

**THE LICENSING ACT 2003
REVISION OF THE COUNCIL'S STATEMENT OF LICENSING POLICY**

EXECUTIVE MEMBER: Non-Executive Function
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Summary and Recommendation:

This report informs members about the Licensing Act 2003, the Council's draft revised Statement of Licensing Policy containing the required statement of principles under Section 5 of the Licensing Act 2003 and makes a recommendation to Council that the draft Statement of Licensing Policy as shown at Annex 1 and made under Section 5 of the Licensing Act 2003 (and being a statement of principles that the Council as licensing authority proposes to apply in exercising its functions under the Act) be approved subject to the amendments made by the Licensing Committee in paragraph 2.6 and then published to come into effect on 7th January, 2011.

1. INTRODUCTION

- 1.1 The Council as Licensing Authority has a duty under S5 of the Licensing Act 2003 to publish a statement of principles that we propose to apply in exercising our functions under the Licensing Act. This has to be published every three years.
- 1.2 In preparing the Statement of Licensing Policy for the Licensing Act licensing authorities are required to:
- Adhere to regulations made under Section 5 of the Licensing Act 2003
 - Consider guidance issued to licensing authorities by the Department of Culture Media and Sport (section 182)
 - Recognise the need to be reasonably consistent with the licensing objectives which are:
 - The prevention of crime and disorder
 - Public safety
 - The prevention of public nuisance
 - The protection of children from harm

2. PRESENT POSITION

- 2.1 The Council's Statement of Licensing Policy for the Licensing Act 2003 took effect on 7th January, 2008 and now needs to be reviewed and then published for it to take effect on 7th January, 2011. This means it has to be published no later than 10th December, 2010.
- 2.2 A draft revised Statement of Licensing Policy was prepared and was discussed by the Licensing Committee on 16th July, 2010 (Minute L 09 refers) where it was agreed that the draft revised Policy be issued for consultation.
- 2.3 The draft Statement was sent out for consultation on 16th July, 2010 to:
- The chief officer of police for the licensing authority's area;
 - The fire and rescue authority for the area;
 - Persons/bodies representative of licence holders of existing premises licences in the area;
 - Persons/bodies representative of licence holders of existing club premises in the area; and
 - Persons/bodies of businesses and residents in its area.
- A detailed list of those consulted appears as Appendix 4 to the draft policy.
- 2.4 The period of consultation ended on 10th September, 2010 and 2 responses were received which are shown at Annex 2. In respect of the responses one relates to word processing, the other to the Pubwatch Scheme. Amendments to existing licences or certificates can only be done as part of application for variation or on review and when the police raise the issue of pubwatch membership. It is not possible to put a blanket condition on every licence or certificate.
- 2.5 The Council's draft Statement of Licensing Policy is the same as the five other Cumbrian authorities and although their period of consultation has not ended at the time of writing this report they have to date received no comments at all. However any they do receive will be reported verbally at the meeting.
- 2.6 The Licensing Committee considered the 2 responses received at a meeting on 28th September, 2010 and decided that no action should be taken on these. It was also reported that a neighbouring authority had received minor comments from its Environmental Health Department and following a discussion on these, it was decided that the following minor amendments to the draft Statement of Licensing Policy be made:-

1. The word “indoor” on the first line of paragraph 4.2.5 be removed.
2. The word “smuggled” on the ninth bullet point of paragraph 5.2.2 be replaced with the word “illicit” as this word includes counterfeit, bootlegged and smuggled tobacco.

3.0 RECOMMENDATION

- 3.1 It is recommended that the draft Statement of Licensing Policy at Appendix 1 and made under Section 5 of the Licensing Act 2003 (and being a statement of principles that the Council as licensing authority proposes to apply in exercising its functions under the Act) be approved subject to the amendments made by the Licensing Committee in paragraph 2.6 and then published to come into effect on 7th January, 2011.

List of Appendices

Annex 1 – Draft statement of licensing policy
Annex 2 – Responses to consultation

List of Background Documents: As Appendices

List of Consultees: As set out in Appendix 4 to the draft statement of licensing policy



COPELAND BOROUGH COUNCIL

Licensing Act 2003

Draft

Statement of Licensing Policy

Deleted: 16th July, 2010 to
10th September, 2010

Written comments are invited on this draft revised Policy
by 10th September, 2010 to

Mr. M. Jepson
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The Copeland Centre
Catherine Street
Whitehaven
Cumbria, CA28 7SJ

COPELAND BOROUGH COUNCIL

Foreword

Welcome to Copeland Borough Council's Licensing Policy. It will apply for a maximum of three years. The Policy will be kept under review and may be revised in the light of feedback from the local community on whether the statutory objectives are being met or where it is otherwise appropriate to do so.

Copeland is one of Cumbria's six districts, covering 284 square miles and having a population of 70,300.

It is largely a rural area with daytime, evening and night-time economies and has many cultural and leisure activities. There are approximately 400 businesses associated with the Licensing Act 2003 provisions. These include theatres, restaurants, public houses, off licences, nightclubs and take-away outlets.

There are currently 320 premises licences and 60 club premises certificates, which are a mixed provision of premises ranging from village halls and small public houses in the rural area to community centres and night spots in the various towns. In addition, a number of large events are regularly held for example, the Maritime Festival.

The Council is committed to encouraging and promoting a broad range of entertainment, recognising the wider cultural benefits for local communities. Live performance is central to the development of cultural diversity and vibrant exciting communities particularly traditional entertainment such as street arts.

The Council's vision is that through partnership and teamwork, we will help develop new job opportunities, ensure everyone has access to value for money services and achieve the best possible quality of life for the people of Copeland.

The Council is committed to developing Copeland's regional status and appreciates the importance leisure businesses have for the local economy. The Council's policies and priorities aim to reflect the needs and aspirations of existing and new local businesses. The food, drink and entertainment business in the area are an important part of that local economy and this policy is critical to their continuing success and for attracting further investment and opportunity to the area. Balanced against this are the Council's legal duties with regard to public safety, nuisance and commitment with its partners to reducing crime and the fear of crime.

It is also important to protect and maintain our environment so that residents, visitors and other businesses can enjoy the opportunities for living, visiting and working within Copeland safely and free from nuisance. The Council values its younger people and is active in ensuring they are offered a wide range of opportunities and experiences to develop whilst seeking to protect them from harm.

The Licensing Act 2003 requires Copeland Borough Council as the Licensing Authority, to prepare and publish a statement of Licensing Policy. This Policy sets

out the principles that the Licensing Authority generally applies to promote the licensing objectives when making decisions on applications for licences made under this Act. An extensive consultation exercise was held before the policy was published.

Guidance such as the Licensing Policy aims to advise businesses and individuals on how they can develop, as well as clarifying national licensing legislation.

If you require further clarification on the Licensing Policy please contact the Council's Head of Legal and Democratic Services.

For further information about Copeland Borough Council's commitment to licensing or if you have any comments about the Licensing Policy, telephone the Council on 01946 598517 or 01946 598520 or visit the Council's website at www.copelandbc.gov.uk

COPELAND BOROUGH COUNCIL
LICENSING AUTHORITY

LICENSING POLICY AND STATEMENT – SECTION 5, LICENSING ACT 2003

CONTENTS	PAGE NO	
1. INTRODUCTION	5	
2. FUNDAMENTAL PRINCIPLES	9	
3. PERSONAL LICENCES	10	
4. PREMISES LICENCE AND CLUB PREMISES CERTIFICATES	12	
5. COMPLAINTS AND REVIEW	33	Deleted: 2
6. ENFORCEMENT	34	Deleted: 3
7. PERMITTED TEMPORARY ACTIVITIES	35	Deleted: 4
8. ADMINISTRATION AND EXERCISE AND DELEGATION	36	Deleted: 5
APPENDIX 1 – TABLE OF DELEGATIONS	38	Deleted: 7
APPENDIX 2 – APPEALS PROCEDURE	40	Deleted: 38
APPENDIX 3 – GUIDES OF BEST PRACTICE	41	Deleted: 39
APPENDIX 4 – LIST OF CONSULTTEES	42	Deleted: 41
APPENDIX 5 – CONTACT INFORMATION	44	Deleted: 3

1. INTRODUCTION

- 1.1 The Licensing Act 2003 regulates the licensable activities on licensed premises, by qualifying clubs and at temporary events.
- 1.2 Copeland Borough Council is a licensing authority ('the Authority') for the purposes of the Act. The Authority must carry out its licensing functions with a view to promoting the four licensing objectives, which are:
- the prevention of crime and disorder;
 - public safety;
 - the prevention of public nuisance; and
 - the protection of children from harm.
- 1.3 The Act makes provision about the regulation of four licensable activities, which are:
- The sale by retail of alcohol;
 - The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club;
 - The provision of regulated entertainment; and
 - The provision of late night refreshment.
- 1.4 Regulated Entertainment is:
- A performance of a play
 - An exhibition of a film
 - An indoor sporting event
 - A boxing or wrestling entertainment
 - A performance of live music (unless it is music incidental to certain other activities)
 - Any playing of recorded music
 - A performance of dance
 - Any other entertainment of a similar description to the music and dance categories above, and
 - The provision of facilities for enabling persons to take part in
 - making music
 - dancing, or
 - entertainment of a similar descriptionfor purposes which include the purpose of being entertained.

There are a number of exemptions to regulated entertainment which are contained in Part 2 of Schedule 1 to the Act.

- 1.5 Late Night Refreshment is:
- the supply, on or from any premises, of hot food or hot drink to the public for consumption on or off the premises between the hours of 11pm and 5am.

