

## **OSC WORK PROGRAMME 2014-15 Progress Report**

**LEAD OSC MEMBER: John Kane (CHAIR)**

**LEAD OFFICER: Andrea Smith, Policy & Scrutiny Officer**

**REPORT AUTHOR: Andrea Smith**

### **1. Executive Summary**

This report provides Overview and Scrutiny Committee with an update on the progress made against the OSC work programme 2014-15.

### **2. Recommendations**

That OSC;

- Observe the progress of the work programme 2014-15.

### **3. Introduction**

It is the responsibility of the Overview and Scrutiny Committee to select topics for overview and scrutiny and to set an annual work programme for itself at the beginning of each municipal year.

The work programme was agreed by Overview and Scrutiny Committee at its meeting in August 2014.

It is important for the Committee to report its workings and recommendations for future work programmes to full Council at least once a year. However, to keep CLT informed of progress, a report will be presented to the group on a quarterly basis.

### **4. Progress against the work programme 2014-15**

In early August 2014, an initial meeting took place to discuss and carry out an initial drafting of the work of the task and finish group for Health and Wellbeing in Copeland.

This meeting also agreed the membership of the group, which enabled it to move forward.

A subsequent meeting was held with the nominated members to finalise the scoping of the task and finish group. Appendix A provides details in respect of the work of this group.

The group have agreed a range of approaches to carry-out the work including:

- Invitations to Task and Finish Sessions
- Survey a number of voluntary and community groups, and parish councils.
- Attend local events that have been arranged by outside organisations, such as North Cumbria Primary Care Trust.
- Research

## **5. Timescales**

The Health and Wellbeing in Copeland Task and Finish group commenced August 2014 and is due to be complete at the end of December 2015.

The Impact on Welfare Reform Task and Finish group is due to commence end early October 2014, followed by Relationship with partners and Disabled facilities grant (Better Care Fund) in early 2015.

All other topics identified during the consultation have now been included in the work programme and will be reported to Overview and Scrutiny Committee during 2014-15 as information updates only.

## **6. Conclusion**

The task and finish group has commenced work on the Health and Wellbeing in Copeland. Initial sessions have taken place with 3<sup>rd</sup> sector organisations, and a subsequent consultation survey with other voluntary organisations, community groups and parish councils within Copeland.

A report will be presented to the Overview and Scrutiny Committee at its meeting in February 2015.

Background Papers and Appendices:

### **Appendix A – Scoping Health and Wellbeing in Copeland.**

Author: Andrea Smith, Policy and Scrutiny Officer 25.9.2014

Overview and Scrutiny  
Task and Finish Group  
Scoping Guidelines  
Health & Wellbeing in Copeland  
11<sup>th</sup> August 2014

## Planning and Scoping Meeting

Date: 11 August 2014 Time: 10.00-12.00noon  
Room

Location: Nicholson

### A G E N D A

1. Membership

2. Appointment of a Chair

The Chair is required to:

Chair the Group

Ensure all Cllrs have the opportunity to know about the Group's activities

Keep the committee informed of tasks and progress

3. What is the Role of Task and Finish Groups (Presentation)

4. Agree Protocol

## TASK & FINISH PROTOCOL

The Task and Finish Group Protocol advises that all Councillors need to be thoroughly involved in the planning of a review. You need to consider the specific issues it will cover and agree a plan. You should think about:

- Clear statement of the scrutiny topic (Terms of Reference)
- Aim/purpose of the project
- What will be included?
- What will be excluded?
- Specific questions
- How will it contribute to achieving Corporate priorities?
- List of key stakeholders, partners, other agencies
- List of key expert advisors – Internal and External
- How will information be gathered? (site visits, written reports, witnesses etc)
- Corporate Support
- Governance
- Equality & Diversity
- Timescale
- Publicity (Communications team to advise)

## 1. Clear Statement of the Scrutiny Topic

- The role of Copeland in Health & Wellbeing Forum
- Hospital Service Provision (North Cumbria, at this stage, with view to look at South Copeland in the future)
- Healthwatch

## 2.Aim/Purpose of the Project

To have an overview and understanding of all aspects of the health services provided within Copeland now and in the future, and be clear about what their roles are and how they interact and communicate with each other.

To ensure that the consultation mechanisms are effective.

## 3.What will be included?

- Engage with appropriate agencies/organisations
- Retention and Recruitment of Staff (Impact on the wellbeing of Copeland (North))

## 4.What will be excluded?

- Internal Staffing/HR matters within NHS
- Dental service provision
- Ambulance service provision
- Private Sector Provision

## 5.Questions Types

Questions for the T&F Group:

### **Hospital Service Provision (North Copeland)**

Q1. How will you provide the best hospital and community care services in Copeland?

Q2. How are health, social care and other organisations going to integrate or link with each other to be more effective?

Q3. What is going to be provided in the Hospital and the community in the future?

Q4.What are the issue in respect of

- Recruitment and Retention
- Risk of a reduced service
- Risk of patient health and wellbeing in moving patients to alternative hospitals or community based services

Q5. How is the North Cumbria Acute Trust effectively and realistically going to deal with a major disaster(s) in West Cumbria?

