



**PARTNER AUTHORITY SCHEME
REGISTRATION FORM**

66 South Lambeth Road London SW8 1RL
t: 0844 561 6136 www.labc.uk.com

If you haven't already selected a local authority, this information will enable LABC to match you with a local authority based on your needs.

Return the completed form via email to pas@labc.uk.com

Please ensure sections 1 through 4 are completed prior to submitting to LABC for registration.

1. PARTNER COMPANY DETAILS

Company Name		
Address		
Postcode		
Main Contact	Mr/Miss/Mrs/Ms/Other	
First name	Last name	Job Title
Tel	Fax	Email
Secondary Contact	Mr/Miss/Mrs/Ms/Other	
First name	Last name	Job Title
Tel	Fax	Email

2. SUMMARY OF PROPOSED WORK (nature of project(s), potential value, geographical location(s), etc)

3. PREFERRED PARTNER AUTHORITY (if you know one you would like to work with)

Authority Name	
Main Contact	
Name	Email
Secondary Contact	
Name	Email

4. PARTNER AUTHORITY

Authorised within Partner Authority by		
Name	Title	Date

Choose the
biggest and best

LABC is the biggest building standards service in England & Wales with 4,000 building control surveyors and a 70% market share across all building sectors. From domestic extensions to high rise commercial towers, or new homes to listed building refurbishments, LABC is the biggest and best. Choose LABC.



If you are new to LABC and haven't got an existing local authority relationship, then we can help **you choose**

LABC
Business Development Team
66 South Lambeth Road
London SW8 1RL
t: 0844 561 6136
f: 0844 561 6137
e: business.development@labc.uk.com
www.labc.uk.com

Partner Authority
Scheme



Work with the team you trust

We all like to work with people and organisations we know and trust. This is especially true when working on a difficult site, complex design or when we want to introduce innovative design features or construction techniques. When time and budgets are tight, it makes a big difference to get quick and friendly advice from a person you work with regularly.

This is why LABC offers you the opportunity to 'partner' with the local authority of your choice for the plans approval process on all your projects wherever they are located around the country. The scheme is free and non contractual.

This means you will get consistent and coherent feedback and Building Regulations advice at an early stage from the local authority you prefer to work with.

Your chosen plan checking local authority will help eliminate delays and speed up the process leading to formal Building Regulation approval. They will then brief the local authority where your project is to take place who will then be responsible for site inspections. It's the best of both worlds. Central management combined with fast, efficient inspections from a local team.



Look at the benefits of partnering with LABC

- Save time and money on wasted admin and travel
- A single point of contact in your chosen local authority you can talk to anytime
- Consistent advice on building standards
- Local inspections from a professional team near to your sites
- Development Team Approach so that issues are resolved with other experts in the design phase
- In-depth expertise available from specialist LABC experts on structure, fire, noise, access, contamination, energy and sustainability
- Simplified correspondence, faster resolution of queries and reduced paperwork
- Simplified fees and invoicing arrangements
- Electronic submissions and e-working
- Streamlined administration all the way through to the completion certificate
- Options to use LABC New Home Warranty or LABC Latent Gold insurance for commercial buildings
- The use of the LABC Partner logo in onward communications to your customers, contractors and other professional advisors

How to register

Simply complete the Registration Form on the next page.

You can either send the form back via post to our London address or go to our website www.labc.uk.com/pas and complete the form electronically.

If you already have a good working relationship with a local authority and would like to be partnered with that one, then insert their details on the form. Don't worry if you are not sure which local authority you want to work with. Our Business Development Team will contact you once we receive your Registration Form and help you decide which authority best suits your needs.

Your form will be processed by LABC and you will receive confirmation of the partnership registration via a posted confirmation letter and email, along with the LABC Partner logo. You can use this logo on your letterhead, marketing or technical documents in printed or electronic format. By using our logo, other professionals will recognise that you are using our streamlined approach.

Customers should ask their preferred Partner Local Authority about using web enabled and other forms of electronic document submission. These can be used for online pre-application advice, plans applications and for supplying additional documents that may be required, for example, engineering calculations and fire engineering reports.



If you have any queries, contact LABC on 0844 561 6136 or by email: business.development@labc.uk.com