- 1.6 Applicants are referred to the provisions of the Act for further information on licensable activities including limitations and exemptions.
- 1.7 Section 5 of the Act requires the Authority to determine its policy for a three year period with respect to the exercise of its licensing functions under the Act. It is required to publish a statement of that policy and this document is that statement. The policy is to be kept under review and shall be revised at such times as the Authority considers appropriate.
- 1.8 Prior to determining its licensing policy, the Authority consulted with various persons and organisations. The consultees and procedure that was followed are set out in Appendix 3. The Authority is grateful for all of the representations it received. The Authority will also consult as required prior to revising its licensing policy.
- 1.9 In determining its policy, the Authority considered the provisions of the Act and had particular regard to:
- the licensing objectives;
 - the guidance issued by the Secretary of State under section 182 of the Act;
 - the representations made following consultation; and
 - its duties and obligations under other legislation, including
 - The Disability Discrimination Act 1995 which introduced measures to tackle discrimination encountered by disabled people in the areas of employment, access to goods, facilities and services and the management, buying or renting of land or property. For service providers, such as licensees:
 - since December 1996 it has been unlawful to treat disabled people less favourably than other people for a reason related to their disability;
 - since October 1999 they have had to make reasonable adjustments for disabled people, such as providing extra help or making changes to the way they provide their services; and
 - from 2004 they will have to make reasonable adjustments to the physical features of their premises to overcome physical barriers to access.
 - The Human Rights Act 1998 incorporates the European Convention on Human Rights and makes it unlawful for a local authority to act in a way that is incompatible with a Convention right. The Authority will have particular regard to the following relevant provisions of the European Convention on Human Rights:
 - Article 6 that in the determination of civil rights and obligations everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law;
 - Article 8 that everyone has the right to respect for his home and private life; and

- Article 1 of the First Protocol that every person is entitled to the peaceful enjoyment of his or her possessions, including for example the possession of a licence.
- The Race Relations Act 1976, as amended by the Race Relations (Amendment) Act 2000, places a legal obligation on the Authority to have due regard to eliminate unlawful discrimination; and to promote equality of opportunity and good relations between persons of different racial groups. Copeland Borough Council is currently revising its Race Equality Scheme and is committed to carry out extensive work into ensuring the Council meets the requirements of the Race Relations Acts.
- The Crime and Disorder Act 1998 – section 17 of that Act imposes a duty on local authorities to exercise their functions with regard to the impact on crime and disorder and the need to do all it reasonably can to prevent crime and disorder in its area.

1.10 In addition to its powers under the Act, there is also a range of other legislation which is relevant to the provisions of this Act. This includes:

- The Health and Safety at Work etc Act 1974;
- The Town and Country Planning Act 1990;
- The Environmental Protection Act 1990;
- The Criminal Justice and Police Act 2001;
- Regulatory Reform Order (Fire Safety) Act 2005
- The Anti-Social Behaviour Act 2003
- Health Act 2006.
- Policing and Crime Act 2009

(This is not an exhaustive list).

1.11 The Authority will seek to use the full range of its powers in promoting the licensing objectives. Some relevant legislation gives powers to the police and other authorities to act. The Authority will seek to work in partnership with those authorities, as well as with businesses and other interested parties, to promote the licensing objectives.

1.12 If representations are made conditions may be imposed on licences and certificates where they are necessary for the promotion of one or more of the four licensing objectives. These will be focussed on matters, which are within the control of individual licensees, and others granted relevant authorisations. If no representations are made the only conditions that will be attached to a licence will be those that are consistent with the operating schedule and statutory conditions under the 2003 Act.

1.13 The Authority has been careful to avoid duplication with other regulatory regimes in formulating its policy and will seek to avoid duplication in the exercise of its licensing functions. There will be free exchange of information between the relevant Authority staff and relevant committees (including, for example, the planning applications committee). Applicants are encouraged to

make any necessary applications for planning permission at the same time as they make an application for a licence.

- 1.14 The policy statements in this document are for the guidance of applicants in preparing applications and for those affected by proposals. They set out the usual stance that the Authority will take in relation to applications. For applicants' information, the reasons why policies have been adopted have often been summarised after the policy. The reasons are given for information only and do not form part of the policy. Brief summaries of the law have also often been included for guidance and ease of reference only; they are not intended to be either comprehensive or definitive.
- 1.15 Applicants are encouraged to discuss their circumstances/proposals with officers from the Authority and other responsible authorities prior to submission of an application for a licence. Applicants are also encouraged to inform local residents and businesses of their intentions. It is hoped that this will help to minimise the possibility that relevant representations will be made objecting to the proposals. In this way, the Authority and applicants will best be able to affect the grant of licences, which meet applicants' requirements whilst promoting the licensing objectives.
- 1.16 Applications (including all accompanying documents) must be in the prescribed form and must meet all of the requirements of the Act.
- 1.17 Failure to submit an application in the correct form will result in that application being returned. The Authority will endeavour to explain why the application is considered to be deficient and will invite the applicant to re-submit the application with all the required information.
- 1.18 The Act limits the representations, which can be made about licence applications and who can make such representations. Essentially, representations must relate to one or more of the licensing objectives and must be made by a person living or working in the vicinity of the premises or an organisation, which represents such persons. Anyone considering making an objection is invited to discuss their objection with licensing officers prior to submitting their representation.
- 1.19 In this document:
 - "the Act" means the Licensing Act 2003;
 - Unless indicated to the contrary the words and phrases defined in the Act shall have the meanings given in the Act when used in this document;
 - Any reference to the grant of a licence, certificate or provisional statement shall, unless the context indicates or it is specifically stated otherwise, include reference to the variation, review or renewal of a licence;
 - Policies in relation to premises licences shall also apply to provisional statements and club premises certificates unless it is expressly stated to the contrary or the context indicates otherwise;
 - "the Authority" means Copeland Borough Council;
 - "the district" means the area within the Authority's jurisdiction; and

- the Authority shall not rely upon those paragraphs entitled “Reason” and in italics. These are included to explain why the Authority reached a particular policy decision.

2 FUNDAMENTAL PRINCIPLES

- 2.1 The policy will promote the four licensing objectives contained in the Act, namely the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.
- 2.2 Nothing in the Statement of Licensing Policy will undermine the rights of any person to apply under the Act for a variety of permissions and have their application considered on its individual merits as well as against the relevant policy and statutory framework. It does not override the right of any person to make representations on any application or to seek a review of a licence or certificate where they are permitted to do so under the Act.
- 2.3 All licensing applications will be determined on their individual merits following consideration of the proposals in the application and any relevant representations. In general, licences will be granted on the terms applied for but licences will not normally be granted in terms which conflict with any of the policies in this document unless an applicant is able to demonstrate that the exceptional circumstances of their application justify a departure from the policy. The Authority will not depart from the policy if any of the licensing objectives will be undermined by a proposal in the application.
- 2.4 Licensing is about the control of licensed premises, qualifying clubs and temporary events within the terms of the Act. The licensing function cannot be used for the general control of anti social behaviour once consumers are beyond the direct control of the individual, club or business holding the licence, certificate or other authorisation concerned. However the Authority expects every holder of a licence, certificate or permission to make every effort to minimise the impact of their activities and anti-social behaviour by their patrons within the immediate vicinity of their premises.
- 2.5 The Authority is keen to promote the artistic and cultural life of its area and licensing will be approached with a view to encouraging cultural activities and innovative forms of public entertainment for the wider cultural benefits of communities generally. Only conditions strictly necessary for the promotion of the licensing objectives will be attached to a licence for activities of this nature, as the Authority is aware of the need to avoid imposing substantial indirect costs. Where there is any indication that licensing requirements are deterring such events, the policy may be reviewed with a view to investigating how the situation may be remedied.
- 2.6 The Authority aims to create a safe and family friendly environment within its area, particularly within the town centres. Applicants should give consideration to this when preparing their operating schedules.

- 2.7 The Authority expects that designated premises supervisors should normally be on the premises when alcohol is supplied. Where they are absent from the premises they will still be ultimately responsible for the actions of those they authorise to make such sales. It is considered good practice that any such authorisations should be in writing. Where any person who does not hold a personal licence is authorised to sell alcohol, the Designated Premises Supervisor is encouraged to provide, or ensure that, the person has some training on the requirements of the Act and any conditions attached to the Licence. It is recommended that a record of such training is maintained.
- 2.8 The Authority is aware that different areas and premises within the district have different characteristics and where possible will ensure that any licence conditions reflect these. Such characteristics include:
- Villages of a more quiet and rural nature
 - Urban centres, particularly where redevelopment is being encouraged
 - Village halls and community type premises which are the centre of the community and run effectively by volunteers
- 2.9 The Authority recognises that there is a need to disperse people from town centres swiftly and safely to avoid concentrations which produce disorder. The Licensing Committee will report any concerns to the local transport authority identified in the Local Plan.
- 2.10 The Licensing Committee will consider wider issues which may need to be given due consideration and will periodically receive reports on:
- Needs of the local tourist economy
 - Cultural strategy for the area
 - Employment situation in the area and the need for new investment and employment where appropriate

3 PERSONAL LICENCES

- 3.1 The Law (Part 6 of the Act)
- 3.2 A personal licence is a licence granted to an individual, which authorises that individual to supply alcohol or authorise the supply of alcohol.
- 3.3 A person should submit an application for a personal licence to the Authority for the area in which they are ordinarily resident.
- 3.4 If granted a personal licence has effect for a period of ten years after which it can be renewed for further periods of ten years at a time.
- 3.5 An applicant for a personal licence must be aged 18 or over, must possess a licensing qualification or be a person of a prescribed description, that a personal licence held by him must not have been forfeited in the period of five

years ending with the date of his application and that he must not have been convicted of a relevant offence (section 120(2) of the Act).

3.6 The Authority will require all applicants to produce a Criminal Records Bureau certificate.

3.7 Only the police may object to the grant of a personal licence to an individual. Such an objection can only be made where the applicant has been convicted of a relevant offence or any foreign offence and the police consider that the grant of a licence would undermine the crime prevention objective.

3.8 Policy

Provided that the applicant meets the requirements of section 120 (2) (a), (b) and (c) of the Act, the application of an individual for a personal licence will be granted save that if the applicant has been convicted of a relevant offence which is unspent under the Rehabilitation of Offenders Act 1974, and the chief officer of police has given the Authority an objection notice, a licence will not normally be granted unless the applicant can demonstrate that the grant to him of a personal licence would not undermine the crime and disorder prevention objective. In considering the application, the Authority will afford the applicant a right to a hearing before its Licensing Committee or a Sub-Committee of the Licensing Committee. Applicants are referred to Section 8 of this document, dealing with the exercise and delegation of functions. The factors that the Authority will take into account when considering representations in this matter include (but are not limited to) the following:

- the nature and type of the offence;
- how long ago the offence was committed;
- how serious the offence was;
- whether the offence was premeditated or was the result of a genuine mistake;
- whether the applicant abused a position of trust when he committed the offence;
- whether the offence was motivated by discrimination; and
- the conduct of the applicant since commission of the offence.

