

APPOINTMENT OF S.151 OFFICER AND DEPUTY

EXECUTIVE MEMBER: Cllr E M Woodburn
LEAD OFFICER: Keith Parker, Acting Corporate Director, Quality of Life
REPORT AUTHOR: Martin Jepson, Head of Legal and Democratic Services

Summary: Recommends appointment of a s.151 officer and re-definition of the s 151 officer in the Council’s Constitution.

Recommendation: 1.That from August 17th 2010 Angela Brown be appointed as the Council’s s 151 officer
 2. That with effect from2010 the s 151 officer of the Council be re-defined in the Council’s Constitution as the Corporate Director, Resources and Transformation

1. INTRODUCTION

1.1 The last day of service of Alison Clark, formerly the Council’s s 151 officer, was August 16th 2010. It is a statutory requirement that District Councils appoint a s 151 officer. Section 151 says:- “... every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs”.

1.2 The Council’s Constitution defines the s 151 officer as the Head of Finance and Management Information Systems and the deputy as the Accountancy Service Manager. By the date of this meeting both officers will have left the Council’s employment. As Members will know the Council has advertised for, and hopefully by the date of this meeting will have appointed to, the post of Corporate Director, Resources and Transformation. However, the post-holder will not be able to take up their post until.....2010. The Accountancy Services Manager post has also recently been advertised.

2. ARGUMENT

2.1 As an interim measure it is recommended that the Council appoints Mrs Angela Brown as s.151 officer. Mrs Brown was recently s 151 officer with Carlisle City Council until her retirement. Her appointment would last until such time as the Corporate Director, Resources and Transformation takes up their position. Ann Treble was confirmed as deputy s 151 officer at the Council’s meeting in April and this arrangement will continue pending the appointment of the new Accountancy Services Manager.

2.2 Following the appointment of the new Corporate Director it will also be necessary to make consequential amendments to the Council’s Constitution as described above.

List of Consultees: Corporate Team
 Leader of Council

Background Papers: Internal email correspondence relevant to the item