

**CORPORATE IMPROVEMENT BOARD TERMS OF REFERENCE**

**PORTFOLIO HOLDER:** Councillor A Holliday

**REPORT AUTHOR:** Tim Capper Democratic Services Manager

<b>Summary and Recommendation:</b>	Recommends adoption of revised terms of reference of the Corporate Improvement Board and their inclusion in Part 3 of the Constitution
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**1 INTRODUCTION**

- 1.1 The Corporate Improvement Board has considered revised terms of reference for the Board, with a view to clarifying their role, particularly in relation to the audit and overview and scrutiny roles.
- 1.2 The Board have agreed the Terms of Reference attached at Appendix “A” and recommend them to Council for adoption and inclusion in Part 3 of the Constitution (Scheme of Delegations) as a formally constituted body.

**4. FINANCIAL AND HUMAN RESOURCE IMPLICATIONS**

- 4.1 No Financial Implications and no Human Resource Implications other than requirements for servicing Board meetings.

**List of Appendices:** Appendix “A” – Proposed Terms of Reference

**List of Background Documents:** None.