Reason

The Authority has a duty when exercising its licensing functions to promote the prevention of crime and disorder and the other licensing objectives. Where the police have issued an objection notice, refusal of the application is likely to be the normal course unless the Authority is of the opinion that there are exceptional and compelling circumstances which justify granting an application. Personal licence holders are expected to act in accordance with the law and will be key to ensuring that the provisions of the Act, and any conditions attached to a premises licence, are complied with. The Authority also has a duty under the Crime and Disorder Act 1998 to have regard to the effect on crime and disorder of the exercise of any of its functions and to do all it can to prevent such crime and disorder.

4 PREMISES LICENCES/CLUB PREMISES CERTIFICATES

4.1.1 Unless the context indicates to the contrary, the policies in this section shall relate to the grant of a premises licence, the issue of a provisional statement and the grant of a club premises certificate.

4.1.2 The law

Premises Licence (Part 3 of the Act):

A premises licence authorises the use of premises for one or more of the licensable activities. Applications can be made for a premises licence for any premises situated in the district.

4.1.3 An application for a premises licence will be required for large temporary events, which are outside the provisions relating to temporary event notices. (See also Paragraph 7)

4.1.4 Individuals, companies, charities and other specified persons and organisations may make applications. An individual may not apply unless he is aged 18 years or over.

Words denoting any gender shall include all genders, words in the singular shall include the plural and vice versa, and words denoting persons shall include firms and corporations.

4.1.5 An application can be made to the Authority for any place used for licensable activities or recognised club activities within its area and the application must be accompanied by:

- The required fee;
- An operating schedule;
- A plan of the premises; and
- If it is intended to sell alcohol a form of consent given by the person the applicant wishes to have specified in the premises licence as the designated premises supervisor.

4.1.6 The applicant will also be required to notify, and enclose a copy of the application and relevant attachments to, all responsible authorities for the Authority's area. These are:

- The Chief Officer of Police, Cumbria Constabulary;
- The Chief Fire Officer, Cumbria Fire Service;
- Leisure & Environmental Services, Copeland Borough Council;
- The local planning authority with the meaning given by the Town and Country Planning Act 1990;
- Lake District National Park Authority;
- Health and Safety Executive or other enforcing authority within the meaning of section 18 of the Health and Safety at Work etc Act 1974;

- Business Support, Performance Unit, Childrens Services, 5 Portland Square, Carlisle;
- Trading Standards, Cumbria County Council, Earl Street, Carlisle;
- Any other licensing authority in whose area part of the premises is situated;
- In relation to a vessel the
 - The Maritime and Coastguard Agency;
 - The Environment Agency;
 - The British Waterways Board; or
 - The Secretary of State
- Any other person prescribed for the purposes of section 13(4)(i);

See Appendix 5 for contact addresses

Responsible authorities may require risk assessments and other documentation to be provided.)

4.1.7 All applications must be in the prescribed form and include all necessary documents. Applications may be in writing or sent electronically via Business Link or the Authority's own electronic application facility. Those requirements are set out in Section 17 of the Act. Particularly important is the operating schedule, which must include a statement of the following matters:

- the relevant licensable activities;
- the times during which it is proposed that the relevant licensable activities are to take place;
- any other times when it is proposed that the premises are to be open to the public;
- where the applicant wishes the licence to have effect for a limited period, that period;
- where the relevant licensable activities include the supply of alcohol, prescribed information in respect of the individual whom the applicant wishes to have specified in the premises licence as the designated premises supervisor;
- where the relevant licensable activities include the supply of alcohol, whether the supplies are proposed to be for consumption on the premises or off the premises or both;
- the steps which it is proposed to take to promote the licensing objectives; and
- such other matters as may be prescribed.

4.1.8 Applicants will be required to advertise and give notice of their applications in the manner prescribed by Regulations made by the Secretary of State.

4.1.9 Large Scale Events

The Authority would expect that organisers of any large scale events over 499 people where licensable activities are taking place, to prepare an event management plan incorporating risk assessments.

4.1.10 Club Premises Certificates (Part 4 of the Act):

The Authority may issue a “club premises certificate” to a qualifying club. The certificate will specify that the premises may be used for one or more of the ‘qualifying club activities’ and that the club is a qualifying club in relation to each of those activities.

4.1.11 The qualifying club activities are:

- The supply of alcohol by or on behalf of the club to or to the order of a member of the club;
- The sale by retail of alcohol by or on behalf of a club to a guest or a member of the club; and
- The provision of regulated entertainment where that provision is by or on behalf of the club for members of the club or members of the club and their guests.

4.1.12 A club is a qualifying club in respect of the qualifying activities provided that, under the rules of the club,

- a person may not be admitted to membership, or be admitted as a candidate for membership, to any of the privileges of membership without an interval of at least two days between their nomination or application for membership or their admission, and
- people becoming members without prior nomination or application may not be admitted to the privileges of membership without an interval of two days between them becoming members and their admission, and
- the club is established and conducted in good faith as a club, and
- it has a minimum of 25 members; and
- that alcohol is not supplied, or intended to be supplied to members on the premises otherwise than by or on behalf of the club.

If the supply of alcohol to members or guests takes place the additional conditions set out in section 64 must also be satisfied.

4.2.1 General Policy

4.2.2 Consideration of the impact of licensable activities

4.2.3 If representations are made when considering an application for a licence, the Authority should take into account the following factors in assessing its likely impact on the licensing objectives in addition to other relevant matters:

- the nature of activities proposed;
- the number of customers likely to attend the premises and the nature of the activities expected;
- the location of the premises;
- the proposed hours of operation;
- the level of public transport accessibility for customers either arriving or leaving the premises and the likely means of public or private transport that will be used by the customers;

- the physical and accessible nature of the premises;
- the level of likely car parking demand in relation to the use of the premises in comparison with the existing situation and the likely effect on the movement of priority traffic;
- the cumulative impact of licensed premises in an area;
- the scope for mitigating any impact; and
- how often the activity is to occur.

4.2.4 In considering any application where premises are already licensed, or have in the past been licensed for any of the licensable activities (under this or previous legislation), the Authority will take into account any evidence from a Responsible Authority or Interested Party of demonstrable adverse impact from the activity in the past and, if adverse impact has been caused, whether appropriate measures have been proposed or put into effect by the applicant to mitigate that adverse impact. The Authority will also consider any changes of circumstances since the past problems occurred.

Reason

The prime purpose of this policy is to promote the licensing objectives. In furtherance of this aim the policy lists particular matters that the Authority will take into account in considering whether a licensed activity is likely to cause an adverse impact.

The aim of the policy is, therefore to achieve a balanced approach to these issues.

4.2.5 The Authority will support the provision of culture, arts and indoor sporting events including music, theatre, street art and circuses and will encourage the Council and Parish Councils to seek premises licences for public spaces within the community in their own names.

Reason

The policy statements in this document have been prepared following extensive consultation with a range of interested parties, including trade representatives and the local community. The wishes of applicants have been balanced with the public interest in promoting the licensing objectives. All limitations and restrictions on licences are considered necessary to promote the licensing objectives. Whilst the circumstances of an individual application may justify a departure from some of the policy statements, general adherence to the provisions of the policy will ensure consistency in decision making. This provides certainty for applicants and promotes public confidence in the licensing regime and the quality and safety of licensed premises.

4.3 PREVENTION OF CRIME AND DISORDER

4.3.1 General Policy

The Authority's starting point is to seek a reduction in crime and disorder throughout the district, consistent with its statutory duty under section 17 of the Crime and Disorder Act 1998. Licences may be granted if applicants can demonstrate that a positive reduction in crime and disorder will result, or that it will not increase, as a result of the application being granted.

4.3.2 In the event of representations being made the Authority will generally not grant a licence where it is likely that the premises will be used for unlawful purposes or where it is considered that the use of the premises is likely to cause an increase in crime and disorder in the area. Where necessary, applicants are expected to consider the impact of their proposals on crime and disorder both within and in the vicinity of the premises and to propose practical steps in their operating schedule to prevent crime and disorder. If appropriate, a crime and disorder risk assessment in relation to the proposed activities could be carried out, such steps could include:

- use of CCTV inside and outside the premises;
- use of metal detection or other search equipment or procedures;
- measures to prevent the use or supply of illegal drugs;
- ensuring that all staff are appropriately trained;
- determining the safe occupancy capacity for the premises by carrying out a fire safety assessment;
- employment of sufficient security staff controlling admission and patrolling the interior and exterior of the premises (such staff will be required to be licensed by the Security Industry Authority). The Authority recognises that there is a greater need for security staff in some premises than in others. For example there will be a greater need for security staff in a town centre nightclub than in a village pub;
- participation in Pub Watch or other relevant schemes;
- Best Bar None;
- a commitment to co-operate and provide such evidence as the Police require and adhere to agree protocols; and
- ensuring that measures are in place to disperse customers over an extended period and ensure customers leave the venue in an orderly fashion and without bottles or glasses

4.3.3 In the event of Police representations, the Authority will not normally specify a person as a designated premises supervisor where that is likely to undermine the prevention of crime and disorder by reason of that person's known past conduct. A person is likely to be considered unsuitable if he has a previous unspent conviction(s) for a relevant offence, notwithstanding that he has been granted a personal licence.

4.3.4 Crime and Disorder Reduction Partnership

Where appropriate applicants will be expected to have regard to the information published by the West Cumbria Crime and Disorder Reduction Partnership and consider the impact of their proposals on the issues identified as being of particular concern in the area, for example:

- Violent crime;

- Fear of crime;
- Road safety; and
- Anti-social behaviour.

Applicants will be expected, where appropriate, to propose steps to reduce the risks of such crimes increasing as a result of the licensable activities proposed.

Reason

The prevention of crime and disorder is one of the licensing objectives, which the Authority is under a duty to promote. The Authority recognises that some licensed premises can attract or encourage criminal behaviour, especially disorder problems where customers have consumed alcohol.

4.3.5 Drugs

Policy

The Authority will expect licensees of venues likely to be affected by drugs to take all reasonable steps to prevent the entry of drugs into licensed premises, to take appropriate steps to prevent drugs changing hands within the premises and to take practical measures to prevent problems arising as a result of drug misuse. This must include the provision of free drinking water (in accordance with legislation), the development of a drugs policy, and safe disposal boxes for discarded needles/syringes or other dangerous sharp items which may be found on the premises.

In particular the Authority will expect licensees and other staff in such venues to be familiar with the contents of the book “Safer Nightlife” issued by the London Drugs Policy Forum and endorsed by the Home Office and will expect licensees to follow the guidance it contains in relation to the operation of their premises. Safer Nightlife and other information is available to download at the Council’s website www.copeland.gov.uk

In appropriate cases the Authority will consider imposing these recommendations by way of licence conditions.

