

**CALL-IN: INFORMATION SYSTEMS SECURITY POLICY  
AND COMMUNICATION SYSTEMS ACCEPTABLE USE POLICY**

**ITEM 13  
EXE181005**

**SCRUTINY CHAIR:** Cllr Mrs Y Clarkson

**LEAD OFFICER:** Tim Capper

**REPORT AUTHOR:** Jane Murray

**Summary:** This report follows a call-in of the decision taken by the Executive on the Information Systems Security Policy and Communication Systems Acceptable Use Policy at their meeting of 27 September 2005.

<b>Recommendations:</b>	1) That the recruitment section at 6.1 be realigned to fully reflect the latest working practice.  2) That two Members of the Overview and Scrutiny Committee for Performance and Resources join the Portfolio Holder and Chris Lloyd in identifying and reflecting Members' interests in the policy and to consider some implementation issues.
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**Impact on delivering the Corporate Plan:** None - of these recommendations

**Impact on other statutory Objectives:** None - of these recommendations

**Financial and Human Resources Implications:** None - of these recommendations. Recommendation 1 reflects the latest working practice.

**Key Decision Status:** None - of these recommendations

**Other Ward implications:** None

**Background**

1. At their meeting of 30<sup>th</sup> September 2005, the Chairs and Vice Chairs of Overview and Scrutiny asked for the above item to be called in. They did not have concerns about the aspirations of the policy, but rather whether the implications of the policy had been fully considered.

## **Call-in**

2. At their meeting of 6<sup>th</sup> October, the Committee considered the call-in, at which Cllr Norman Williams, the Leader, the Head of Finance and Business Development and the Business Development Manager were present to answer questions.
3. In the course of questioning, particularly on whether some of the aspirations within the policy were achievable and realistic, there was an acknowledgement, that there were issues of procedure arising from the policy which would require further consideration, but that the security issues within the policy were a necessity. Service heads would be required to ensure compliance with the Security policy within their sections and there would be a need for training and education.
4. There was some concern, mirroring that of the Executive, as to how certain issues within the policy would affect Members. One Member in particular had concerns about some of the references to wireless technology in the report.
5. As the Executive had delegated the Portfolio Holder and the Business Development Manager to draw up a 'Member document', the Committee agreed to recommend to the Executive that two Members of OSC PR should work with them to address residual concerns on the practicalities of implementation and in drawing up the 'Member document'.
6. There was a particular concern with respect to paragraph 6.1 on security checks for potential employees. Members felt that references must be taken up and evidence of qualifications required for the job must be provided in addition to other checks. Assurance was given that the HR section did carry out these 'checks' and it was felt that the wording should be changed accordingly.
7. During the call-in, the additional point was made that individual Members and Managers' group had had the opportunity to comment on the policy before it had gone to Executive.