

# Local Development Scheme

COPELAND BOROUGH COUNCIL

## Local Development Framework



MARCH 2007



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## 1.0 INTRODUCTION

This Local Development Scheme (LDS) sets out the documents that will be produced to form the Local Development Framework (LDF) for the Borough of Copeland (excluding the area within the National Park) over the next three years. It provides the starting point for the local community to find out what the current planning policies are for the area and sets out the programme for the preparation of Local Development Documents (LDDs) to replace existing planning policies over the next three years.

### Background – A New Development Planning System

The Planning and Compulsory Purchase Act received Royal Assent on 13 May 2004, with its proposals for overhauling the development plan system coming into effect on 28 September 2004. The Act's reforms are intended to make the preparation of development plans and other non-statutory documents quicker and more flexible, with increased community involvement. The new system intends to widen the ambit of planning from focusing on the control of land use to reflect a wider, more inclusive and spatial approach. The new system seeks to facilitate earlier and more in depth public consultation.

The Town and Country Planning Act 1990 (as amended) will remain the primary legislation for the land use planning system in England and Wales. However, the Planning and Compulsory Purchase Act 2004 has modified the development planning system in England significantly. Planning policy is now governed by a cascade of planning documents from national to local. These are described below.

#### *National Policy Guidance:*

**Planning Policy Statements (PPSs)** are gradually replacing Planning Policy Guidance Notes (PPGs) and providing topic-based national planning policies. These are material considerations which must be taken into account, where relevant, in decisions on planning applications. Development plans at the regional and local level must conform with these statements of Government policy.

#### *The Statutory Development Plan:*

The statutory development plan for the purposes of Section 54A of the Town and Country Planning Act 1990, and determining planning applications will comprise both the **Regional Spatial Strategy (RSS)** (which is currently being assessed for

recommendation to the Secretary of State by a panel of Planning Inspectors following its Examination in Public earlier this year) and a suite of **Local Development Documents (LDDs)** which the Council will prepare and of which there are two types: statutory (which will be subject to independent examination) and non-statutory.

The development plan at the local level will comprise several statutory **Development Plan Documents (DPDs)**, including a Core Strategy, Site Allocations, Area Action Plans (AAPs) and a Proposals Map. DPDs will be subject to independent examination by an Inspector provided by the Planning Inspectorate to consider the “soundness” of the plan (for further information regarding the tests of soundness the plans will be assessed against, see Appendix 4). The Inspector’s report will be binding on the local planning authority, with no modifications stage.

Sustainable development is central to the reformed planning system. Each LDD will be subject to a continuous process of **sustainability appraisal** to ensure its potential social, economic and environmental effects are explored and are incorporated into policy making stage.

#### *Non-Statutory Planning Documents:*

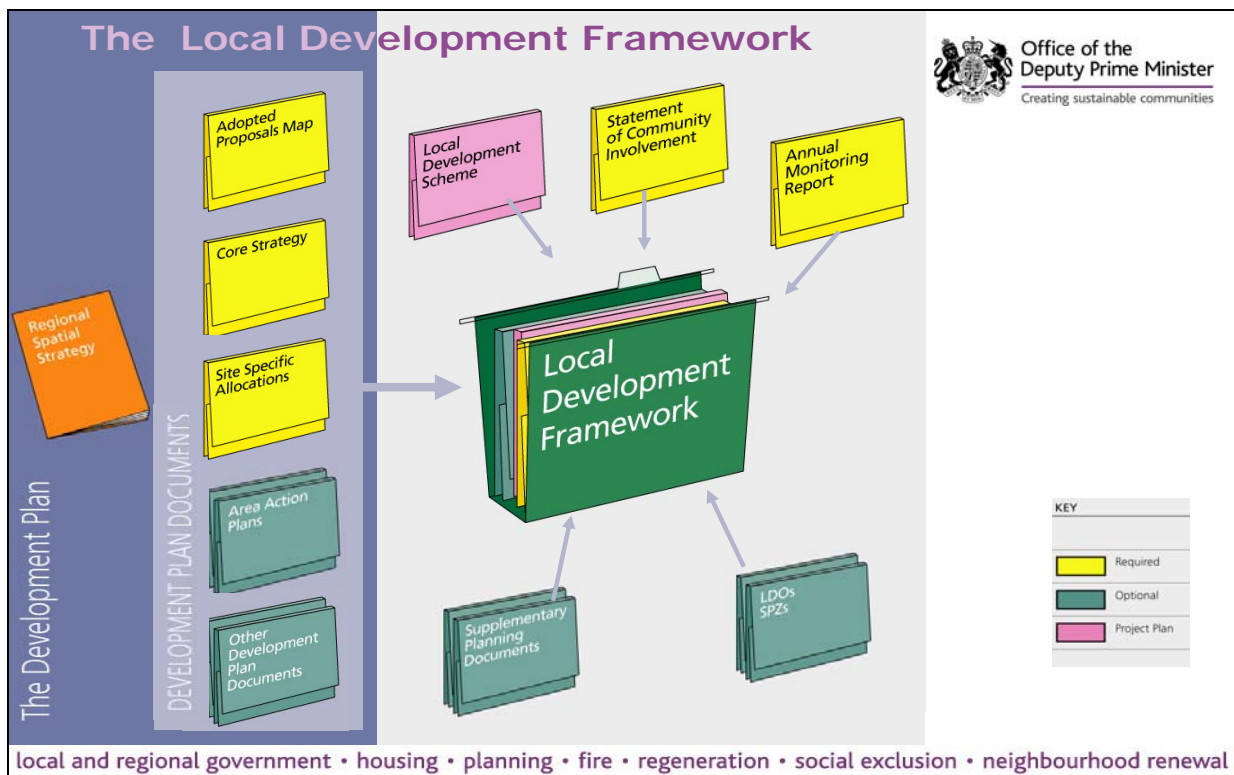
Non-statutory LDDs may also be prepared by local planning authorities. These **Supplementary Planning Documents (SPDs)** may cover a range of issues, both thematic and site specific, which may expand on policy or provide further detail to policies in a development plan document. SPDs may take the form of design guides, area development briefs, master plan or issue-based documents which supplement policies in a Development Plan Document. They will be consulted upon in draft form, but will not be subject to independent examination. SPDs will be material considerations and will therefore carry significant weight in decision-making.