Reasons

Evidence indicates that more people are taking illegal drugs and are using a wider range than ever before. This is particularly true of what are often referred to as ‘recreational drugs’. Their misuse can hold grave dangers and has even led to fatalities.

Other factors coupled with the taking of the drugs may have contributed to these deaths, such as lack of drinking water, excessive drinking of water, an overly hot environment with inadequate ventilation, or a lack of adequate information about drugs.

Drugs alter the way people behave, so law controls their distribution and possession. Controlled drugs are usually manufactured and supplied illegally, which attracts criminal involvement in their distribution. Drugs manufactured illegally often vary in quality and strength. This puts people taking such drugs in danger.

The Authority recognises that drug use by young people in a club environment is not something that is relevant to all licensed premises. However, many entertainment venues such as club to or to the order of a member of the However, it believes that steps can be taken to increase the safety of drug users on premises.

The purpose of this policy is to further the crime prevention objective and to ensure public safety by preventing a tragic loss of life caused by overheating and other factors brought about by and associated with drug abuse.

4.4 PUBLIC SAFETY

Policy

- 4.4.1 The Authority may inspect any premises in respect of which an application has been made. Officers will determine on the basis of risk which premises require an inspection and will inform the applicants and arrange an appointment as soon as practicable.
- 4.4.2 Where an inspection is to be carried out, the Authority's licensing officers will aim to reduce inconvenience, confusion and inconsistency by co-ordinating inspections and visits with the Responsible Authorities.
- 4.4.3 A premises licence will not normally be granted unless the premises meet the statutory and any reasonable additional requirements of Responsible Authorities in relation to the safety of staff and customers.
- 4.4.4 It is acknowledged that the Act covers a wide range of types of premises including cinemas, concert halls, theatres, pubs, night clubs, private members' clubs, shops, restaurants and take-aways. Each type of premises has different risks associated with it. It is essential that applicants assess all of the risks presented by their premises and propose practical steps to ensure the safety of staff and customers.
- 4.4.5 The Authority expects applicants to assess the risks in relation to the following issues.
- 4.4.6 Electrical safety: - The Authority expects premises to have been inspected in the context of the proposed licensable activities and to meet the appropriate legislation and British Standards or other relevant standards. Conditions may be imposed requiring such standards to be maintained throughout the period of the licence.

- 4.4.7 Gas safety: - The Authority expects premises to have been inspected in the context of the proposed licensable to comply with the Gas Safety Regulations (Installation and Use) Act 1994 or amendments thereto.
- 4.4.8 Fire Safety – It is likely that the Fire Authority will visit any premises where they have concerns for the safety of employees or members of the public following consideration of the fire risk assessment that is submitted. Applicants will be expected to comply with any further requirements of the relevant authority. Where representations are made the Authority may impose conditions to secure compliance with those requirements.
- 4.4.9 Sanitation – Provision should be made for adequate sanitary facilities to be provided in accordance with the appropriate guidance and capacity of the premises (currently BS6465 or HSG 195 The Event Safety Guide).
- 4.4.10 Seating – Where customer seating is provided, it should be demonstrably safe in consideration of the intended activities and, again, should meet British Standards (currently BS5588).
- 4.4.11 Occupancy Limits – The Authority will not generally impose conditions as to occupancy levels where these are adequately addressed by other controls but may do so in any other case where relevant representations are made. The Authority will not normally grant a licence where the intended use is likely to increase the risk of crime and disorder or risk to the safety of the public due to overcrowding. In such circumstances, occupancy conditions may be imposed. Capacities should be addressed in the fire risk assessment.
- 4.4.12 The Authority will normally impose conditions to secure the provision and adequate maintenance of premises and equipment and the compliance with any procedural requirements of any relevant organisation (where such conditions will not duplicate requirements under existing legislation). It will also expect that adequate records will be kept to demonstrate compliance with the above requirements.

Reason

The Authority expects premises that are open to customers to meet the highest standards of the relevant organisations in order to best secure the safety of staff and customers. This is also one of the licensing objectives. The Authority believes that customers should feel confident that when they enter premises they will be safe.

- 4.4.13 Prevention of injury – injuries can be caused by many methods, and the availability of glasses and glass bottles in licensed premises may be a cause for concern. In the event of relevant representations being made. Where there is evidence that glasses and bottles have been used to cause injury, the authority would encourage licensees to provide alternative containers made from plastic, polycarbonate or toughened glass and may impose a condition to require this.

Reason

The authority expects premises that are open to customers to meet the highest standards of the relevant organisations in order to best secure the safety of staff and customers. This is also one of the licensing objectives. The Authority believes that customers should feel confident that when they enter premises they will be safe.

4.4.14Where:

- there is evidence of a current or past problem in relation to particular premises or a particular locality, or
- in all the circumstances it is considered likely that such a problem might occur, and/or
- premises are to be used primarily for the sale/supply and consumption of alcohol (particularly if those premises have little seating for patrons relative to their size/capacity),

applicants should give consideration to a policy as to the use of plastic, polycarbonate or toughened glass, and a policy not to pass glass bottles over the bar, either throughout the period of operation or at certain times or on certain occasions, and should include such policies in their operating schedule. If relevant representations are made and the Authority considers it to be necessary, it may impose conditions to secure this.

The Government believes that a risk-based, rather than blanket, approach to requiring licensed premises to use safer alternatives is the best way to tackle the problem of glass related injuries

4.5 PREVENTION OF NUISANCE

4.5.1 General policy on Licensing Hours

4.5.2 The Authority recognises that fixed and artificially early closing times can lead to peaks of disorder and disturbance on the streets when large numbers of people leave licensed premises at the same time. Longer licensing hours, particularly relating to the sale of alcohol may therefore be a factor in reducing disorder at late night food outlets, taxi ranks and other sources of transport in areas where there have already been incidents of disorder and disturbance.

4.5.3 The Authority will not seek to introduce any form of 'zoning' in relation to licensing hours. Zoning is defined as the setting of fixed trading hours within a designated area. All residents living in the vicinity of licensed premises have equal rights to make representations concerning applications for and reviews of premises licences, including hours of trading and to have those representations given equal weight regardless of where they live.

4.5.4 Shops, stores and supermarkets will generally be permitted to sell alcohol for consumption off the premises during the normal hours they intend to open for

shopping purposes. However, in the case of individual shops that are known to be a focus of disorder and disturbance then, subject to representations from the police, a limitation on licensing hours may be appropriate.

- 4.5.5 In general, the Authority will deal with the issue of licensing hours on the individual merits of each application. However, when issuing a licence, stricter conditions are likely to be imposed with regard to noise control in the case of premises that are situated in predominantly residential areas and other noise sensitive locations.

Reason

Experience in other areas shows that zoning can lead to additional problems including the movement of people in search of premises opening later and can put greater pressure on town centres than is necessary.

4.5.6 Location of premises Policy

- 4.5.7 Having regard to relevant representations, the Authority will assess the potential impact of the premises against the characteristics of the area in which they are situated. For example, there would be close scrutiny of applications for a closing time of later than 11 pm in respect of premises situated in quiet residential areas with low background noise. Greater flexibility on closing times would be considered where for example, applicants could demonstrate that

- there is a high level of accessibility to public transport services;
- there is an appropriate amount of car parking, readily accessible to the premises, and in places where vehicular movement will not cause demonstrable adverse impact to local residents;
- the operating schedule indicates that the applicant is taking appropriate steps to comply with the licensing objective of preventing public nuisance;
- the licensable activities would not be likely to cause adverse impact especially on local residents, or that, if there is a potential to cause adverse impact, appropriate measures are to be put in place to prevent or minimise that impact.

Reason

This part of the policy dealing with opening hours is based on a broad distinction between the approach to be taken in certain predominantly commercial areas like parts of the town centres and the rest of the district.

Any activity involving public entertainment or eating or drinking on the premises has the potential to impact adversely on the surrounding area due to noise, smells, or congestion on the footway. Public nuisance may also be caused by customers being noisy when leaving, leaving litter or taking up on-

street car parking space needed by residents. The impact of noise generated by these activities, especially customers departing either on foot or in cars, is particularly intrusive at night when ambient noise levels are much lower.

Parts of the district are sensitive to the impact of licensable activities because they are either residential in character or close to residential areas. Many shopping areas are abutted by residential areas, including housing above commercial premises. The impact of traffic and parking related to licensed premises can be considerable. Even where a majority of customers arrive on foot or by public transport, the additional parking demand may be significant, especially where there are already a number of licensed premises. The impact may be felt by local residents in preventing them from parking close to their homes and by increasing the danger from traffic in residential streets.

However, some commercial areas in the Borough, such as parts of town centres, may be more suitable locations for licensed activities, especially for those, which have late opening hours or attract significant numbers of people. In town centres, more customers are likely to travel by public transport and the activities may help bring vitality to the area after normal shopping hours. The ambient noise levels are also likely to be higher in the evening particularly when compared with predominantly residential areas so that additional noise may be less objectionable.

An entertainment use attracting large numbers of people should be very close to bus routes or taxi ranks, for instance. For the same reasons, the level of public transport accessibility will be an important factor in considering any exception to the normal closing times in any location.

4.5.8 Noise Policy

4.5.9 In the event of representations being made the Authority will not normally grant a premises licence in terms, which are, in its opinion, likely to result in increased noise disturbance to people living or working in the vicinity.

4.5.10 In particular, the Authority will give careful consideration to an application for a licence for premises situated in an area where there are residences in the vicinity which would be adversely affected, such that the proposed hours of operation would be likely to result in unreasonable noise disturbance between the hours of 11pm and 7am.

4.5.11 The Authority expects the applicant to assess the likely sources of noise disturbance that could arise due to the proposed use, consider the existing noise context of the area and propose practical steps to prevent noise disturbance or minimise its effects.

4.5.12 Potential sources of noise include:

- sound leakage from the licensed premises (from entertainment provided, customers on the premises, mechanical equipment etc);
- customers and staff arriving and leaving the premises (including car doors slamming);

- excessive noise from outside entertainment; and
- Customers occupying outside areas for the purpose of smoking and/or the consumption of alcohol.

