

ANNUAL AUDIT AND INSPECTION LETTER ACTION PLAN FOLLOW UP

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1.0 INTRODUCTION

1.1 The Annual Audit and Inspection Letter Action Plan was considered by the Audit Committee on 31 May 2006.

2.0 FOLLOW UP OF AGREED ACTION PLAN

2.1 The agreed action plan has now been followed up. The results are summarised below and detailed at Appendix A.

2.2 Out of 24 recommendations made:-

10 have been fully implemented
11 have been partially implemented
2 are still within target date
1 is no longer applicable.

2.3 Delays in implementation are due to current staffing levels, the implementation of new computer systems and to the need for ongoing partnership working to achieve the objectives.

3.0 CONCLUSION AND RECOMMENDATION

3.1 Whilst there has been some slippage, progress has been made against most of the recommendations and the majority of high priority issues have been addressed. Other recommendations are still within target date. Any outstanding recommendations, as at the date of this report, will be added to the audit recommendations database and will be followed up on a quarterly basis until they are implemented.

3.2.1 It is recommended that Members of the Audit Committee note progress on the Annual Audit and Inspection Letter action plan.

List of Appendices: [Appendix A – Annual Audit & Inspection Letter action plan](#)

Background papers: Annual Audit & Inspection Letter

Officers Consulted: Corporate Team, Environmental Health Manager, Waste Services Manager