

MEMBER DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 17 JANUARY 2014 IN THE NICHOLSON ROOM, COPELAND CENTRE AT 2:00PM

Present: Councillors Allan Forster; Ian Hill; Keith Hitchen; John Kane and Jeanette Williams.

Officers: Tim Capper, Democratic Services Manager and Clive Willoughby, Member Services Technical Support Officer.

Apologies for Absence: Councillors Lena Hogg and David Riley.

MDP 17/13 Appointment of Chairman

Due to the absence of both the Chair and Vice Chair, it was moved by Councillor Keith Hitchen, duly seconded and

RESOLVED – that Councillor John Kane be appointed Chair for this meeting of the Member Development Panel.

MDP 18/13 Minutes

The minutes of the meeting held on 13 November 2013 were agreed and signed by the Chairman as a correct record.

MDP 19/13 Update on Member Development Progress

An update on the Member Development Programme was provided as follows:

Within Section B (Essential Training)

- Risk Management – Delivered 5 Dec 2013.
- Welfare Reform – Delivered 11 Dec 2013.
- Basics of Overview and Scrutiny – Delivered 10 Sept 2013.
- OSC Questioning Skills - Delivered 2 Oct 2013.
- Audit & Governance Final Accounts - Delivered 25 Sept 2013.
- Health and Safety – To be arranged

Within Section C (Training to meet identified needs)

- Local Government Finance & Funding – arranged for 23 Jan 2014

The three sessions on 'Leading, Chairing and Facilitating meetings', 'Time

Management’ and ‘Being an Effective Ward Councillor’ are currently being arranged with North West Employers and dates will be advertised as soon as they are confirmed.

With regards to the ‘Health Inequalities’, further discussions will be held with other authorities to establish who would be best placed to facilitate this session.

RESOLVED – that

- a) the updates be noted, and
- b) arrangements continue to set up further training sessions.

MDP 20/13 Member Development Newsletter

Members were advised that the next edition of the Member Development Newsletter is being compiled and were invited to provide items for inclusion.

Details of forthcoming Training sessions would be included and Councillor Keith Hitchen volunteered an article on ‘Social Media’.

An item detailing what services are now shared with other providers was also suggested

It was stated that further items or ideas for inclusion could be forwarded to the Member Services Technical Support Officer.

RESOLVED – that the Member Development Newsletter be progressed.

The meeting closed at 2:35pm

Chairman.....

Date.....