4.5.13 Practical steps could include:

- keeping doors and windows closed whilst entertainment is provided;
- installing soundproofing measures to the premises (specialist double glazing, acoustic hoods over extractor fan outlets etc);
- reducing sound levels inside the premises (inclusion of a sound limitation device in the sound system);
- ensure that queues are directed to form leading away from residential premises;
- ensure that sufficient door security staff manage queuing and leaving customers to minimise noise;
- erect prominent notices at exits requesting customers to leave quietly;
- reduce the volume of music entertainment towards the end of the evening;
- giving free lollipops to customers leaving the premises;
- ensuring that sufficient transport is nearby to enable customers leaving the premises to disperse quickly;
- banning from the premises customers known to cause noise disturbance regularly on leaving the premises;
- ensuring that customers are encouraged to leave the premises (including any car park or forecourt) swiftly;
- ensure the volume of outdoor entertainment does not cause noise disturbance;
- the prospect of providing police supervision at closing times; and
- terminating the provision of entertainment at a reasonable time.

4.5.14 The Authority may impose conditions to ensure that appropriate steps are taken to minimise noise disturbance.

4.5.15 Live Music, Dancing and Theatre

4.5.16 The Authority recognises the need to encourage and promote live music, dance and theatre for the wider cultural benefit of the community, particularly for children.

4.5.17 When considering applications for such events and the imposition of conditions on licences or certificates, the Authority will carefully balance the cultural needs with the necessity of promoting the licensing objectives.

4.5.18 Consideration will be given to the particular characteristics of any event, including the type, scale and duration of the proposed entertainment, especially where limited disturbance only may be caused.

Reason

The prevention of public nuisance is a licensing objective. Noise disturbance can be a public nuisance. The Authority is required to promote the licensing

objectives. Granting a licence in circumstances where nuisance is likely to be caused will undermine that objective. The Authority recognises that noise from licensed premises can cause great disturbance to people living and working near those premises. The Authority recognises that noise can be a nuisance during the day and at night in both residential and commercial areas and other noise sensitive locations if not properly managed or controlled.

4.5.19 Tables and chairs outside premises including garden areas policy

4.5.20 The Authority recognises that provision of tables and chairs outside premises either on the highway or on private land may enhance those premises and provide a smoking area for customers. It can have the benefit of encouraging a continental style café culture. However, late at night these same tables and chairs can contribute to noise and disorder problems. This is because they can encourage patrons and passers by to loiter rather than disperse. Licensees should note that in certain areas, byelaws prohibit the consumption of alcohol in public. Before planning to use tables and chairs outside premises (particularly where it is intended that alcohol will be sold), applicants should ensure that they will not contravene any byelaws or orders. Applicants should also ensure that other legislation, for example in relation to highways planning and smoking will not be contravened, i.e. do they need to obtain a pavement licence from the Authority.

4.5.21 In the event of representations being made the Authority will carefully consider any application where outdoor tables and chairs are proposed to be provided. In particular the Authority will assess the premises in the context of their location, the hours during which the premises are to be open, the proposed licensable activities and proposals for control of the tables and chairs outside the hours of operation.

Reason

This policy is designed to strike a fair balance between the needs of those wishing to enjoy refreshment in the open air and the need to prevent safety and nuisance problems.

4.5.22 Littering

Licences for premises, in particular for the provision of late night refreshment for consumption off the premises, will not normally be granted where nuisance is likely to be caused by way of litter/food refuse being deposited on streets surrounding the premises and such nuisance is expected, due to the nature of the premises and likely customers, to exceed the level of nuisance caused by similar premises open during the day (for which no licence is required). In their operating schedule, applicants are expected to propose practical steps to reduce the likelihood of such problems arising, which could include:

- provision of litter bins and smoking bins on/in the vicinity of premises; and
- litter patrols in the area after premises close (these could be organised in partnership with other premises or the local authority for example)

4.5.23 Conditions may be imposed seeking to limit the nuisance caused by litter.

Reason

Litter and food waste can be detrimental to the amenity of an area and can also represent a public health risk and encourage vermin. This policy seeks to prevent such nuisance occurring in promotion of the relevant licensing objective.

4.6 PROTECTION OF CHILDREN FROM HARM

4.6.1 General Policy

4.6.2 The Authority will not normally impose conditions prohibiting the admission of children to any premises, unless relevant representations have been made, believing this should remain a matter of discretion for the licence holder. Licence holders should be aware that there may be restrictions imposed by various legislation. In some cases however, it may be necessary to impose conditions designed to protect children.

4.6.3 The Authority will take strong measures to protect children from harm where it believes from the nature of the premises or proposed activities that harm would be likely. Examples of premises where the introduction of additional controls may be necessary are:

- Where entertainment of an adult or sexual nature is intended to be provided;
- Where those running or working at licensed premises have been convicted of offences of serving alcohol to minors or where there is evidence to suggest that such activities have regularly taken place in the premises;
- Where the premises are known to be associated with people taking drugs or dealing in drugs;
- Where there is a strong element of gambling on the premises;
- Where the supply of alcohol for consumption on the premises is the exclusive or primary purpose of the services provided at the premises;
- Where the nature of the proposed licensable activity is likely to be more harmful to children than to adults (for example if the likely level of noise from regulated entertainment is likely to be high);
- In any other case where there is a presumption that children under 18 should not be admitted to the type of premises concerned;
- Where premises are located near to schools, youth clubs or other premises commonly used by children.
- Where there is any contravention of child employment legislation as enforced by Cumbria County Council Childrens Services.

4.6.4 In such circumstances while it may sometimes be necessary to impose a complete prohibition on the entry of children to the premises whilst licensable activities are being provided, this would be only rarely imposed. The Authority would normally be more likely to impose requirements such as:

- Limitations on the hours when children may be present;
- Limitations on the age at which children are to be permitted to enter the premises;
- Limitations or exclusions of children when certain activities are taking place;
- Requirements for accompanying adults; and
- How the age of potential customers is to be verified both in terms of entry (where there are age restrictions) and in relation to the service of alcohol.

4.6.5 Applicants should address the action they intend to take to protect children from harm in their operating schedules.

4.6.6 Where there is provision of entertainment specifically for children (e.g. a children's disco) the Authority will require the presence of sufficient adults to control the access and egress of the children and assure their safety.

4.6.7 Where children are working in licensed premises or are taking part in any regulated entertainment the Authority will expect the responsible adult to obtain guidance from the Cumbria County Council, Childrens Services.

4.6.8 The Authority recognises the Cumbria County Council Children Services as a "Responsible Authority" under the Act, in respect of the protection from children from harm.

4.6.9 Proof of Age

4.6.10 The Authority expects personal licence holders to ensure that alcohol is not supplied to children under 18 years, except in the limited circumstances allowed by law. The authority would encourage premises licence holders to have written procedures for the prevention of under age sales

Reason

Children are vulnerable and can easily become the victims of crime or get drawn into crime. If they were allowed unrestricted access to all licensed premises, they could witness or become involved in activities inappropriate for their age. These policies are designed to allow flexibility for the licensee, to ensure that where appropriate licensed premises are "user friendly" for children but to ensure they are adequately protected. The policy seeks to ensure that children are adequately protected whilst still able to enjoy licensed premises.

4.6.11 The Authority recommends that the only way to verify a person's age is by reference to the following:-

- Passport
- Photocard driving licence issued by EU Country
- An official ID card issued by HM Forces or by EU Country bearing the photograph and date of birth of bearer
- Any other nationally recognised scheme as may be from time to time agreed

The Authority recommends that any system should be accredited and approved by the British Retail Consortium Proof of Age Standards Scheme (PASS).

4.6.12 Adult Entertainment Policy

4.6.13 No-one under the age of 18 should be permitted to enter premises whilst entertainment of an adult nature is being provided.

4.6.14 Adult entertainment should not take place in such a location as could be viewed from the outside of the premises. Advertising of adult entertainment should not include any photographs of the entertainment.

4.6.15 In the event of representations being made applications, which include provision for adult entertainment to be provided, will not normally be granted unless the applicant can demonstrate that performers will be safe and that unlawful activities will not take place.

4.6.16 In considering the grant of applications involving striptease and other forms of adult entertainment the Authority will also have regard to the increased risk of nuisance to nearby residents and will consider rejecting the application or attaching appropriate conditions.

4.6.17 Where the Authority has adopted Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 as amended by section 27 of the Policing and Crime Act 2009 an application for a sexual entertainment venue licence must be made. This will be the subject of a separate policy at a later date.

Reasons

These policies are designed to further the licensing objective of protecting children by preventing them being exposed to unsuitable material or acts. They are also designed to further the crime prevention and prevention of nuisance objectives by recognising the increased risk of nuisance or illegal activities such as performers offering “extras” to customers or the plying for trade by prostitutes.

4.6.18 Exhibition of Films Policy

4.6.19 Where the exhibition of films is permitted the Authority will expect the age restrictions of the British Board of Film Classification (BBFC) in respect of the films to be exhibited to be complied with and will normally impose conditions to that effect. Only in exceptional cases will variations of this general rule be granted by the Authority and then only with appropriate safeguards.

4.6.20 Applicants will be expected to include in the operating schedule arrangements for restricting children from viewing age related films classified according to the recommendations of the BBFC.

- 4.6.21 Licensees will not generally be permitted to exhibit any films that are not classified by BBFC without the prior written consent of the Authority.
- 4.6.22 To achieve consistency and the protection of children the Authority will use the guidelines published by the BBFC. Where it is desired to show films not classified by the BBFC the Authority will, provided at least 4 weeks notice has been given, classify the films concerned. Where licensees wish the Authority to reconsider the BBFC classification of a film, a similar procedure will be followed.

Reason

To protect children from exposure to films containing adult themes including scenes of violence or of a sexual nature inappropriate to their age.

4.6.23 Staging of Plays Policy

- 4.6.24 The Authority would not wish to impose any restriction as to the plays, which may be performed on premises licensed for that purpose. The law does not allow any conditions to be imposed regarding the nature of plays which may be performed or the manner in which they may be performed. However, where a play involves:

- The use of bad language;
- Nudity or the portrayal of sexual activity;
- Violence;
- Drug use; or
- Other 'adult' themes or content.

- 4.6.25 The Authority may impose a condition in relation to the age of children who shall be permitted to watch the play. In this regard, the Authority will be guided by the BBFC guidelines relating to films and would encourage theatres and other venues which intend to stage plays to consider each play they intend to stage in the light of those guidelines and impose an age restriction where appropriate and/or ensure that sufficient information is given to parents in the promotional material for plays to allow them to make an informed choice as to whether to allow their child to attend.

