in CDRP at all levels working with partners. All services plan to reduce crime and disorder.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.2.03.b As a key partner in the Crime and Disorder Reduction Partnership (CDRP), play active part in CDRP at all levels working with partners. All services plan to reduce crime and disorder.	Development Strategy Head of		31/03/2009	<p>21/10/2008 Have begun to undertake some joint working.</p> <p>16/07/2008 Working with CSP partners to recruit to vacant post to take this work forward.</p>


Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.2.06 Work with partners to identify people (particularly young people) on the edge of criminality and provide diversionary activity.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
▶	PP_3.2.06.a Work with partners to identify people (particularly young people) on the edge of criminality and provide diversionary activity	Leisure & Environmental Services Head of		31/03/2009	<p>23/10/2008 Project being developed with Connexions as part of SPAA process to engage vulnerable young people.</p> <p>30/09/2008 Work has begun with the Crime and Disorder Reduction Partnership to establish connectivity with the CRDP three year plan. The cultural services unit has begun an audit of its functions with relation to the work it does with partners.</p> <p>03/07/2008 Preparatory work has begun within target communities to identify potential groups of young people to take part in distractionary activity over the summer period and in sustained activity through the SPAA projects.</p>


Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.2.07 Address with partners the skills needs of offenders and those on the edge of criminality.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.2.07.a Address with partners the skills needs of offenders and those on the edge of criminality	Leisure & Environmental Services Head of	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; color: white; display: flex; align-items: center; justify-content: center;">50%</div>	31/03/2009	03/07/2008 A project has been developed with Connexions (as a part of the SPAA portfolio) to provide resource to engage 14 to 19 year olds in sports and physical activity. This project has been developed by Connexions in dialogue with the prevent and deter panel.



Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.2.08 Ensure that emergency planning and business continuity arrangements for people, IT, buildings and finance are constantly up to date and effective in accordance with the Civil Contingencies Act.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.2.08.b Business Continuity Plan for Copeland Borough Council. Copeland Recovery Plan in place. (IP 13)	Executive Chief	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; color: white; display: flex; align-items: center; justify-content: center;">25%</div>	31/03/2009	23/10/2008 Revised timescale and have set definitive targets for Corporate Team on policy & improvement plan. 18/07/2008 Corporate Team have agreed to set up a task & finish group to move forward and complete the plan. 27/06/2008 Majority of services have completed Business Continuity Plans. Department and Corporate plans to be finalised.


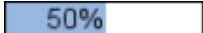

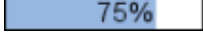
Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.2.09 Work to help the resettlement of offenders in accordance with the National Community Safety Plan.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.2.09.a Work to help the resettlement of offenders in accordance with the National Community Safety Plan	Development Director of		31/03/2009	21/10/2008 No action being taken.


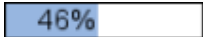
Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.3 Quality Living Environment**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.3.05.ii Local development framework: Supplementary planning documents	Development Strategy Head of		31/03/2009	08/10/2008 Pow Beck and Wind Energy SPDs adopted Jan 08. Whitehaven Town Centre & Harbour & S106 Contributions to be complete 09 & 10 respectively 16/07/2008 Appointed consultants to review the documents and the timeframe.
	PP_3.3.06 Pursue THI funding for Whitehaven town centre	Development Director of		31/03/2009	21/10/2008 Development Control restructure to provide Conservation Officer. Submission made to English Heritage. 16/07/2008 Westlake and CBC funding has been secured to carry the project forward.


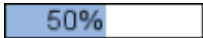
Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.3.01.i Control waste-related environmental challenges. Reduce crime and fear of crime arising from environmental degradation**


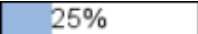







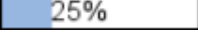
Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.3.01.i.a Control waste-related environmental challenges. Reduce crime and fear of crime arising from environmental degradation	Leisure & Environmental Services Head of		31/03/2009	<p>23/10/2008 As per methodology below - OS objectives 1.1, 1.2, 1.3 = 38%; OS objectives 3.1,3.2, 3.3, 3.4 = 53%. Average = 46%</p> <p>29/07/2008 This objective links to Open Spaces Objectives 1.1, 1.2, 1.3 and 3.1, 3.2, 3.3 and 3.4 with an aggregate percentage score of 24 and 40% hence the average of 32% being used here</p>



