

Resource Planning Working Group – Work Plan 2012/13

Executive Member: Councillor G Troughton

Lead Officer: Joanne Wagstaffe, Corporate Director – Resources and Transformation

Report Author: Angela Brown, Interim Finance Manager

1. Introduction

1.1 Attached to this report is the timetable of meetings and anticipated issues to be considered at each meeting.

2. Conclusions

2.1 Members are asked to note the work plan comment as appropriate.

Resource Planning Working Group 2012/13 – PROPOSED Work Plan and Budget Timetable

RPWG Date/Time	Planned Agenda Item	Responsible Officer	Executive	OSC Internal	Council
Standing Items to all meetings	<ul style="list-style-type: none"> - Update on Key Issues – including MTFS projections, Business Rates, C Tax Benefit, Progress against work plan etc. - Saving proposals to meet the deficit projection for 2013/14 onwards. - 	A Brown (AB) Paul Walker (PW) B Williams (BW)			
12 th April – 2pm	<ul style="list-style-type: none"> - Standing items - Presentation on Business Rates and Council Tax Benefit - RPWG Work plan - Review of Reserves - Service Review Update 2012/13 	AB AB AB	24 th April – 10.30am 29 th May – 9.30am		
12 June - 10am	<ul style="list-style-type: none"> - Standing Items - Review of Reserves - Closure of Accounts / Out-turn reports 2011/12 (and consideration of issues arising for 12/13). - Consultation proposals - 	AB Ann Treble (AT) P Mell (PM) / Ian Curwen (IC)	10 th July – 5pm		
25 th July – 5pm	<ul style="list-style-type: none"> - Standing Items - Budget / Priorities - Capital Strategy / Housing Capital review - Income Review - Consultation proposals - Quarterly update on MTFS for all members 		21 st August – 2pm	6 th August 5pm	
8 th Aug – 2pm	<ul style="list-style-type: none"> - Standing items - Income Review - Consultation progress - 		21 st August – 2pm		
11 th Sept – 5pm	<ul style="list-style-type: none"> - Standing Items - Final Review of Reserves and Sinking Funds 		2 nd Oct – 5pm	8 th October 2pm	

RPWG Date/Time	Planned Agenda Item	Responsible Officer	Executive	OSC Internal	Council
	<ul style="list-style-type: none"> - Capital Programme – consideration for 2013/14+ - Consultation progress - 				
9 th Oct – 2pm	<ul style="list-style-type: none"> - Standing Items - Issues arising from Audit of Accounts and VFM conclusion 2011/12 - Initial Proposals for new CTB scheme - Quarterly update on MTFS for all members 		13 th November – 9.30am		
6 th Nov – 5pm	<ul style="list-style-type: none"> - Standing Items - Initial Proposals for new CTB scheme - Initial consideration of draft Budget 2012/13 <ul style="list-style-type: none"> o Revenue Budget o Service Review proposals o Capital Programme o Consideration of initial Budget / Priorities Consultation feedback 		13 th November – 9.30am	21 st November 10am (budget special) 10 th December 5pm	
12 th Dec – 2pm	<ul style="list-style-type: none"> - Standing Items - Proposals for new CTB scheme - Draft Budget 2012/13 for Consultation <ul style="list-style-type: none"> o Revenue Budget o Savings Proposals o Capital Programme o Treasury Management/ Inv Strategies 		18 th Dec – 2pm (Draft Budget)		
9 th Jan – 5pm	<ul style="list-style-type: none"> - Standing Items - Quarterly update on MTFS for all members 		29 th January – 9.30am 1 st Feb – 10am	17 th January – 2pm	
5 th Feb – 2pm	<ul style="list-style-type: none"> - Standing Items - Final Budget Proposals 2012/13 <ul style="list-style-type: none"> o Consultation feedback (Executive 1stFeb) o Revenue Budget Proposals o Capital Programme Proposals o Treasury Management/Inv Strategies 		12 th February - 14 th February – 2pm	11 th February – 2pm	COUNCIL 21st Feb - 5pm

RPWG Date/Time	Planned Agenda Item	Responsible Officer	Executive	OSC Internal	Council
	<ul style="list-style-type: none"> ○ Formal setting of Council Tax (if available from County / Police) ○ MTFS update (need to discuss timing) 				
19 th March – 10am	<ul style="list-style-type: none"> - Standing Items - MTFS – update for 2015/16 to Council - 		27 th March – 10.30am	15 th April – 5pm	Council 21 st March 7pm
11 th April – 2pm	<ul style="list-style-type: none"> - Standing Items 		24 th April – 10.30am		