Reason

To protect children from exposure to adult themes or content which is not appropriate to their age.

4.7 CUMULATIVE EFFECT

4.7.1 Policy

- 4.7.2 Where the Authority receives representations from a responsible Authority or an interested party that the cumulative effect of licensed premises is leading to an area becoming saturated with premises the Authority will consider whether

or not the granting of additional licences might lead to one or more of the licensing objectives being undermined.

- 4.7.3 The Authority recognises that the cumulative impact of a number, type and density of licensed premises in a given area, may lead to serious problems of public nuisance and crime and disorder outside and some distance from the premises.
- 4.7.4 Where representations are received from a responsible authority/interested party that an area has become saturated with premises, creating problems of disorder and nuisance over and above the impact from the individual premises, the Authority will first consider whether the imposition of conditions is likely to address these problems and, if not, may consider the adoption of a special policy of refusing new premises licences or club premises certificates because the area is saturated with licensed premises and the granting of any more would undermine one of the licensing objectives.
- 4.7.5 The Authority will take the following steps when considering whether to adopt a special saturation policy:
- identify serious and chronic concerns from a responsible authority or representatives of residents about nuisance and disorder;
 - where it can be demonstrated that disorder and nuisance is arising as a result of customers from licensed premises, identifying the area from which problems are arising and the boundaries of that area;
 - assessing the causes; and
 - adopting a policy about future licence applications from that area.
- 4.7.6 A saturation policy will only be adopted where there is clear evidence to support any assertion that the addition of the premises in question would produce the cumulative impact claimed, taking into account that the impact will be different for premises with different styles and characteristics.
- 4.7.7 The Authority recognises the diversity of licensed premises and will have full regard to those differences and the differing impact each has on the local community.
- 4.7.8 It therefore also recognises that, within this policy, it may be able to approve licences that are unlikely to add significantly to the saturation, and will consider the circumstances of each individual application.
- 4.7.9 Evidence of demand or need (or lack of the same) will not be considered.
- 4.7.10 Other mechanisms for controlling cumulative impact include:
- planning controls;
 - positive measures to create a safe and clean town centre environment in partnership with local businesses, transport operators and other departments of the local authority;

- the provision of CCTV surveillance in town centres, ample taxi ranks, provision of public conveniences open late at night, street cleaning and litter patrols;
- powers of local authorities to designate parts of the local authority area as places where alcohol may not be consumed publicly;
- police enforcement of the general law concerning disorder and anti-social behaviour, including the issuing of fixed penalty notices;
- the prosecution of any personal licence holder or member of staff at such premises who is selling alcohol to people who are drunk;
- the confiscation of alcohol from adults and children in designated areas;
- police powers to close down instantly for up to 24 hours any licensed premises or temporary event on grounds of disorder, the likelihood of disorder or noise emanating from the premises causing a nuisance; and
- the power of the police, other responsible authorities or a local resident or business to seek a review of the licence or certificate in question.

These may be supplemented by other local initiatives that similarly address these problems.

Reason

It is not the policy of the Authority to seek to limit the number of licensed premises, which will be permitted because there are already enough licensed premises to satisfy the demand. That is not a matter for the Authority.

The 'cumulative impact' of the granting of an additional licence on the promotion of the licensing objectives is, however, a proper matter for the Authority to consider under this policy and the Authority may adopt a Special Saturation Policy.

The impact from licensed premises increases considerably in areas where there are concentrations of such premises. The adverse effects from licensed uses are particularly acute in some areas of the district both in and around town centres and elsewhere.

4.8 CONSIDERATION OF APPLICATIONS AND THE IMPOSITION OF CONDITIONS

4.8.1 Policy

4.8.2 On granting a licence, the Authority may only impose conditions that are:

- required by law, and/or
- necessary for the promotion of the licensing objectives

4.8.3 If no relevant representations are received, a licence will be granted on the terms sought subject only to such conditions as are consistent with the operating schedule and which comply with the above paragraph and any relevant statutory conditions.

- 4.8.4 In deciding what conditions to impose, the Authority shall have regard to the operating schedule together with the provisions of this policy statement, the law and government guidance and the representations made. Where there is any ambiguity or uncertainty in the meaning of any part of the application, the application shall be interpreted in such a way as shall best promote the licensing objectives.
- 4.8.5 Where relevant representations are received, the Authority will consider those representations together with any representations of the applicant, having regard to the provisions of this policy, the law and government guidance. Where relevant representations have been made, the Authority will take such of the following steps as considered necessary to promote the licensing objectives:-
- reject the application; or
 - grant the licence but exclude from its scope one or more of the licensable activities applied for; or
 - grant the licence subject to such conditions are consistent with the operating schedule but modified as necessary for the promotion of the licensing objectives; or
 - grant the licence but refuse to specify a particular person or persons in the licence, as the designated premises supervisor if to name that person or persons would undermine the promotion of the licensing objectives; or
 - approve different parts of the premises for different activities.
- 4.8.6 The Authority will not impose conditions that duplicate other areas of regulation. For example, conditions will not be imposed which simply duplicate planning conditions.
- 4.8.7 However, there may be occasions when conditions will be imposed which the Authority considers necessary for the promotion of the licensing objectives and which overlap with other areas of regulation, when for example the conditions on the planning permission do not adequately deal with those matters.
- 4.8.8 In general any conditions imposed will be drawn from a pool of conditions which will be sent to all applicants and which can be downloaded from Copeland Borough Council's website www.copelandbc.gov.uk. The Authority reserves the right to amend model conditions or substitute other conditions as it considers appropriate in any particular instance.
- 4.8.9 Provided the licensing objectives are not undermined and the proposal does not conflict with the other statements in this policy, licences will be granted so that premises will be able to open to provide licensable activities between such times as the applicant sets out in his application.
- 4.8.10 When deciding what conditions to impose, the Authority will have regard to the particular requirements of people with disabilities, and will, so far as possible, seek to ensure that none of the conditions imposed on licences will have the effect of excluding such persons access to licensed premises.

Reason

The power to impose conditions is limited by the provisions of the Act

The Authority is under a duty to exercise its licensing functions with a view to promoting the licensing objectives

4.9 TRANSFER OF LICENCES

4.9.1 When considering an application for the transfer of a premises licence, the Authority will only have regard to the exceptional circumstances of the case as set out in any objection raised by the police on the grounds that the transfer will undermine the crime prevention objective. The effect on the crime prevention objective will be considered against the background of the policies contained in this document.

4.10 VARIATION OF LICENCES

4.10.1 When considering an application for variation of a licence, the Authority will consider the impact of the variation in terms of the policies in this document and the licensing objectives but will not use such an application as a means to review the licence terms and conditions already granted.

4.10.2 Minor Variations – A premises licence/club premises certificate holder may apply under the ‘minor variation’ procedure for small variations that will not impact adversely on the licensing objectives. There is no right to a hearing. However if the application is rejected, a full variation may be made.

4.10.3 Disapplication of Designated Premises Supervisor – Where community premises hold a premises licence allowing the sale/supply of alcohol, the licence holder can apply to have the mandatory condition requiring a Designated Premises Supervisor to be appointed, be removed. This passes the responsibility for the sale/supply of alcohol to the Premises Management Committee.

4.11 PROVISIONAL STATEMENTS

4.11.1 An application for a provisional statement will be considered in the same way as would an application for a premises licence on the assumption that the works are completed as per the schedule of works submitted by the applicant.

4.12 Sexual Entertainment Venue

4.12.1 Where premises are to be used on more than 12 occasions within a 12 month period for relevant sexual entertainment, the premises must also be licensed as a Sexual Entertainment Venue. Relevant sexual entertainment includes: lap dancing; pole dancing; table dancing; strip shows; peep shows; live sex shows. This activity will be the subject of a separate policy.

4.12.2 This licence only applies in areas where Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 as amended by the Policing and Crime Act 2009 has been adopted.

4.13 USEFUL DOCUMENTS

4.13.1 Applicants may find that advice given in the following documents will be relevant:

- Model National and Standard Conditions for Places of Public Entertainment and Associated Guidance ISBN 1 904031 110
- The Event Safety Guide – A guide to health, safety and welfare at music and similar events (HSE 1999) (“The Purple Book”) ISBN 0 7176 2453 6
- Managing Crowds Safely (HSE 2000) ISBN 0 7176 1834 X
- 5 Steps to Risk Assessment: Case Studies (HSE 1998) ISBN 07176 25804
- The Guide to Safety at Sports Grounds (The Stationery Office 1997) (“The Green Guide”) ISBN 0 11 300095 2
- Safety Guidance for Street Arts, Carnival, Processions and Large Scale Performances (Independent Street Arts Network – www.streetartsnetwork.org.uk/pages/publications.htm.)

5 COMPLAINTS AND REVIEW OF LICENCES

5.1 Complaints

5.1.2 The Authority will investigate complaints relevant to the licensing objectives in relation to licensed premises of any description. In the first instance, complainants will be encouraged to raise the complaint directly with the licensee or business concerned. Where a Responsible Authority or interested party (such as a local resident, or a residents’ association) or licensing authority Council member has made

- (a) valid representations about licensed premises; or
- (b) a valid application for a licence to be reviewed

then the Authority will depending upon the circumstances initially arrange a mediation meeting to address, clarify and try to resolve the issues of concern.

5.1.3 This process will not override the right of any Responsible Authority or interested party to ask that the Authority consider their request for a review of the licence, or for any licence holder to decline to participate in a mediation meeting.

5.2 Licence Reviews

5.2.1 The Authority will view seriously applications for the review of any premises licence where it involves:

- Persistent failure to comply with licence conditions; or
- Actions or omissions by the licensee (or his staff) which undermine the licensing objectives, particularly where they endanger public

safety, expose children to actual or potential harm or cause public nuisance.

- 5.2.2 They will also view particularly seriously applications for review where:
- licensed premises have been used for the sale and distribution of illegal drugs and the laundering of the proceeds of drugs crimes;
 - licensed premises have been used for the sale and distribution of firearms;
 - there has been repeated breach of copyright in respect of films, music etc;
 - there have been proven sales of alcohol to and consumption of alcohol by children for consumption on or off licensed premises;
 - licensed premises have been used for prostitution or the sale of unlawful pornography;
 - licensed premises have been used for unlawful gaming;
 - licensed premises have been used as a base for organised criminal activity;
 - licensed premises have been used for the organisation of racist, homophobic or sexual abuse or attacks;
 - licensed premises have been used for the sale of smuggled tobacco or goods;
 - licensed premises have been used for the sale of stolen goods; and
 - the police have frequently been called to attend to incidents of disorder at the premises.