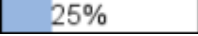
Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.3.03.i Use legislative powers to ensure that environmental nuisance is controlled**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.3.03.i.a Use legislative powers to ensure environmental nuisance is controlled	Leisure & Environmental Services Head of		31/03/2009	<p>23/10/2008 The objective (below) now indicates 53% achieved - pro-rata change on progress bar to reflect this.</p> <p>16/07/2008 This objective is being largely delivered through the Open Spaces Section as outlined in 08L&ES-OS_3 annotated as 40% complete. This section scored at 25% to reflect the position in calendar year terms.</p>


Theme: **04 Promoting Prosperity**
 Parent Code & Title: **PP_3.4 Environmental Sustainability**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.4.01.i Develop a strategy to reduce CO2 emissions in the Council's own operations (IP 6)	Development Director of		31/03/2009	21/10/2008 Work commenced on Strategy Paper. 27/06/2008 Group set up to develop baseline figure. Audit report commenced.
	PP_3.4.02.i Develop a biodiversity action plan and conservation management plan (IP 6)	Development Director of		31/03/2009	08/10/2008 Working with Cumbrian Authorities to develop the plan 16/07/2008 Liaising with Cumbrian authorities on a joint approach. Developing a baseline for the National Indicator.
	PP_3.4.03.i Council to sign the Nottingham Declaration (IP 6)	Development Director of		31/03/2009	21/10/2008 David Davies to report to Executive by December. 27/06/2008 David Davies to produce report for Executive in September.
	PP_3.4.03.ii Undertake a comprehensive risk based assessment of local vulnerabilities - achieve level 1 (IP 6)	Development Director of		31/03/2009	21/10/2008 Work commenced on high level assessment. Research undertaken. 27/06/2008 Discussed use of GIS system to assist in sea level rise vulnerability.
	PP_3.4.04.i Evaluation of air pollutants of nitrogen oxides (NOx) and particulate matter (PM10) into the atmosphere from Local Authority	Development Director of		31/03/2009	21/10/2008 Method for baseline assessment set up. Gathering information. 27/06/2008

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	operations (IP 6)				Group set up to develop baseline figure. Audit report commenced.
▶	PP_3.4.05 Develop Shoreline Management Plans	Leisure & Environmental Services Head of		31/03/2010	<p>21/10/2008 Public information leaflet distributed, elected member forum held Sept 08, stakeholders forum arranged for Nov 08 and 2nd elected member forum in Dec 08</p> <p>18/07/2008 Technical information provided to Halcrow. Information sent to elected members and parish councils. Beach profiles and assessment arranged for South Shore</p>
▶	PP_3.4.05.i Catchment Flood management Plans (CFMP)	Leisure & Environmental Services Head of		31/03/2009	<p>21/10/2008 Area of joint working with EA - flood risk information provided (Sept 08) information to be used in review and update of flood risk management plan</p> <p>18/07/2008 Completed Strategic Flood Risk Assessment which is linked to the LDF.</p>
▶	PP_3.4.06 Develop a fuel poverty strategy	Development Strategy Head of		31/03/2009	<p>10/10/2008 Oct 08 consultant engaged for HECA report. To train staff on NI set. Target for Council to adopt fuel poverty strategy is Jan 09.</p> <p>16/07/2008 On hold until the Housing team is in place.</p>


Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.4.01.ii Annual measured CO2 reduction from Local Authority operations (baseline 08-09)**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.4.01.ii.a Annual measured CO2 reduction from Local Authority operations (baseline 08-09) (IP 6)	Development Director of	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #4f81bd; color: white; display: flex; align-items: center; justify-content: center;">25%</div>	31/03/2009	<p>21/10/2008 Method for baseline assessment set up. Gathering information.</p> <p>27/06/2008 Group set up to develop baseline figure. Audit report commenced.</p>


Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.4.02.ii Prepare annual biodiversity performance report**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.4.02.ii.a Prepare annual biodiversity performance report (baseline 08-09) (IP 6)	Development Strategy Head of	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #4f81bd; color: white; display: flex; align-items: center; justify-content: center;">50%</div>	31/03/2009	<p>08/10/2008 Agreed a baseline figure with the Cumbrian authorities.</p> <p>16/07/2008 Working with LDNP & Cumbria Authorities to develop a baseline.</p>


Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.4.04.ii Annual measured NOx and PM10 reduction from Local Authority operations (baseline 08-09)**


