

## **MEMBER DEVELOPMENT PANEL**

### **MINUTES OF MEETING HELD ON 13 NOVEMBER 2013 IN THE CARLISLE/SPEDDING ROOM, COPELAND CENTRE AT 5:00PM**

**Present:** Councillors Lena Hogg (Chairman); Ian Hill; John Kane; David Riley and Jeanette Williams.

**Officers:** Tim Capper, Democratic Services Manager and Clive Willoughby, Member Services Technical Support Officer.

**Apologies for Absence:** Councillor Keith Hitchen.

**Also Present:** Councillor John Fallows.

#### **MDP 12/13 Minutes**

The minutes of the meeting held on 25 October 2013 were agreed and signed by the Chairman as a correct record.

#### **MDP 13/13 Arrangement of Agenda**

With the permission of the Chairman, two additional items were added to the Agenda, being The Local Government Chronicle and the Member Development Newsletter.

#### **MDP 14/13 Update on Member Development Progress**

Copies of the current Member Development Programme were distributed and updates were provided as follows:

##### Section B (Essential Training)

Risk Management – This training session has been arranged for Thursday 5 December 2013 and will take place immediately prior to the Full Council meeting. The trainer delivering this session will be from within the Council staff. The exact start time will be notified to Members and published in the next Member Development Newsletter.

##### Section B (Essential Training)

Welfare Reform – This training session was originally held in March 2013 and a repeat session had been requested. The Housing Services Manager will be delivering an updated session on Wednesday 11 December 2013, again the exact start time will be notified to Members and published in the next Member Development Newsletter.

Section C (Training to meet identified needs)

Local Government Finance & Funding – This training will be extended to include Corporate Governance, the Role of Statutory Officers (Section 151 Officer and Monitoring Officer), Members’ Interests and Income & Expenditure.

This will be a 2½ - 3 hour training session on Monday 9 December 2013 and will be repeated in early 2014. The exact start time will be notified to Members and published in the next Member Development Newsletter.

**RESOLVED** – that the updates be noted and an amended Programme circulated to the Panel.

**MDP 15/13 The Local Government Chronicle**

A query was raised on behalf of another Members regarding the Local Government Chronicle, that had until recently been subscribed to and deposited in the Members Room.

The Panel was advised that a copy is obtained by the Chief Executive and is available for Members to borrow.

It was also stated that a copy of the publication The MJ is received by the Democratic Services Manager, which will now be available in the Members’ Room

**RESOLVED** – that the updates be noted and details included in the next Newsletter.

**MDP 16/13 Member Development Newsletter**

Members were advised that the next edition of the Member Development Newsletter is being compiled and items for inclusion or ideas should be forward to the Member Services Technical Support Officer

**RESOLVED** – that the update be received.

The meeting closed at 5:25pm

Chairman.....

Date.....