

MEMBER TRAINING AND DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 23 MAY 2008

Present: Councillors K Hitchen (Chairman); Mrs E Eastwood; J Williams; N Williams.

Apologies for absence were received from Councillors A Carroll and P Watson.

Officers: T Capper, Democratic Services Manager.

MTP 01 Minutes

The minutes of the meeting held on 4 April 2008 were signed by the Chairman as a correct record.

MTP 02 Appointment of Deputy Chairman

It was moved by Councillor K Hitchen, duly seconded and

RESOLVED – that Councillor N Williams be appointed Deputy Chairman of the Panel for the current year.

MTP 03 Member Development

The Panel received a presentation on the current position on Member development at Copeland BC in the context of the renewal of NWE0 accreditation which would be due in September 2009.

It was agreed that a copy of the presentation be circulated to all Members of the Panel.

MTP 04 PDP Interviews 2008

The Panel discussed arrangements for Personal Development Plan Interviews with members in 2008. It was noted that an associate of North West Employers, Margaret Martin, had been commissioned to carry out the interviews and prepare a Training Needs Analysis report for consideration by the Panel. PDP interviews would take place in the week commencing 16 June.

MTP 05 Draft Member Development Programme 2008/2009

The Panel considered the first draft of the Member development Programme for 2008/2009, comprising the Induction and Essential Training sections. It was proposed to base any induction training for

new Members in 2008/2009 (if any) around the Modern Councillor e-learning modules. "Compulsory" modules in Modern Councillor to be re-designated "Strongly recommended".

Members asked for the training on the Covalent Performance Management software to include clear links to monitoring of the Council's corporate objectives.

It was agreed that the first draft be noted and that the essential training element be kept under review pending the outcome of Member PDP's in June/July

MTP 06 Joint Member Development Meeting

Arrangements for the joint member development meeting with Allerdale BC on 28 May were discussed and noted.

MTP 07 Report Back from Executive Development Days

The Panel considered a report back from the Leader on the outcomes from the Executive development sessions on 20 and 21 April which were approved for funding from the Member Development Budget at the last Panel meeting.

It was agreed that the report back be noted but that the Leader be asked whether there is any intention to allocate specific outcome actions and timescales to individual Executive members, and if so what they are.

The meeting closed at 11:55 am.

Chairman