

**RISK ASSESSMENT SHEETS - INDEX**

System	Weighted Score	% Audit Days	Audit Days	Adjusted Audit Days	Reason for Adjustment
<a href="#">Housing Benefits/Council Tax Benefits</a>	26.52	38.58%	78	41	04/05 time + change programme
<a href="#">Capital Accounting Procedures</a>	1.10	1.60%	3	8	Based on 03/04 time
<a href="#">Cash Receipting</a>	1.85	2.69%	5	9	Based on 04/05 time
<a href="#">NNDR</a>	6.88	10.01%	20	19	Based on 04/05 time
<a href="#">Sundry Debtors</a>	5.00	7.27%	15	19	Based on 04/05 time
<a href="#">Budget Process/Budgetary Control</a>	1.18	1.72%	3	7	Based on 03/04 time
<a href="#">Final Accounts Process</a>	1.05	1.53%	3	7	Based on 03/04 time
<a href="#">VACANT SHEET</a>	0.00	0.00%	0	0	
<a href="#">Loans &amp; Investments</a>	2.70	3.93%	8	7	Based on 04/05 time
<a href="#">Salaries</a>	1.07	1.55%	3	19	Based on 04/05 time
<a href="#">Wages</a>	2.94	4.28%	9	16	Based on 04/05 time less DLO
<a href="#">Creditors</a>	4.36	6.34%	13	14	Based on 04/05 time
<a href="#">Council Tax</a>	11.86	17.25%	35	26	Based on 04/05 time
<a href="#">Main Accounting</a>	2.22	3.23%	7	11	Based on 04/05 time
	<b>68.73</b>	<b>100.00%</b>	<b>203</b>	<b>203</b>	<b>0</b>

<a href="#">Systems Development/Implementation Controls</a>	13.51	9.19%	22	15	<b>Revs/Bens system</b>
<a href="#">Enforcement</a>	11.34	7.71%	19	0	Audited 03/04 Follow up 04/05
<a href="#">Freedom of Information Act</a>	9.52	6.48%	16	4	<b>NEVER AUDITED New 04/05</b>
<a href="#">Beacon Establishment Audit</a>	7.57	5.15%	12	0	Audited 03/04 Follow up 04/05

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<a href="#">Postal Remittances</a>	6.69	4.55%	11	0	Audited 03/04 Follow up 04/05		
<a href="#">Telephones &amp; Mobiles</a>	6.47	4.40%	11	2	<b>B/FWD TO 04 05</b>		
<a href="#">Development Control</a>	6.30	4.28%	10	2	<b>B/FWD TO 04 05</b>		
<a href="#">Beacon Museum Collection</a>	5.90	4.01%	10	0	<b>B/FWD TO 04 05</b>		
<a href="#">Stores</a>	5.39	3.67%	9	5	<b>B/FWD TO 04 05</b>		
<a href="#">Environmental Health Income</a>	5.32	3.62%	9	0	Audited 03/04 Follow up 04/05		
<a href="#">GIS system</a>	4.54	3.09%	7	5	Not fully implemented		
<a href="#">Members Allowances &amp; Expenses</a>	4.12	2.80%	7	4	<b>B/FWD TO 04 05</b>		
<a href="#">Organisational &amp; Admin Controls - IT</a>	3.83	2.60%	6	0	Audited 03/04 Follow up 04/05		
<a href="#">Markets</a>	3.74	2.54%	6	6	<b>NOT AUDITED SINCE 2000</b>		
<a href="#">Travel &amp; Subsistence</a>	3.50	2.38%	6	8	<b>NOT AUDITED SINCE 2001</b>		
<a href="#">Cem &amp; Crem</a>	1.55	1.05%	3	10	<b>REQUESTED BY MANAGER FOR 2005</b>	61	61 2005/06
<a href="#">Car Loans</a>	3.49	2.37%	6	5	<b>NOT AUDITED SINCE 2000</b>		
<a href="#">Renovation Grants</a>	3.16	2.15%	5	7	Audited 02/03		
<a href="#">Production of Contract Documents</a>	3.03	2.06%	5	0	Audited 03/04 Follow up 03/04		
<a href="#">Private Finance Initiative</a>	2.94	2.00%	5	0	To be audited 04/05		
<a href="#">Acquisition of Hardware/Software</a>	2.91	1.98%	5	0	Audited 04/05		
<a href="#">Mortgages</a>	2.71	1.85%	4	5	<b>NOT AUDITED SINCE 2000</b>		
<a href="#">Election Administration</a>	2.67	1.82%	4	0	Audited 03/04 Follow up 04/05		
<a href="#">Grants to Voluntary Organisations</a>	2.60	1.77%	4	5	<b>NOT AUDITED SINCE 2000</b>		
<a href="#">Licensing</a>	2.59	1.76%	4	6	<b>NEVER AUDITED</b>		
<a href="#">Internet Access</a>	2.50	1.70%	4	0	Audited 03/04 Follow up 04/05		
<a href="#">Asset Management</a>	2.35	1.60%	4	4	<b>NEVER AUDITED New 03/04</b>		
<a href="#">Bowls Centre</a>	2.29	1.55%	4	6	<b>NEVER AUDITED New 03/04</b>		
<a href="#">General Tax Issues</a>	2.26	1.54%	4	5	<b>NOT AUDITED SINCE 2000</b>		
<a href="#">Health &amp; Safety</a>	2.19	1.49%	4	5	<b>NEVER AUDITED</b>		
<a href="#">Charities - Admin of Trusts</a>	2.17	1.47%	4	4	Audited 02/03		
<a href="#">Landscape Management</a>	1.71	1.17%	3	19	<b>NEVER AUDITED</b>	71	71 2006/07
<a href="#">Civic Halls - Establishment Audit</a>	2.02	1.38%	3	8	<b>NOT AUDITED SINCE 2001</b>		
<a href="#">Tendering Administration</a>	1.92	1.30%	3	4	Audited 03/04		
<a href="#">VAT</a>	1.79	1.21%	3	7	Audited 02/03		
<a href="#">Electoral Registration</a>	1.76	1.20%	3	5	<b>NOT AUDITED SINCE 2000</b>		
<a href="#">Landscape Management</a>	1.71	1.17%	3	13	<b>NEVER AUDITED</b>		
<a href="#">Travel Tokens</a>	1.65	1.12%	3	4	<b>NOT AUDITED SINCE 2000</b>		
<a href="#">Land Charges</a>	1.55	1.05%	3	5	<b>NOT AUDITED SINCE 2000</b>		
<a href="#">Flexible Working Hours</a>	1.53	1.04%	3	0	Audited 03/04 Follow up 04/05		
<a href="#">Record of Interests, Gifts and Hospitality</a>	1.49	1.01%	2	3	Audited 03/04		

