

NOTES FROM THE ICT SUB GROUP OF 15TH FEBRUARY 2008

Present: Councillors K Hitchen (Chairman) and M McVeigh.

Officers: C Lloyd, Business Development Manager; M Stroud, ICT Technical Support Leader; N White, Scrutiny Officer and C Willoughby, Member Services Technical Support Officer.

ICT 20 Apologies for Absence

Apologies for absence were received from Councillors Mrs W Metherell; P Whalley and D Wilson.

ICT 21 Notes of the meeting held on 11 January 2008

The notes of the meeting held on 11 January 2008 were signed by the Chairman as a correct record.

ICT 22 Workplan

Members considered the ICT Sub Group's Workplan.

During consideration, members agreed to refer back to Executive to determine the offering of a video conference to Copeland Schools as part of the next Local Democracy Week.

The sub group noted that feedback was awaited on the Website Project and that this was to be made available on the Intranet.

Members were advised that an equipment audit of the ICT Sub Group had commenced and was due to be completed by the end of February 2008.

The Group were updated on Webcams and advised that investigations into updating the Firewall were ongoing and would be completed before webcams for the ICT Sub Group pilot could be rolled out.

Members were advised that an updated draft ICT Service Specification had been issued to Managers and would be re-issued to sub group members.

The next meeting of the IT User Group had been arranged for 20 February 2008.

ICT 23 Sharepoint

Members received an update and further demonstration on the Sharepoint (Information Sharing) System from the ICT Technical Support Leader.

Members were advised that the system was currently a development site and will require a license before being rolled out.

The ICT Sub Group agreed to progress the pilot and, if appropriate, a business case for wider use could be made to Corporate Team.

ICT 24 Date of Next Meeting

It was **AGREED** that the next meeting be held on Friday 14 March 2008 at 12:00 noon and to include lunch.

The meeting closed at 3:30pm

Signed by Chairman