

RESOURCE PLANNING WORKING GROUP

MINUTES OF MEETING HELD ON 18 DECEMBER 2008

Present: Councillors E Woodburn, Chairman: A Holliday; D Moore; P Watson; J Williams

Apologies for absence were received from Councillors J Bowman and A Norwood

Officers: F McMorrow, Director of Development, Acting Chief Executive; J Crellin, Head of Finance and MIS; M Jepson, Head of Legal and Democratic Services, C Coombs, Acting Head of Leisure and Environmental Services; H Mitchell, Head of Policy and Performance; J Salt, Head of Customer Services; P Graham, Head of Development Operations; D James, Member Services Officer

RP 1 Appointment of Chairman

It was moved by Councillor A Holliday duly seconded and

RESOLVED – That Councillor Ms E Woodburn be appointed Chairman for the Municipal Year

RP 2 Minutes

Minutes of meeting held on 22 January 2009 were signed by the Chairman as a correct record.

RP 3 Appointment of Deputy Chairman

It was moved duly seconded and

RESOLVED – That Councillor A Holliday be appointed deputy Chairman for the Municipal Year

RP 4 Budget Planning 2010/11 Onwards

Consideration was given to the proposed budget planning process for 2010/11

RESOLVED – That a) the report be noted;

b) subject to comments made by Members the work plan from 3 July 2009 – 25 February 2010 be approved;

c) the budget and service planning approach which will run in parallel, but the emphasis will be in two parts, first 2010/11, and then, 2011/12 and the longer term. Budget proposals will need to outline potential

impacts for a three year period of 2010/11 to 2012/13 be confirmed:

- d) that it be Confirmed that in aiming to plan for a sustainable budget for 2010/11, an initial target for revenue budget savings for 2010/11 of at least £750,000 be set. This will be considered in the context of a revised Corporate Plan 2010 – 2015 and the likelihood of reduced central government funding beyond 2010/11 and into the medium term. Appropriate communication with staff and other key stakeholders will need to be considered;
- e) no figure be set as a likely target for likely budget savings for the 2011/12 – 2012/13;
- f) approval of the final template which will form the first preliminary overview of the pressure and opportunities for savings for budget planning for the next three year period be delegated to corporate team; and
- g) it be agreed, in principle, to the commencement of a review of income generation opportunities, using external advisers, which could be used to inform the framework of fees and charges by the Council in the medium term, and a further report be submitted to the meeting on the 23 July with an indication of costs.

RESOLVED – That

The meeting closed at 10.10am

Chairman