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<a href="#">Transport</a>	1.48	1.00%	2	9	<b>NEVER AUDITED</b>	58	58	2007/08
<a href="#">Contract Mgt - Pre Contract</a>	1.47	1.00%	2	0	Audited 03/04 Follow up 03/04			
<a href="#">Current Contract</a>	1.47	1.00%	2	0	Audited 03/04 Follow up 03/04			
<a href="#">Post Contract</a>	1.47	1.00%	2	0	Audited 03/04 Follow up 03/04			
<a href="#">Contracts Vertical Review</a>	1.47	1.00%	2	0	Audited 03/04 Follow up 03/04			
<a href="#">Building Control</a>	1.46	0.99%	2	7	<b>NOT AUDITED SINCE 2000</b>			
<a href="#">Homelessness</a>	1.43	0.97%	2	4	<b>NEVER AUDITED</b>			
<a href="#">Training Expenses</a>	1.43	0.97%	2	6	<b>NOT AUDITED SINCE 2000</b>			
<a href="#">Food Safety</a>	1.43	0.97%	2	6	<b>NEVER AUDITED</b>			
<a href="#">Sickness</a>	1.35	0.92%	2	0	Audited 03/04 Follow up 04/05			
<a href="#">Insurance</a>	1.32	0.90%	2	5	<b>NOT AUDITED SINCE 2001</b>			
<a href="#">Careline</a>	1.29	0.87%	2	5	<b>NOT AUDITED SINCE 2000</b>			
<a href="#">Conservation</a>	1.23	0.84%	2	0	Audited 03/04 Follow up 04/05			
<a href="#">Statutory Instruments/Government Consultancy Documents</a>	1.20	0.82%	2	4	<b>NOT AUDITED SINCE 2001</b>			
<a href="#">Audit of PC's</a>	1.14	0.78%	2	6	Audited 03/04			
<a href="#">Petty Cash Control</a>	1.06	0.72%	2	5	<b>NOT AUDITED SINCE 2000</b>			
<a href="#">Street Cleansing</a>	0.35	0.24%	1	3	<b>NEVER AUDITED</b>	51	51	2008/09
<a href="#">Human Resource Management</a>	1.02	0.69%	2	6	<b>NEVER AUDITED</b>			
<a href="#">ERDF/ESF/SRB Schemes</a>	1.01	0.69%	2	9	Audited 03/04			
<a href="#">Litigation Procedures</a>	0.89	0.60%	1	3	<b>NOT AUDITED SINCE 2001</b>			
<a href="#">Sports Centre - Establishment Audit</a>	0.76	0.52%	1	6	<b>NOT AUDITED SINCE 2000</b>			
<a href="#">Swimming Pool - Establishment Audit</a>	0.76	0.52%	1	6	<b>NOT AUDITED SINCE 2000</b>			
<a href="#">Sports Development</a>	0.73	0.50%	1	3	<b>NEVER AUDITED</b>			
<a href="#">Recycling</a>	0.70	0.47%	1	5	<b>NEVER AUDITED</b>			
<a href="#">Occupational Health</a>	0.67	0.45%	1	6	<b>NEVER AUDITED</b>			
<a href="#">Civic Expenses/Mayors Charity Fund</a>	0.67	0.45%	1	4	<b>NOT AUDITED SINCE 2001</b>			
<a href="#">Refuse Collection</a>	0.67	0.45%	1	8	<b>NEVER AUDITED</b>			
<a href="#">Public Conveniences</a>	0.63	0.43%	1	3	<b>NEVER AUDITED</b>			
<a href="#">Emergency Planning</a>	0.57	0.39%	1	4	<b>NOT AUDITED SINCE 2000</b>			
<a href="#">Custody of Documents</a>	0.48	0.32%	1	2	Audited 03/04			
<a href="#">Acquisition/Disposal of Land</a>	0.45	0.31%	1	4	Audited 02/03			
<a href="#">Street Lighting</a>	0.35	0.24%	1	5	<b>NEVER AUDITED</b>			
<a href="#">Coast Protection &amp; Land Drainage</a>	0.35	0.24%	1	5	<b>NEVER AUDITED</b>			
<a href="#">VACANT SHEET</a>	0.00	0.00%	0					
<a href="#">VACANT SHEET</a>	0.00	0.00%	0					
<a href="#">VACANT SHEET</a>	0.00	0.00%	0					
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System	Weighted Score	% Audit Days	Audit Days	Adjusted Audit Days	Reason for Adjustment
<a href="#">VACANT SHEET</a>	0.00	0.00%	0		
					Need to move to a 5 year plan
	147.06	100.00%	241	320	<b>ERROR - TOTAL ADJUSTED DAYS DOES NOT EQUAL TOTAL AUDIT DAYS</b>