

**COPELAND BOROUGH COUNCIL**

**STATEMENTS OF EXECUTIVE DECISIONS**

**MEETING HELD ON 8 NOVEMBER 2005**

**MEMBERS PRESENT:** Councillors Miss E Woodburn Leader; G Blackwell; G Clements; J Hewitson; A Holliday; N Williams; H Wormstrup

Note: Councillor Anne Bradshaw also attended the meeting

Apologies for absence were received from Councillor M Ashbrook

**OFFICERS IN ATTENDANCE:** Dr J Stanforth, Chief Executive; F McMorrow, Corporate Director Economic Prosperity and Sustainability; T Chilcott, Corporate Director Quality of Life; S Borwick, Head of Finance and Business Development; H Mitchell, Head of Policy and Performance; M Jepson, Head of Legal and Democratic Services; C Nicholson, Accountancy Services Manager; K Corby, Revenue and Benefits Manager; B Kirkbride, Community Renewal Manager; L Taylor, Member Services (Technical Support) Officer; D James, Member Services Officer

J Carrol, Waste Services Manager – Agenda Items 1-9; L Penfold, Performance Improvement Manager; J Murray, Scrutiny Support Officer, Agenda Items 1-10

**DECISIONS TAKEN IN PRIVATE:** The Executive resolved at EXE/05/0105 to take the following items in private due to exempt information in the following categories:

**EXE/05/0107 (Paragraph 1)**

**START TIME: 10.00 AM    CLOSE TIME: 10.45 AM**

**CERTIFICATION:** \_\_\_\_\_

Certified a true record of decisions taken at the meeting of the Executive of Copeland Borough Council dated 8 November 2005

## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 1	
Subject: Statements of Decision 18 October 2005	
Date of Decision: 8 November 2005	Decision made by: Full Executive
Decision Reference: EXE/05/0095	

Portfolio Holder: Councillor M Ashbrook

Context: Decisions made at the previous meetings requiring formal approval

Key Decision Status: No

Decision

**That the Statements of decisions made at the meeting held on the 18 October 2005 be agreed as a correct record**

Explanation

N/A

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 18 November 2005	Publication Date: 11 November 2005	Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005	Contact Officers: D James
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 5	
Subject: Forwards Plan	
Date of Decision: 188 November 2005	Decision made by: Full Executive
Decision Reference: EXE/05/0096	

Portfolio Holder: Councillor M Ashbrook

Context: To consider the forward plan of Key decisions November – January 2006

Key Decision Status: N/A

Decision  
**That the Forward Plan of Key Decisions be noted**

Explanation  
N/A

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 18 November 2005	Publication Date: 11 November 2005	Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005	Contact Officers: T Capper
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 6	
Subject: Quarterly Performance Report to Executive	
Date of Decision: 8 November 2005	Decision made by: Full Executive
Decision Reference: EXE/05/0097	

Portfolio Holder: Councillor M Ashbrook

Context: This report gives an update of progress in the Corporate Plan targets for the period between July and September 2005 and BVPI's data for April – June 2005.

Key Decision Status: No

Decision

**That**

- 1) the new reporting process be commended;**
- 2) the progress against the targets in the Corporate Plan 2005/07 be noted;**
- 3) the BVPI data detailed in the report be noted; and**
- 4) the revised targets as described in the report be approved.**

Explanation

Performance reports on the Corporate Plan have been produced bi-monthly, with Performance Indicators and the Budget quarterly on different timescales. Reporting this way has been very labour-intensive.

The process for reporting performance has now been revised, to bring the reporting timescales into line with the budget, so that everyone is working on the same timetable.

This is the first of the new reporting process format and will be continually reviewed to ensure that it is an improvement and achievable in the timescale.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 18 November 2005	Publication Date: 11 November 2005	Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005	Contact Officers: Dr J Stanforth
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 7	
Subject: Market Town Studies	
Date of Decision: 8 November 2005	Decision made by: Full Executive
Decision Reference: EXE/05/0098	

Portfolio Holder: Councillor J Hewitson

Context: This reports presents proposals to support Egremont and Millom Market Town Partnerships by bankrolling strategic studies within their programmes

Due to the Chairman declaring an interest and leaving the room during consideration of this item and an apology being received from the Deputy Chairman it was moved by Councillor G Blackwell duly seconded that Councillor J Hewitson be appointed Chair for this item

Key Decision Status:      Financial Yes  
   Ward No

#### Decision

- That a) Councillor J Hewitson be appointed Chair for this item;
- b) financial support be approved to bankroll up to £102,000 to deliver strategic studies; and
- c) the studies be incorporated within the Capital Programme.