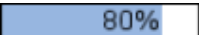
Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.4.04.ii.a Annual measured NOx and PM10 reduction from Local Authority operations (baseline 08-09) (IP 6)	Development Director of	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #4f81bd; color: white; display: flex; align-items: center; justify-content: center;">25%</div>	31/03/2009	<p>21/10/2008 Method for baseline assessment set up. Gathering information.</p> <p>27/06/2008 Group set up to develop baseline figure. Audit report commenced.</p>


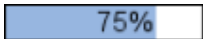
Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.4.05.ii Flood & Coastal erosion - Annually measured performance based on percentage of agreed (with Environment Agency) actions completed**


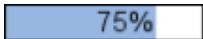


Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.4.05.ii.a Annually measured performance based on percentage of agreed (with Environment Agency) actions completed	Leisure & Environmental Services Head of	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #4f81bd; color: white; display: flex; align-items: center; justify-content: center;">40%</div>	31/03/2009	<p>21/10/2008 No details as yet on method of measurement by EA. Expected areas of measurement include min of annual assessment of coastal defences (arrangements in place) & completion and review of local flood risk assessment (LFRA). LFRA completed in Aug 07.</p> <p>18/07/2008 No specific targets to complete.</p>

Theme: **04 Promoting Prosperity**
 Parent Code & Title: **PP_3.5 Quality housing**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.5.02 Review the service provided by the Home Improvement Agency.	Development Strategy Head of		31/03/2009	<p>21/10/2008 Preference is to take the service back in-house now that staffing is at full establishment.</p> <p>24/07/2008</p> <ul style="list-style-type: none"> Some work carried out by the Agency has been taken back in house and this trend will continue once the Council's newly appointed Technical Officers start work. Discussions are underway with the agency and the Supporting People Team (who fund it) about its longer term role. <p>30/04/2008 Further meeting with agency on 18/04/08. Agreed plan to review service and regularise relationship.</p> <p>31/01/2008 Preparation for Housing Inspection by the Audit Commission not allowed for work to be undertaken. Report due in March 2008. Resource difficulties still in housing although team member on long term sick leave is on phased return to work which will assist in addressing priority areas. Consultant also retained to work on housing grants process and procedures.</p> <p>08/08/2007 Review of housing function being</p>

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.5.06 Develop a Strategic Housing Improvement Plan in response to the Audit Commission's recommendations (IP 14)	Development Strategy Head of		31/03/2009	<p>undertaken as part of directorate review.</p> <p>21/10/2008 The improvement plan has a timetable of 6 months to January 09. Currently close to schedule.</p> <p>24/06/2008 Housing Improvement Plan developed and fully approved by Members. Implementation on schedule.</p>



Theme: **04 Promoting Prosperity**
Parent Code & Title: **PP_3.6 Leisure and culture**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.6.02.i Provide plans and manage the completion of new build public leisure facilities in Pow Beck.	Leisure & Environmental Services Head of		31/03/2009	<p>23/10/2008 Additional work on Sport Village and stadium development plans taking place, under consultancy contract with White Young Green.</p> <p>18/07/2008 Significant progress supporting WRLFC as a major stakeholder in the sport village. Meetings also held with Whitehaven Amateurs.</p> <p>16/07/2008 This objective is being delivered by the Cultural Services team as 08L&ES-CS_4.2.</p>
	PP_3.6.06.i Build on current skills development initiatives and position Copeland as a destination of choice for learning establishments to	Development Strategy Head of; Leisure & Environmental Services Head of		31/03/2009	<p>23/10/2008 Sound studio work progressing with support from University of Cumbria. Consultant appointed to progress scheme.</p>

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	facilitate workforce development in arts and sports				<p>21/10/2008 A consultant has been appointed to develop the business model for a Sound studio and to work with potential end-users to establish the needs of anchor tenants.</p> <p>03/07/2008 The Pathways to Sports employment project will support the establishment of training courses and workplace opportunities in Copeland. Additional resource is available within the Uni of Cumbria to develop capacity. Work has begun on a feasibility study to establish a Recording Studio within the Civic Hall to enable the University of Cumbria to deliver music technology courses in Whitehaven.</p>

