

BUDGET 200708 – REVISED BUDGET PAGES

EXECUTIVE MEMBER: Councillor Elaine Woodburn

LEAD OFFICER: Sue Bamforth Head of Finance & Business
Development

REPORT AUTHOR: Sue Bamforth Head of Finance & Business
Development

Summary and Recommendation:

1) Resulting from a detailed analysis of the budget for 2007/08 several budget pages need amending and approval is sought for the revised pages attached at Appendix A

2) To approve the corrected fees as detailed in paragraph 2.2

1. INTRODUCTION

1.1 DRAFT REVENUE OUTTURN 2005/06 FOR GENERAL FUND DRAFT REVENUE OUTTURN 2005/06 FOR GENERAL FUND DRAFT REVENUE OUTTURN 2005/06 FOR GENERAL FUND A requirement as part of the budget process each year is to complete a return to central Government detailing the Council's budget. This return is required to be completed by the end of April, once the budget has been approved in late February, early March.

1.2 In completing this return it was identified that an error had been made in the reconciliation of the detailed budget pages to the overall budget requirement as approved at Council on 27th February 2007. There were also errors found in the compilation of several detailed budget pages.

2. REVISIONS REQUIRED

2.1 A detailed analysis has been undertaken and the changes required do not impact on the budget requirement previously approved i.e. no additional finance is required.

2.2 The Budget report to Council on 27th February included revised fees and charges. The fees shown for a hackney carriage licence and private hire vehicle

licence were incorrect. The following table details the required fees. These fees will come into effect once the statutory requirement on consultation has been complied with. This requires increased fees to be advertised with comments being received within a period of not less than 28 days. If no objection is received within that period then the new fee will come into effect on the date that the consultation period expires; if objections are received then a further report will be made to the Executive which can then consider the objection(s) and set a new date when the fee (or amended fee, should members decided to change the amount of the fee consulted on) will become effective, which must be within two months of the expiration of the consultation period.

| | Hackney carriage vehicle fee | | Private hire vehicle fee | |
|--------------------------------------|------------------------------|---------------|--------------------------|---------------|
| | Existing | Proposed | Existing | Proposed |
| | £ | £ | £ | £ |
| Administrative and enforcement costs | 95.00 | 101.00 | 95.00 | 95.00 |
| Plate fee | 5.96 | 8.00 | 5.61 | 8.00 |
| Hackney carriage stripes | 11.52 | 11.00 | N/a | N/a |
| Vehicle test fees | 60.00 | 60.00 | 60.00 | 60.00 |
| TOTAL | 172.48 | 180.00 | 160.61 | 163.00 |

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2.3 The revised budget pages are attached at Appendix 1

3. OTHER ACTIONS

3.1 To ensure this situation cannot arise again. Changes are being made to the process and further detailed checks put in place during budget preparation work. These will be in consultation with both internal and external audit.

3.2 This matter is also subject of an internal scrutiny.

5. FINANCIAL AND HUMAN RESOURCES IMPLICATIONS (INCLUDING SOURCES OF FINANCE)

5.1 Revised budgets are contained in the budget requirement approved by Council in March 2007. All budgets will be continued to be monitored on a monthly basis with exceptions reported to members on a quarterly basis.

6. PROJECT AND RISK MANAGEMENT

6.1 It is essential that the budget is approved at the correct level and monitored against so that any deviances can be identified early and corrective action taken where necessary.

7. IMPACT ON CORPORATE PLAN

7.1 It is imperative that the budget process is robust and that resources are available to fund the corporate plan

List of Appendices

N/A

List of Background Documents: None

List of Consultees: Leader, Corporate Team

CHECKLIST FOR DEALING WITH KEY ISSUES

Please confirm against the issue if the key issues below have been addressed. This can be by either a short narrative or quoting the paragraph number in the report in which it has been covered.

| | |
|---|------|
| Impact on Crime and Disorder | None |
| Impact on Sustainability | None |
| Impact on Rural Proofing | None |
| Health and Safety Implications | None |
| Impact on Equality and Diversity Issues | None |
| Children and Young Persons Implications | None |
| Human Rights Act Implications | None |

Please say if this report will require the making of a Key Decision No