#### Explanation

Following approval of the performance plans for Egremont and Millom Market each town has identified strategic studies to be undertaken to enable delivery of the programmes. The Market Town Partnerships are taking the lead in progressing the studies but require support to bankroll the studies this report seeks the support.

Alternative Options Considered: None

Interests Declared: Councillor Miss E Woodburn declared an interest in this item, due to being the chairman of the Egremont and Area Regeneration Partnership, and left the room during its consideration.

Implementation Date: 18 November 2005	Publication Date: 11 November 2005	Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005	Contact Officers: M Tichford
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 8	
Subject: Twin Bin Funding Opportunity	
Date of Decision: 8 November 2005	Decision made by:
Decision Reference: EXE/05/0099	Full Executive

Portfolio Holder: Councillor A Holliday

#### Context:

This report advises Member on the latest Waste Management developments in Cumbria and seeks approval to accept funding from Cumbria County Council to extend the twin bin scheme.

Note: Councillor Miss E Woodburn had not rejoined the meeting and it was therefore moved by Councillor H Wormstrup duly seconded that Councillor A Holliday Chair the meeting for this Agenda item

During consideration of this item it was noted that the Councillor A Holliday would be working with J Carrol to extend the scheme further than detailed in the report.

Key Decision Status: No

#### Decision

That a) Councillor A Holliday be appointed Chairman for this item;

b) the Cumbria County Councils offer of £117,468 from their Waste Performance Efficiency Grant be accepted and combined with Copelands £22,182; and

c) the grant to be spent on extending the twin bin refuse system with the Waste Services Manager in consultation Councillor Holliday finalising the definitive list.

#### Explanation

Members approved an interim waste strategy for Copeland in January having concluded the earlier Copeland Strategy 3 years early and pending the outcome of the developing Cumbria Joint Municipal Waste Management Strategy.

This report informs members of the County Council's offer of £117,468 from their Waste Performance Efficiency Grant which would enable Copeland to extend the Councils twin bin scheme to more rural areas.

Alternative Options Considered: None

Interests Declared: None
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Implementation Date: 18 November 2005
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Publication Date: 11 November 2005
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Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005
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Contact Officers: K Parker
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 9	
Subject: Concessionary Fares	
Date of Decision: 8 November 2005	Decision made by:
Decision Reference: EXE/05/0100	Full Executive

Portfolio Holder: Councillor Miss E Woodburn

Context: To advise members of the change in the statutory concessionary travel scheme and to recommend the scheme to be in place from 1 April 2006.

During consideration of this item it was note requested that this be reviewed as to the benefits of having a county wide scheme to Copeland.

Key Decision Status: No

Decision

That

- a) the current scheme in relation to bus passes be extended to free travel 24/7 and the local scheme be continued subject to confirmation of additional Government funding; and
- b) the possibility of issuing railcards as a further option for eligible persons be pursued.

Explanation

Currently, the Council has two concessionary travel schemes. The first is the present statutory scheme of half price bus travel (bus pass), but this is extended to County wide travel, rather than District only travel.

The Council approved that the scheme would be extended to cover cross boundaries in line with all but one of the other districts in Cumbria. This has allowed us to get a bigger generation factor built into the reimbursement for bus operators (which in effect is a discount.) The second scheme currently offered, is the issue of travel vouchers which can be exchanged for taxi rides, coach travel and rail travel with registered operators

Alternative Options Considered: None

Interests Declared: None

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Implementation Date: 18 November 2005	Publication Date: 11 November 2005	Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005	Contact Officers: S Borwick
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 10	
Subject: Monitoring of Revenue Expenditure for the for the	
Date of Decision: 8 November 2005	Decision made by:
Decision Reference: EXE/05/0101	Full Executive

Portfolio Holder: Councillor Miss E Woodburn

Context: This report informs Members of the variations in actual and expected revenue based expenditure and income over £10,000, or more than 10% of budget, for the 6 month period 1 April to 30 September 2005

Key Decision Status: No

Decision

**That the report be noted.**

Explanation

It is important that any overspend or under spending on revenue activities are identified as soon as possible so that any action required may be taken promptly.

This report identifies any major variations from profiled budget for the 6-month period up to 30<sup>th</sup> September 2005, and to recommend any appropriate action necessary.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 18 November 2005	Publication Date: 11 November 2005	Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005	Contact Officers: S Borwick
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 11	
Subject: Capital Programme Monitoring 2005/06	
Date of Decision: 8 November 2005	Decision made by:
Decision Reference: EXE/05/0102	Full Executive

Portfolio Holder: Councillor Miss E Woodburn

Context: This is a progress report that advises Members of expenditure to the end of September 2005, and any amendments needed to the Capital Programme for 2005/06

Key Decision Status: No

Decision

That

- a) the spend to date and project managers comments as detailed in the report be noted;
- b) the amendments to the Capital Programme be noted and approved: and
- c) the approved programme as detailed in the report be approved.

