

WHITEHAVEN COMMUNITY GOVERNANCE REVIEW PANEL

MINUTES OF MEETING HELD ON 20 DECEMBER 2013 at 1:00pm
IN THE NICHOLSON ROOM, THE COPELAND CENTRE.

Present: Councillors George Clements; Stephen Haraldsen; John Kane; Peter Kane; David Moore; Gillian Troughton and Peter Tyson.

Officers: Tim Capper, Democratic Services Manager and Clive Willoughby, Member Services Technical Support Officer.

WCG 01/13 Appointment of Chairman

It was moved by Councillor George Clements, duly seconded and

RESOLVED – that Councillor Peter Kane be appointed Chairman of this Panel for the current municipal year.

WCG 02/13 Appointment of Deputy Chairman

It was moved by Councillor George Clements, duly seconded and

RESOLVED – that Councillor Stephen Haraldsen be appointed Deputy Chairman of this Panel for the current municipal year.

WCG 03/13 Terms of Reference

The Panel was advised that in undertaking the Whitehaven Community Governance Review it would be guided by the following legislation:-

- The Local Government Act 1972 and the Local Government and Public Involvement in Health Act 2007.
- Statutory Guidance on Community Governance Reviews issued by the Department of Communities and Local Government in 2008 and updated in 2010.
- The Local Government (Parishes and Local Councils)(England) Regulations 2008 and the Local Government Finance (New Parishes) Regulations 2008.

The Panel was further advised that Section 81 of the Local Government and Public Involvement in Health Act 2007 required the Council to publish Terms of Reference for a Community Governance Review.

This sets out:-

- How the review will be conducted.
- Projected Timescales.
- What the review will focus on.
- Factual electoral and parish information.

Members then considered the draft Terms of Reference for the Whitehaven Community Governance Review Panel.

RESOLVED – that the Terms of reference be agreed, subject to completion of the ‘Contents’ page.

WCG 04/13 Phase One Consultation

Members considered a report outlining the options for consultation with local government electors and others during the Whitehaven Community Governance Review.

During the discussion that followed, it was suggested that the Phase One consultation run for the period 15 January 2014 to 25 February 2014.

Subject to the result of Phase One Consultation, a decision regarding Phase Two consultation would then be made.

An initial target date of Full Council in September 2014 was set for Council to consider the Panel’s final recommendations, which would allow for any slippage and be sufficient time for elections to be held in May 2015.

Members began to consider possible venues and requested the Democratic Services Manager to arrange suitable locations and a variety of times, including a Saturday morning, for drop-in sessions for the Phase One Consultation.

An offer of assistance with the Phase One Consultation drop in sessions made by CALC was also noted.

RESOLVED – that

- a) the proposals for a two phase consultation as outlined in the report be approved.
- b) the Phase One consultation run for the period 15 January 2014 to 25 February 2014.
- c) venues be arranged for the Phase One Consultation.

WCG 05/13 **Date of Next Meeting**

RESOLVED – that the next meeting of the Whitehaven Community Governance Review Panel be held on 14 January 2014 at 1:00pm.

The meeting closed at 1:55pm

Chairman.....

Date.....