

RESOURCE PLANNING WORKING GROUP

MINUTES OF MEETING HELD ON 11 SEPTEMBER 2008

Present: Councillors A Holliday (Chairman); P Connolly; D Moore; P Watson; J Williams.

An apology for absence was received from Councillors A Norwood and E Woodburn.

Officers: L Murphy, Chief Executive; M Robinson, Acting S151 Officer; P Robson, Acting Deputy S151 Officer; T Capper, Democratic Services Manager; H Mitchell, Head of Policy and Performance.

Minutes

Minutes of meeting held on 28 August 2008 were signed by the Chairman as a correct record.

RP 58 Budget Timetable 2009/2010

The Group considered a draft timetable for production of the budget for 2009/2010.

Agreed that the draft be approved subject to:

5/6 November date for presentation by service managers to be reviewed

17 October OSC Management to be consultation meeting with all OSC's invited.

Presentations by managers to be in single standard format.

RP 59 Consultation

The Group considered arrangements for consultation with the community on the budget for 2009/2010. Noted that minimum requirement would be statutory consultation with business ratepayers, and maximum use of focus groups and/or SIMALTO modelling exercise.

After a discussion agreed to use Neighbourhood Forums with 6 priorities and draft budget proposals.

Firmed up proposals to be brought back to next meeting.

RP 60 **Business Risks**

The Group considered a draft register of business risks arising from the budget strategy for 2009/2010 which was agreed without amendment.

The meeting closed at 11.45 am

Chairman