

Bill Robson
Whitehaven Amateurs Football Club
c/o Brewery Cottage
Tower Mews
Inkerman Terrace
Whitehaven

Our Ref: PLC/WLR 5.4.9A

Date: 12 January 2005

Dear Bill

West Lakes Renaissance Single Programme – Pow Valley Sports Area Phase 1

Further to your recent application for West Lakes Renaissance funding support, I am pleased to offer you on behalf of West Lakes Renaissance and with the consent of Cumbria County Council (the Accountable Body) a maximum grant of **£136,000** (“the Grant”) towards the eligible costs of the Project.

The Project is Pow Valley Sports Area Phase 1 (“the Project”).

We are awarding this grant because the **proposed development forms the initial component of the Regeneration of the Pow Valley Sports Area in Whitehaven.**

This grant is subject to your organisation;

- (i) achieving the outputs and milestones detailed in the proposal form;
- (ii) using all reasonable endeavours to achieve the outcomes detailed in the proposal form;
- (iii) complying with the standard conditions (attached), and the following special conditions:-
 - You must notify JobCentre Plus, at an early stage, when the new full and part-time posts are due to be created (to provide the best opportunity for local residents to benefit).
 - You are to employ a fully qualified and experienced Project Manager to coordinate the detailed design and construction phase of the project.
 - You must ensure we have the opportunity to comment on any planned press release or media briefing regarding the project.
 - You are to provide us with details of all other committed funding prior to any grant payments being made by ourselves.
 - You are to provide us with an independent valuation of the Land Value prior to any grant application being made against this item.

- You are to provide within 28 days of receipt of this offer an expenditure schedule indicating likely contributions from all Funding Sources.
- Whitehaven Amateurs Football Club are to be fully committed to the regeneration of the Pow Valley Sports Area and are to demonstrate their commitment by signing the Memorandum of Understanding by 28 February 2005 and are to agree to contribute to the employment of a Project Manager to coordinate the combined redevelopment.
- Pow Valley Sports Clubs are to submit quarterly updates to West Lakes Renaissance regarding the social outcomes of the project for a period of 3 years.

(iv) complying with the NWDA Guidance for Schemes (attached).

Commencement

You must materially commence the Project no later than **30th June 2005**. You shall, when accepting this offer, notify us and the Accountable Body of the date on which the Project is expected to start. You shall also notify us in writing immediately upon commencement of the Project.

Completion of the Project

You shall when accepting this offer, notify us of the date on which the Project is expected to be completed. You shall also notify us and the Accountable Body in writing immediately upon completion of the Project.

Grant Aid

1. The Grant is the maximum sum payable by us for this Project.
2. The offer of grant remains open for 30 days from the date of this offer letter. If you have not signed and returned the attached acceptance form by the specified date, the offer shall lapse.
3. Eligible Costs are:

| Eligible Item | Total Cost £ | Maximum Contribution by WLR £ |
|-----------------------------|-----------------|--|
| Building Work | 467,000 | 50,000 |
| Land Acquisition | 55,000 | 18,000 |
| Groundworks | 160,000 | 45,000 |
| Fees | 45,000 | 6,000 |
| Non Recoverable VAT | 61,000 | 17,000 |
| Revenue | 100,000 | |
| Total eligible costs | 888,000 | 136,000 |

4. Total funding package is:

| Source of funding | £ |
|--------------------------|----------------|
| Active England | 715,000 |
| Cumbria County Council | 37,000 |
| West Lakes Renaissance | 136,000 |
| | |
| Total funding | 888,000 |

Payments & Monitoring

Grant claims complete with monitoring returns must be submitted to us **quarterly** following commencement of the Project (on the form attached). Grant claims must be supported with evidence of expenditure and overall progress. A final claim must be submitted within 3 months of completion of the Project.

Before payment can be made, we must be in receipt of your acceptance of this offer and evidence that the balance of funding is in place.

Audited accounts for this Project together with an Auditors Report (in the form attached) will be required within 3 months of the completion of the Project.

If you are unable to claim any of these payments on the dates specified for any reason, then you must inform us in writing before the claim is due. You should give a reason for the delay and provide a revised date when a claim will be made.

Your contact within West Lakes Renaissance for this project is **Paul Crooks** (Tel No: 01946 693241) who will be pleased to answer any queries you may have.

Yours sincerely

Bob Pointing

Chief Executive

Encls: by email

Standard Conditions
NWDA Guidance for Schemes
Acceptance Form
Claim Form and guidance notes
Auditors Report