Theme: **04 Promoting Prosperity**



Parent Code & Title: **PP_3.6.01 Build capacity amongst Copeland communities to take forward arts and sports activities after Copeland BC led start up projects, including organisations not traditionally involved in sports or arts activities.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.6.01.a Build capacity amongst Copeland communities to take forward arts and sports activities after Copeland BC led start up projects, including through organisations not traditionally involved in sports or arts activities	Leisure & Environmental Services Head of		31/03/2009	<p>21/10/2008 The Arts Council have made funds available to develop a series of 6 posts in the North West of England. These 'Arts Engagement Posts' will be shared between Local Authorities and the Arts Council to produce bodies of work that engage the private, public and non-professional voluntary sectors. These posts have been developed to have an impact on our objective of</p>

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
					<p>increasing engagement in the arts and Comprehensive Area Assessment includes a National Indicator on levels of engagement in the arts (NI11).</p> <p>16/07/2008 The Arts Council have invited Copeland BC to apply for Managed Funds (to the value of the existing regular funding) and to apply for Grants for the Arts to continue a programme of work within the Community. Work has begun to collect the data necessary and to prepare an investment plan to sit within a delivery framework, agreed in partnership with the agencies that deliver arts activity within the district. Initial meetings have been held with West Lakes Renaissance, Northern Rock Foundation, and the Coalfields Trust to establish interest in supporting the Civic Hall Sound Basement Studio. Development work taking place linking to Pathways to art activity.</p>



Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.7.01 Lobby for accessible primary health care facilities for the people of the borough.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.7.01.b Lobby for accessible primary health care facilities for the people of the borough	Development Director of		31/03/2009	28/07/2008 Member and Officer lobby through Scrutiny, Council and consultation comment etc.


Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.7.02 Challenge any proposed reduction in the nature and quality of health care services in the borough seeking support from partners in the West Cumbria Strategic Partnership and County Council Health Scrutiny.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.7.02.b Challenge any proposed reduction in the nature and quality of health care services in the borough seeking support from partners in the West Cumbria Strategic Partnership and County Council Health Scrutiny.	Quality of Life Director		31/03/2009	28/07/2008 Working to influence the site for a new hospital also provision of service in the new hospital. Working also through the LSP groups and through our representatives on the County Council Health Scrutiny Group.


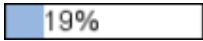
Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.7.04.i Develop polices and actions to improve the health and safety of Copeland Borough Council's employees.**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
▶	PP_3.7.04.i.a Develop polices and actions to improve the health and safety of Copeland Borough Council's employees. (IP 7)	Quality of Life Director		31/03/2009	<p>13/10/2008 Sickness has continued to fall during the year. This years accident records show 12 incidents which is significantly lower than the previous year. Progress on procedures is slow due to the difficulty in appointing a full time health & safety advisor.</p> <p>22/07/2008 Average days per head lost to sickness at the end of June stood at 2.4 which is an improvement on the corresponding period last year which was 3.07. Service managers are actively managing the process. Accident statistics for last year stood at 36 in total and the first quarter this year there has only been 1 reported accident.</p>



Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.7.06 To ensure that the public health is protected and inequalities reduced; use legislative powers to promote and protect public health**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.7.06.a To ensure that the public health is protected and inequalities reduced; use legislative powers to promote and protect public health	Leisure & Environmental Services Head of		31/03/2009	16/07/2008 This objective is being delivered by the Environmental Health Team under 08L&ES-EH-1 and 08L&ES-EH_2 (at 31 and 8% respectively)


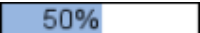
Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.8 Flexible Transport Infrastructure**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.8.06 Carry out a review and develop an action plan to assist in the provision of appropriate flexible transport to places of employment.	Development Strategy Head of		31/03/2009	21/10/2008 No progress. Need to liaise with CCC on ECMP implementation. 30/07/2008 CCC Travel Plan Coordinator providing support to companies who wish to prepare Green Travel Plans. 30/04/2008 Work progressing in line with Master Plan exercise. 31/01/2008 Some work being undertaken as part of Master Plan exercise by CCC. 08/08/2007 No progress because of competing priorities/lack of resources.

Theme: **04 Promoting Prosperity**

Parent Code & Title: **PP_3.8.07 Operate Concessionary Travel Scheme within Copeland**

Status Icon	Action Code & Title	Administered By	Progress Bar	Due Date	All Notes
	PP_3.8.07.a Operate Concessionary Travel Scheme within Copeland	Finance & Management Information Systems Head of		31/03/2009	16/07/2008 Met timescales at start of financial year for introducing national scheme. Currently administering new applications as and when they arrive.