6 ENFORCEMENT

- 6.1 Where necessary, enforcement action will be taken by the Authority in accordance with the principles of the Government's agenda the principles of the Statutory Code of Practice for Regulators and the Authority's Licensing Enforcement Policy.
- 6.2 Applicants should be aware that other agencies may take appropriate action under their own policies or legislation, e.g. Cumbria Constabulary, Cumbria Fire Service, and Trading Standards etc. The Cumbria Constabulary have the power to close premises.
- 6.3 In particular, regard will be had to the fundamental principles recommended by the Better Regulation Task Force for good enforcement:
- targeting - focusing on activities that give rise to the most serious risks or where hazards are least well controlled;
 - consistency - similar approaches in similar circumstances to achieve similar ends;
 - transparency - helping licence holders to understand what is expected and distinguishing between statutory requirements and guidance; and
 - proportionality - action taken should be proportional to the risk presented.
- 6.4 The Authority has established protocols with the Responsible Authorities on enforcement issues to avoid duplication and to provide for the most efficient deployment of their officers in respect of inspection of licensed premises and

the enforcement of licensing law. These protocols are periodically reviewed by the Authority.

- 6.5 Furthermore the policy of the Authority will always be a light touch inspection regime for well managed and maintained premises with a targeted and graduated inspection and enforcement regime for problem and high-risk premises.
- 6.6 The Authority will for its own purposes in undertaking its licensing functions under the Act assess the risks posed by licensed premises to the promotion of the licensing objectives. Generally the broad categories of risks are as follows:
- High risk: nightclubs, pubs, events over 500 people;
 - Medium risk: clubs, off-licences (where not part of a larger store), other late night refreshment premises, theatres, cinemas;
 - Low risk: off licences that are part of a larger store, restaurants.
- 6.7 However, the Authority recognises that not all premises in a particular category represent the same level of risk to the public. These categories are for guidance only. The circumstances of particular premises may place them in a higher or lower category of risk. Applicants should be aware that officers of the Authority and other agencies may attend the premises unannounced at any time. When inspecting premises, officers will be seeking to ensure that the premises have not been altered or deteriorated since the licence was granted and that all of the licence terms and conditions are being complied with.
- 6.8 The Authority recognises the Hampton principles of inspection and enforcement, which includes:
- Generally inspection should not take place without a reason.
 - Regulators should recognise that a key element of their activity will be to allow or even encourage, economic progress and only to intervene when there is a clear case for protection.

7 PERMITTED TEMPORARY ACTIVITIES

7.1 The law (Part 5 of the Act)

7.2 Where a person wishes to use premises for one or more of the licensable activities for a period not exceeding 96 hours a premises licence is not required. The person can simply serve a temporary event notice on the Authority notifying them of the event. The notice must be served on the Authority (in duplicate) and a copy served on the police no later than ten clear working days before the event is to begin. (To avoid confusion this does not include weekends, public holidays, the day of receipt or the day of the event).

- 7.3 The maximum number of persons allowed on the premises at the same time during the temporary event is 499.
- 7.4 If alcohol is to be supplied, all supplies must be carried out by or under the authority of the premises user.
- 7.5 Only the Police may object to the staging of a temporary event and they may do so only on the ground that allowing the premises to be used as proposed would undermine the crime prevention objective.
- 7.6 The Authority must consider an objection notice and any representations which the premises user may wish to make. This is likely to be by way of a hearing unless all parties agree that a hearing is unnecessary. The Authority will give notice of its decision and the reasons for the decision. If the Authority upholds the objection it may serve a counter notice and the temporary event will not be able to be staged.
- 7.7 There are limitations on the number of temporary event notices which individuals can give and which can be given in relation to particular premises.
- 7.8 Whilst it is acknowledged by the Authority that no conditions can be imposed in relation to permitted temporary activities, it is hoped that the organisers of such activities will voluntarily comply with the requirements of this policy in staging their events. When considering an objection notice, the Authority will take account of the provisions of this document so far as they relate to the crime prevention objective.
- 7.9 Where the limitations on a temporary event cannot be fulfilled, for example due to the large numbers attending, a premises licence will be required. The Authority would expect early notice of such a major event to allow responsible authorities to discuss and agree operating schedules (see paragraph 4).

8 ADMINISTRATION AND EXERCISE AND DELEGATION OF FUNCTIONS

- 8.1 The Authority will be involved in a wide range of licensing decisions and functions and has established a Licensing Committee to administer them.
- 8.2 Appreciating the need to provide a speedy, efficient and cost-effective service to all parties involved in the licensing process, the Committee has delegated certain decisions and functions and has established a number of Sub-Committees to deal with them.
- 8.3 Further, with many of the decisions and functions being purely administrative in nature, the grant of non-contentious applications, including for example, those licences and certificates where no representations have been made, has been delegated to Authority officers.
- 8.4 The Licensing Committee will consist of 12 councillors. Licensing Sub-Committees of three councillors are expected to consider the bulk of applications where a hearing is necessary.

- 8.5 Every determination of a licensing application by the Licensing Committee or a Licensing Sub-Committee shall be accompanied with clear, cogent reasons for the decision.
- 8.6 It is expected that the Authority's licensing officers will deal with the majority of licence applications and will decide whether representations are irrelevant, frivolous or vexatious. The person making a representation, which is considered to be frivolous or vexatious, will be given written reasons for that decision. A report will be made to the Licensing Committee indicating the delegated decisions taken by officers and the general grounds of the frivolous and vexatious representations and the reasons they were rejected.
- 8.7 The Authority will ensure that members and officers are appropriately trained to carry out their duties under the Act.
- 8.8 The table at Appendix 1 sets out the agreed delegation of decisions and functions to Licensing Committee, Sub-Committees and officers.
- 8.9 Officers, a Licensing Sub-Committee and even the full Licensing Committee may decline to exercise their delegated powers in any particular case. On such occasions, officers may refer a matter to a Sub-Committee, the Sub-Committee to the Licensing Committee and the Licensing Committee to the full Council.

APPENDIX 1 – Table of Delegated functions

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MATTER TO BE DEALT WITH	SUB-COMMITTEE	OFFICERS (in accordance with the Council's Constitution)
Application for personal licence	If police objection made	If no objection made or [an objection] [a representation] is made but subsequently withdrawn or where [an objection] a representation] is received from a responsible authority which requests that conditions be attached and which are subsequently agreed to by the applicant/licence holder
Application for personal licence, with unspent convictions	All cases	
Application for premises licence/club premises Certificate	If a representation made	If no representation made or [an objection] representation] is made but subsequently withdrawn or where [an objection] a representation] is received from a responsible authority which requests that conditions be attached and which are subsequently agreed to by the applicant/licence holder
Application for provisional statement	If a representation made	If no representation made or [an objection] representation] is made but subsequently withdrawn or where [an objection] a representation] is received from a responsible authority which requests that conditions be attached and which are subsequently agreed to by the applicant/licence holder
Application to vary premises licence/club premises certificate	If a representation made	If no representation made or [an objection] representation] is made but subsequently withdrawn or where [an objection] a representation] is received from a responsible authority which requests that conditions be attached and which are subsequently agreed to by the applicant/licence holder
Application to vary premises licence/club premises certificate by way of minor variation		All cases
Application to vary designated premises supervisor	If a police objection made	All other cases
Request to be removed as designated premises supervisor		All cases
Application for transfer of premises licence	If a police objection made	All other cases

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Application for Interim Authorities	If a police objection made	All other cases
Application to review premises licence/club premises certificate	All cases	
Decision on whether a complaint is irrelevant, frivolous, vexatious, etc		All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application	All cases	
Determination of a police objection to a temporary event notice	All cases	
Processing and determining applications made under sections 25A and 41D of the Licensing Act 2003 (relating to the supply of alcohol in community premises)	If a police objection made	If no objection made or [an objection] [a representation] is made but subsequently withdrawn or where [an objection] a representation] is received from a responsible authority which requests that conditions be attached and which are subsequently agreed to by the applicant/licence holder

A Full Committee will consist of 12 members, with a quorum of 3. A Sub-Committee will consist of 3 members.

APPENDIX 2 – Appeals Procedure

1. Appeals have to be made to the Cumbria Magistrates Court Service, Hall Park, Ramsay Brow, Workington, Cumbria, CA14 4AS.
2. An appeal has to be commenced by the giving of a notice of appeal by the appellant to the justices' chief executive for the magistrates' court within a period of 21 days beginning with the day on which the appellant was notified by the licensing authority of the decision to be appealed against.
3. On determining an appeal, the court may:
 - Dismiss the appeal;
 - Substitute for the decision appealed against any other decision which could have made by the licensing authority; or
 - Remit the case to the licensing authority to dispose of it in accordance with the direction of the court.
4. The court may make such order as to costs as it thinks fit.
5. The court, on hearing any appeal, may therefore review the merits of the decision on the facts and consider points of law or address both.

APPENDIX 3 – Guides of Best Practice

1. The Event Safety Guide – A guide to health, safety and welfare at music and similar events (HSE 1999) (“The Purple Book”) ISBN 0 7176 2453 6.
2. Guide to Fire Precautions in existing places of entertainment and like premises (The Stationary Office) (“The Primrose Guide”) ISBN 0 1 340907 9.
3. Managing Crowds Safely in Public Venues ISBN 978-0-11702074-0
4. 5 steps to Risk Assessment: Case Studies (HSE 2006) INDG 163 (rev2).
5. The Guide to Safety at Sports Grounds (The Stationery Office, 2008) (“The Green Guide”) ISBN 978-0-11-702074-0.
6. Good Practice Guide on the Control of Noise from Pubs and Clubs 2003 – The Institute of Acoustics. www.ioa.org.uk/publications
7. Licensed Property: Noise Control – British Beer and Pub Association.
8. Safer Clubbing – www.drugs.gov.uk ISBN 184027807.
9. The Portman Group Code of Practice on the Naming, Packaging and Promotion of Alcoholic Drinks 2006 – www.portman-group.org.uk?pid=3&level=1
10. British Board of Film Classification – Classification Guidelines – www.bbfc.co.uk
11. HSE Guide – The Radiation Safety of laser installation used for display purposes [HS(G)95]. HSE Books ISBN 0-7-76-0691
12. Alcohol Harm Reduction Strategy for England – www.cabinetoffice.gov.uk
13. Safety Guidance for Street Arts, Carnivals, Processions and large scale performances Independent Street Arts Network – www.streetartsnetwork.org/uk/crv.publications
14. Talk to Frank – The a-z of drugs – www.talktofrank.com
15. Point of Sale Promotions – British Beer & Pub Association – www.beerandpub.com.
16. **Fire Risk Safety Assessment – www.communities.gov.uk/fire/firesafety/firesafetylaw**

This is not intended to be an exhaustive list of reference guides but is offered for guidance and may be revised. Where an activity proposes an activity not covered by the above every effort should be made to research current best practice guidance.