Explanation

The Accountancy section, together with the Project Managers and the Executive Portfolio Holders, monitor the Capital programme on a monthly basis.

This report advises Members of spend to 30 September 2005

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 18 November 2005	Publication Date: 11 November 2005	Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005	Contact Officers: S Borwick
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 12

Subject: Annual Report On The Treasury Management Service And Actual Prudential Indicators 2004/05

Date of Decision: 8 November 2005

Decision made by:

Decision Reference: EXE/05/0103

Full Executive

Portfolio Holder: Councillor Miss E Woodburn

Context: The annual treasury report is a requirement of the Council's reporting procedures and covers the treasury activity for 2004/05. The report also covers the actual Prudential Indicators for 2004/05 in accordance with the requirements of the Prudential Code

Key Decision Status: No

Decision

**That**

- a) the actual 2004/05 prudential indicators within the report be approved;**
- and**
- b) the treasury management stewardship report for 2004/05 be noted.**

Explanation

The Council's treasury management activities are regulated by a variety of professional codes and statutes and guidance. This report is in accordance with statutory requirements.

Alternative Options Considered: None

Interests Declared: None

Implementation Date:  
18 November 2005

Publication Date:  
11 November 2005

Recorded by:  
Denise James

Call-in Period Expires on:  
18 November 2005

Contact Officers:  
S Borwick

## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 13	
Subject: Beacon Review - Update	
Date of Decision: 8 November 2005	Decision made by:
Decision Reference: EXE/05/0104	Full Executive

Portfolio Holder: Councillor M Ashbrook

Context: To update Members on progress with the Beacon review and project development

Key Decision Status: No

Decision

**That**

- a) progress to date be noted;**
- b) the implementation of the project as detailed in the report be continued; and**
- c) the Director of Economic Prosperity and Sustainability, in consultation with the portfolio-holder be delegated authority to finalise both ad hoc lists referred to in the report;**
- d) a presentation be made to all Members of the Council on the Beacon project as soon as possible.**

Explanation

Reports have been submitted to update Member on progress made with regard to the proposed new facility at The Beacon. This report advises members of latest developments

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 18 November 2005	Publication Date: 11 November 2005	Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005	Contact Officers: F McMorrow
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 14	
Subject: Urgent Items	
Date of Decision: 8 November 2005	Decision made by:
Decision Reference: EXE/05/0105	Full Executive

Portfolio Holder: Leader

Context: To note actions taken on Grounds of Urgency

Key Decision Status: No

Decision

**That action taken by the**

- a) Head of Regeneration in consultation with the Leader of the Council in approving a contribution to the Whitehaven Town Centre to fund the 2005 Xmas Lights Switch on and various other events running from December to summer 2006;**
- b) Head of Customer Services in consultation with the Leader of the Council in employing Capita Local Government Services to process the backlog of benefit cases; and**
- c) Head of Regeneration in consultation with the Leader of the Council in awarding a grant of £5,000 to assist Whitehaven Football Club Limited in the purchase of the County Ground be noted.**

Explanation

In accordance with the Councils reporting procedure.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 18 November 2005	Publication Date: 11 November 2005	Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005	Contact Officers: M Tichford & J Salt
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## Copeland Borough Council

### Statement of Executive Decision

Subject: <b>Exclusion of Press and Public</b>	
Date of Decision: 8 November 2005	Decision made by: Full Executive
Decision Reference: EXE/05/0106	

Portfolio Holder: N/A

Context: Excludes Press and Public from Meetings for exempt items 10 & 11

Key Decision Status: N/A

Decision

**That the Press and Public be excluded from the meeting for the remaining items of business on the grounds of exempt information as identified in paragraph 1 of Schedule 12A of the Local Government Act 1972 as amended.**

Explanation

N/A

Alternative Options Considered: N/A

Interests Declared: None

Implementation Date: N/A	Publication Date: 11 November 2005	Recorded by: Denise James
Call-in Period Expires on: N/A	Contact Officer: D James	



## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 15	
Subject: Re-Structure – Future of Redeployee	
Date of Decision: 8 November 2005	Decision made by:
Decision Reference: EXE/05/0107	Full Executive

Portfolio Holder: Councillor N Williams

Context: Presents options for the future of an employee on the Redeployment List

Key Decision Status: No

Decision

That the employee be retained in Council employment until normal retirement date

Explanation

This report deals with the single remaining case of an employee who appears likely to remain on the Redeployment List for the maximum period provided for in the procedure following the organisational restructure 2004/05.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 18 November 2005	Publication Date: 11 November 2005	Recorded by: Denise James
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Call-in Period Expires on: 18 November 2005	Contact Officers: M Jepson
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