

## **OVERVIEW AND SCRUTINY COMMITTEE 1 (INTERNAL)**

### **MINUTES OF THE MEETING HELD ON 2 AUGUST 2010 AT 5:00PM**

Present: Councillors Mrs Y Clarkson (Chairman); B Dixon; J Park; C Whiteside and Mrs J Williams.

Officers: J Hall, Scrutiny Support Officer; K Parker, Acting Director Quality of Life; T Capper, Democratic Services Manager and C Willoughby, Member Services Technical Support Officer.

Apologies for absence: Councillor J Kane Mrs E Eastwood; Mrs A Faichney and R Pitt;

Also present: Councillors G Garrity and A Mossop.

#### **OSC1 01/10 Chairman's Opening Remarks**

The Chairman began the meeting by welcoming Councillors and Officers to the first meeting of the Internal Overview and Scrutiny Committee.

Members were reminded of the importance of having an up-to date Member Action Plan following which a training programme would be compiled. This would include specific training for Overview and Scrutiny members.

#### **OSC1 02/10 Work Programme 2010-2011**

Members considered the Committee's Work Programme for 2010-2011 which had been drafted by the OSC Chairs and Vice Chairs together with the Scrutiny Support Officer. It had also been measured against the Work Programme Protocol.

During the discussion that followed, it was noted that Moresby Parish Council had requested the inclusion of the Provision of Kerbside Recycling, however it was also noted that the Safer and Stronger Communities OSC had reported on this in April 2010. It was then requested that this be reviewed in November 2010.

The Chair advised that three Improvement Groups were to be established to undertake three reviews (Concessionary Travel, Concurrent Service Scheme and Polling Stations).

At this point the Chairman asked for volunteers from the Committee to join the Improvement Groups and the Overview & Scrutiny Support Officer was asked to write to all Members of the Council for volunteers.

The Overview & Scrutiny Support Officer advised that other people could also be co-opted onto Improvement Groups and the Copeland Association of Local Councils (CALC) had been invited to participate in the review into the Concurrent Service Scheme.

**RESOLVED – That**

- a) the Work Programme for 2010-2011 be received,
- b) the request from Moresby Parish Council regarding Kerbside Recycling be reviewed in November 2010,
- c) that the following be appointed to Improvement Groups
  - i) Concessionary Travel – Councillors Mrs Y Clarkson & Mrs J Williams
  - ii) Concurrent Services Scheme – Councillor A Mossop & C Shaw (CALC)
  - iii) Polling Station Sites - Councillors B Dixon (Chair) & C Whiteside
- d) the Overview and Scrutiny Support Officer write to all Members of the Council asking for volunteers to join the Improvement Groups.

**OSC1 04/10 Forward Plan**

Committee considered the Forward Plan of the Council's Executive

During discussion of this item, Members enquired regarding the latest position regarding the funding of Albion Square.

With regards Housing Strategy, Members requested an update presentation for the September or November meeting of this Committee.

**RESOLVED – That the Forward Plan be received.**

**OSC1 05/10 Report of the Informal Co-ordinating Board**

The Chairman updated Committee on the meetings of the Informal Co-ordinating Board and advised that the Board would not be meeting as frequently as every fortnight but would only meet as and when necessary.

The Chair referred to point 2.2 of the report at this point and Committee was asked to appoint an Equality Scrutiny Member Champion. Councillor Mrs J Williams volunteered for this position.

**RESOLVED – That**

- a) the report be received, and
- b) Councillor Mrs J Williams be appointed the Equality Scrutiny Member Champion

**OSC1 06/10 Petition from Bransty School Council**

Members received a report regarding a Petition from Bransty School Council regarding Dog Fouling.

Due to the school currently being on holiday it was suggested this item be added to the agenda for the September meeting when the School Council could attend. It was also suggested that further information be obtained from the Enforcement Team prior to the next meeting.

**RESOLVED – That**

- a) the report be received,
- b) this be added to the agenda for the September meeting and the school invited to attend
- c) further information be obtained from the Enforcement Team.

**OSC1 07/10 Service Reviews**

Members received an overview of Service Reviews and the process these would take, from the Acting Director, Quality of Life. He advised that more emphasis would be placed first on Internal (back office) services.

Members emphasised the need for their involvement at an early stage and in particular the involvement of Ward Councillors if their wards were to be more affected by cuts than others.

Members discussed the assistance being offered by Chorley Borough Council.

**RESOLVED – That the report be received**

**OSC1 08/10 Performance Management Arrangements**

Members received an overview of the Performance Management Arrangements from the Acting Director, Quality of Life.

It was noted that following the change of Government, the previous national local government performance regime had been dismantled. It was not yet known which of the National Indicators would be retained.

It was suggested that the best time for Overview and Scrutiny to monitor the Council's performance would be soon after each quarterly report to Executive is complete and to use the same report.

The Chair referred to the Call-In mechanism generally and the protocol. Members were reminded that this was something any Member could do, not just the Chairs and Vice Chairs.

**RESOLVED – That**

- a) the report be received, and
- b) regular monitoring of the quarterly performance management reports to Executive commence

The meeting closed at 6:20 pm

Chairman.....

Date.....