APPENDIX 4 – List of organisations consulted

ASSOCIATION OF LICENSED MULTI RETAILERS
BARGAIN BOOZE
BRITISH BEER & PUB ASSOCIATION
BRITISH INSTITUTE OF INNKEEPING
BRITISH TRANSPORT POLICE
CUMBRIA ASSOCIATION LOCAL COUNCILS/ PARISH LIAISON OFFICER, J C
Shaw, 4 Corkickle, Whitehaven, Cumbria
CAMRA (WEST CUMBRIA AND WEST LAKES BRANCH)
CHILD PROTECTION COMMITTEE
CITIZENS ADVICE BUREAU
CLEATOR MOOR CHAMBER OF TRADE
COPELAND BOROUGH COUNCILLORS
CUMBRIA ASSOCIATION OF LOCAL COUNCILS
CUMBRIA POLICE AUTHORITY (PENRITH HQ, WHITEHAVEN, MILLOM,
CLEATOR MOOR AND EGREMONT)
CUMBRIA COUNTY COUNCILLORS
CUMBRIA COUNTY COUNCIL:
 CHILDRENS SERVICES
 CORPORATE MANAGEMENT
 ECONOMY, CULTURE & ENVIRONMENT
 EDUCATION
 SOCIAL SERVICES
 TRADING STANDARDS
CUMBRIA FIRE SERVICE (WORKINGTON & COCKERMOUTH)
CUMBRIA FOOD LIASON GROUP
CUMBRIA HEALTH AND SAFETY LIAISON GROUP
CUMBRIA TOURIST BOARD
CUMBRIA DRUGS ACTION TEAM
DISABILITY RIGHTS COMMISSION
EGREMONT CHAMBER OF TRADE
EQUALITY & HUMAN RIGHTS COMMISSION
EQUITY
FURNESS GENERAL HOSPITAL (BARROW-IN-FURNESS)
HAMMONDS (SOLICITORS)
JENNINGS BREWERY
LAKE DISTRICT NATIONAL PARK
LICENSEES (PREMISES & CLUBS)
LOCAL SOLICITORS
MILLOM & HAVERIGG ECONOMIC DEVELOPMENT GROUP
NEIGHBOURHOOD FORUMS
NORTH WEST AMBULANCE SERVICE
PARISH COUNCILS
PERFORMING RIGHTS SOCIETY
PHONOGRAPHIC PERFORMANCE LTD.
POPPLESTON ALLEN
SCOTTISH & NEWCASTLE RETAIL
SECURITY INDUSTRY AUTHORITY
TENANTS & RESIDENTS ASSOCIATIONS

THE EUROPEAN ENTERTAINMENT CORPORATION
THWAITES BREWERY
WEST CUMBERLAND HOSPITAL
WEST CUMBRIA CRIME & DISORDER REDUCTION PARTNERSHIP
WHITEHAVEN DEVELOPMENT COMPANY
WHITEHAVEN CHAMBER OF TRADE
WHITEHAVEN CIVIC SOCIETY
WHITEHAVEN HARBOUR COMMISSIONERS

APPENDIX 5 – Contact list

Useful Contacts	Name	Contact Details
Application forms and guidance	Licensing Section	Licensing Section Legal Services Copeland Borough Council The Copeland Centre Catherine Street Whitehaven Cumbria CA28 7SJ Telephone – 01946 598517 e-mail:gholland@copelandbc.gov.uk
Policy issues	Clinton Boyce	Legal Services Manager Legal & Democratic Services Copeland Borough Council The Copeland Centre Catherine Street Whitehaven Cumbria CA28 7SJ Telephone – 01946 598516 e-mail:cboyce@copelandbc.gov.uk
Building Control	Mark Key	Principal Building Control Officer Copeland Borough Council The Copeland Centre Catherine Street Whitehaven Cumbria CA28 7SJ Telephone – 01946 598407 e-mail:mkey@copelandbc.gov.uk
Environmental Health (noise, health & safety, food)	Jackie O'Reilly	Team Leader, Environmental Health Leisure & Environmental Services Copeland Borough Council The Copeland Centre Catherine Street Whitehaven Cumbria CA28 7SJ Telephone – 01946 598346 e-mail:joreilly@copelandbc.gov.uk
Planning	Tony Pomfret	Development Services Manager Copeland Borough Council The Copeland Centre Catherine Street Whitehaven

		Cumbria CA28 7SJ Telephone – 01946 598416 e-mail:tpomfret@copelandbc.gov.uk
Crime & Disorder		Copeland/Allerdale Community Safety Co-ordinator The Oval Centre Salterbeck Workington Cumbria CA14 5HA
West Cumbria Crime & Disorder Reduction Partnership	Pamela Richardson	e-mail:pamela@richardsonp42.fsnet.co.uk
Cumbria Constabulary	Mr C Mackey	Chief Constable Cumbria Police Authority Police Headquarters Carleton Hall Penrith Cumbria CA10 2AU Telephone – 0845 3300247
	Whitehaven	Inspector Cumbria Police Authority Police Station Scotch Street Whitehaven Cumbria CA28 7NN Telephone – 0845 3300247
	Millom	Inspector Cumbria Police Authority Police Station Station Road Millom Cumbria LA18 5AA Telephone – 0845 3300247
	Cleator Moor	Inspector Cumbria Police Authority Police Station High Street Cleator Moor Cumbria CA25 5LB Telephone – 0845 3300247

	Egremont	Inspector Cumbria Constabulary Police Station Main Street Egremont Cumbria Telephone – 0845 3300247
Cumbria Fire Service		Chief Fire Officer Cumbria Fire & Rescue Service HQ Station Road Cockermouth Cumbria CA13 9PR Telephone – 01900 822503 Divisional Officer Cumbria Fire Service A Division Headquarters 1-2 Frances Croft Workington Cumbria CA14 4DR Telephone - 01900 602543
Children		Jackie Tyers Cumbria Local Safeguarding Children Board 5 Portland Square Carlisle Cumbria CA1 1PU Telephone – 01228 226794
Cleansing	Janice Carrol	Waste Services Manager Copeland Borough Council Whitehaven Commercial Park Moresby Parks Whitehaven Cumbria CA28 8YD Telephone – 01946 852915 e-mail:jcarrol@copelandbc.gov.uk
CCTV	Alana Mackinnon	Enforcement Manager Copeland Borough Council Whitehaven Commercial Park Moresby Parks Whitehaven Cumbria CA28 7SJ Telephone – 01946 852636 e-mail:sbishop@copelandbc.gov.uk
Cumbria Drugs		1 Fisher Street

Action Team		Carlisle Cumbria CA3 8RR Telephone – 01228 544140
Door Supervisors	Security Industry Authority	P.O. Box 9 Newcastle-upon-Tyne NE82 6YX Telephone: 08702 430100 e-mail: info@the-sia.org.uk
Public Performance and Broadcasting Rights	Phonographic Performance Limited	Telephone: 0207 75341000 Web site: www.ppb.co.uk
Copyright of Music Performers	Performing Right Society	Telephone: 020 75805544 Web site: www.mcps-prs-alliance.co.uk
Economic Development & Regeneration	Julie Betteridge	Head of Regeneration Copeland Borough Council The Copeland Centre Catherine Street Whitehaven Cumbria CA28 7SJ Telephone – 01946 598415 mtichford@copelandbc.gov.uk
Association of Licensed Multiple Retailers		Telephone - 020 85792080 www.almr.org.uk
British Beer and Pub Association		Telephone – 020 76279191 www.beerandpub.com
British Institute of Innkeeping		Telephone – 01276 684449 www.bii.org
Department of Culture Media and Sport		www.culture.gov.uk
Health and Safety Executive		www.hse.gov.uk
Portman Group		www.portman-group.org.uk
Local Disability Information Services		www.diss.org.uk
Poppleston Allen, Licensing Solicitors		Telephone: 0115 9538500 www.popall.co.uk

THE KNIGHTS CLUB

Mr William & K C Wright
3/5 Queen Street
Millom
Cumbria
LA18 4BG

Telephone: 01229 772291

f.t.a.o. Legal Services, Copeland Borough Council

July 29th 2010

We feel it right as requested to put a point of view forward regarding the Review of Licensees as the main review that we feel needs to be considered is the wholesale blanket specification that ALL licensed premises belong to and adhere to a PUBWATCH Committee and its rulings.

When the variation of licenses became in force, licensees who applied for variation of hours were instructed to join the Pubwatch Scheme, run in conjunction with the police; but due to understandable concern regarding the drop in trade, the banning of troublemakers only adds to these concerns, and so, a two tier system now exists: with those not in Pubwatch allowing banned persons to enter their premises. This policy is now rubbing off on other licensees.

To make a Pubwatch Scheme work efficiently, all licensed premises should be involved, and if it was a condition of licence, this loophole would be closed.

Any drink related offence should be dealt with fairly, and all licensees should be united to deter and stamp out all offenders to allow all customers to drink in a trouble free environment.

We hope you will view the above matters with concern.

Yours faithfully

W. Wright
K. C. Wright

W. & K.C. Wright

COPELAND BOROUGH COUNCIL Legal Services Unit
02 AUG 2010
DATE RECEIVED

COPELAND BOROUGH COUNCIL

Schedule of Response to draft Licensing Policy

COPELAND BOROUGH COUNCIL
 Legal Services Unit
 11 AUG 2010
 DATE RECEIVED

Paragraph Reference	Respondent	Comments	Appraisal	Recommendation
	I have read the draft statement and it is clear and fair			
	and easily understood.	However:		
Panel 4 notes para of 4.3	has been cut & posted	and I think requires revisiting.		
			C.R. Sizer	
			Bosses	

ST BEES SCHOOL
 ST BEES
 GUMBRIA
 CA27 0DS