Q7. Is this sufficient to allow for new builds?

Q8 What contingency plans are in place or will be put in place to assure the residents of Copeland that this will be effective?

Q9. What assurances will be given to the residents of Copeland that the new Hospital is going to be fit for purpose in the longer term?

### **Healthwatch Cumbria**

#### **Commissioning;**

Q1. What is the background to the introduction of Healthwatch in Cumbria, and who is responsible for commissioning the service?

Q2. How was the service Commissioning, and when did the contract start?

Q3. What was the purpose of the new service, and what was commissioned?

Q4. How is the contract monitored against its outputs?

Q5. What outcomes have been achieved for people of Copeland?

Q6. How, does the Council intend consulting with communities, 3<sup>rd</sup> sector organisations, and community groups to demonstrate the success of Healthwatch?

#### **People First (Provider);**

Q1. Who is People First?

Q2. What does People First Do?

Q3. What is your role in Health Watch?

Q4 How do you promote the work of Healthwatch?

Q5. What work has been carried out in Copeland?

Q6. What outcomes have been achieved in Copeland?

Q7. How do you consult now and what are your plans for the future? i.e face to face/email/internet etc.

Q8. Who are you going to consult with in Copeland and what approach is going to be taken?

Q9. What are the links between Health Watch and Hospital Services, and Health and Wellbeing Forum in Copeland?.

#### **Copeland Health and Wellbeing Forum;**

Q1. What is it?

Q2. How has it evolved?

Q3. Who is involved?

Q4. What is its purpose?

Q5. What are the governance arrangements?

Q6. What work is it doing?

Q7. What resources have been put in place and who is funding the forum?

Q8. What outcomes are going to be achieved from the forum?

Q9. How are the outcomes going to be evidenced?

Q10. What links if any does the forum have with the future of hospital services in Copeland?

Q11. Who else does the group engage with?

## 6.How will it contribute to achieving Corporate Priorities?

The work of the task and finish group will contribute to Priority 2 of the Corporate Plan - Be an effective public service partners so we can get the best deal for Copeland.

This work will help to understand the challenges that are being faced, whilst at the same the group aims to work with its partners to help address them.

## 7.List of key stakeholders, partners and other agencies

- Residents of Copeland
- Local equality groups
- Voluntary Sector/3<sup>rd</sup> Sector
- Neighbourhood Forums
- Cumbria Youth Alliance
- Ageing Well Forums/Groups
- Parish and Town Councils
- Locality Groups – CCG/NHS etc
- GPs

## 8.List of expert advisors – Internal and External bodies

- Health Watch – CCC – Joel Rashbash
- Health Watch – People First - David Blacklock
- The Role of Copeland in the Health & Wellbeing Forum – Public Health – Paul Musgrave/Julie Betteridge
- Health Service Provision – CCG Peter Rooney/ GPs (DR David Rogers)/
- Hospital Service Provision – Les Morgan, Director of redevelopment services/Jeremy Rushworth (medical director)
- NCNHS Trust – Ann Farrer
- Chair Cumbria Health Scrutiny Committee

## 9.How will information be gathered?

- Presentations/Interview
- Written evidence (including background)
- Strategies/Protocols/TOR of different organisations
- Policy Docs (Closer to Home, New Health White Paper 2012)
- Contracting/commission
- Published material
- Internet

- List of questions
- Any other relevant material

## 10. Corporate Support?

Policy & Scrutiny Officer

## 11. Governance

Report to Overview and Scrutiny Committee

## 12. Equality & Diversity

To look at how future provision will meet the public sector equality duty.

## 13. Timescale

### **Start 11.8.2014**

#### **Meetings;**

21 August 2014 - complete

17<sup>th</sup> September 2014 – 10.30 – 12.00noon  
Paperwork and writing questions

23<sup>rd</sup> September 2014 – 1.30 – 3.00p.m.  
face to face meeting with Mind/Age UK/Disability Forum  
written responses from Neighbourhood Forums/Town Council's/Phoenix Youth  
Centre/Young Cumbria – Whitehaven Harbour Youth Project and North Copeland Youth  
Partner/Parish Council's

29<sup>th</sup> September 2014 – 2.00 – 4.00p.m.  
Invite to attend meeting

Health Watch – CCC Joel Rashbash  
Health Watch – People First David Blacklock

6<sup>th</sup> October 2014 – 2.00 – 4.00p.m.  
Role of Copeland in Health and Wellbeing Forum  
Health Service Commissioners – Peter Rooney, David Rogers

13<sup>th</sup> October 2014 – 2.00 – 4.00p.m.  
Progress/Review Mtg

Other dates to be confirmed

**End – 31 December 2014**

14. Consider how the H&W Being T&F in Copeland report will be publicised (Communications Team to advise)

Task and Finish Group shall seek clarification from CBC Communications Team on the most appropriate approach to publish the findings from the Task and Finish Group

15. Background Papers

Any other relevant material

16. Any other items

None at present.