

MEMBER TRAINING AND DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 12 JULY 2007

Present: Councillors K Hitchen (Chairman); P Watson; N Williams.

Apologies for absence were received from Councillors Mrs YRT Clarkson; B A Dixon; Mrs E Eastwood; S Meteer

Officers: T Capper, Democratic Services Manager;

MTP 07 Minutes

The minutes of the meeting held on 1 June were signed by the Chairman as a correct record.

MTP 08 Appointment of Deputy Chairman

It was moved by Councillor N Williams, duly seconded and

RESOLVED that Councillor P Watson be appointed Deputy Chairman of the Panel for the current year.

MTP 09 Training Needs Analysis Report

Consideration was give to the Training Needs Analysis Report setting out the needs identified in Member PDP interviews which had been completed recently. It was noted that the needs identified would be included in a training programme linking training needs to corporate objectives which would be reported to the next meeting.

On the process for facilitating PDP's it was agreed that there were some disadvantages in using facilitators for PDP's who were not subsequently involved in analyzing identified needs for the TNA report. It was agreed that in future one person should if possible be responsible for both stages.

MTP 10 NWEO Celebration Event 23 November 2007

It was agreed that the Chairman and the Democratic Services Manager, or nominees, be authorized to attend the NWEO celebration event on 23 November 2007.

MTP 11 NWEO Accreditation Renewal

It was agreed that a report on options for NWEO accreditation renewal in 2009 should be prepared for the next meeting of the Panel.

The Meeting closed at 11.30 am

Chairman