#### *Local Development Frameworks:*

The LDDs described above are grouped together to form the **Local Development Framework (LDF)**. The LDF will comprise a portfolio of **LDDs** including both the statutory DPDs and non-statutory SPDs. From March 2005 Authorities are required to submit and keep updated a **Local Development Scheme (LDS)** outlining how they will develop the LDF over a three-year period; this is Copeland Borough Council’s second LDS, updating the original document from March 2005. An Annual Monitoring Report (AMR), setting out the Authority’s progress against the LDS is required to be published each year. The AMR allows close examination of the objectives behind planning policies a) in terms of relevance to the issues being faced by an area and its

communities and b) in terms of their achievement in meeting particular targets. The monitoring of the effectiveness of policies within the Adopted Copeland Local Plan (2001-2016) helps to inform the Council on issues that the LDF should tackle.

Authorities are also required at the outset to produce a **Statement of Community Involvement (SCI)**, which again, has to be subject to independent examination. The SCI explains how local communities and stakeholders can be involved in the preparation of LDDs and sets Council standards for facilitating this. Copeland's SCI has been through an Examination by the Planning Inspectorate and has now been adopted by the Council. A diagram showing the linkages between the local development documents, extracted from PPS12: Local Development Frameworks is shown below.



**Figure 1 :** The Local Development Framework  
**Source:** ODPM, now known as 'Department of Communities and Local Government' (DCLG)

## **2.0 THE PURPOSE AND REQUIREMENTS OF THE LDS**

The LDS has three main purposes:

- To inform the public of the documents that will make up the new planning policy framework and the timescales within which they can expect their preparation;
- To establish and reflect Council priorities and to enable work programmes to be set for preparation of the documents; and
- To set up a timetable for the review of the documents once they have been adopted.

The Act states that an LDS must:

- Provide a brief description of proposed Local Development Documents, identifying each Local Development Document to be produced, its status, role and content, geographical coverage and position in the chain of conformity. This information is located within Appendix 1 and 2 of this document.
- Explain how the LDF will be structured, particularly how different Local Development Documents interrelate. This will include the relationship with the relevant Regional Spatial Strategy and between Local Development Documents. This should include a brief description of how sustainability appraisal will relate to various stages of document preparation. The relationship between LDDs and other planning documents is set out in 3.0 'Saved Policies and Plans', through the explanation of the 'chain of conformity'.
- Provide details of any documents to be prepared on a joint basis with other local planning authorities; this has been done in 4.0, under the section headed 'Scope for Joint Working with Other Local Planning Authorities'.
- In the transitional period, identify which 'saved' policies are to be replaced, deleted or merged over the period of the scheme. This should also identify if the authority intends to save policies beyond the three year period and its approach to supplementary planning guidance. For information on this, please refer to 3.0, 'Saved Policies and Plans'.
- Include profiles of each Local Development Document which must show how the adopted proposals map will be reviewed in line with development plan document preparation. These profiles are included within Appendix 2 of this document.
- Summarise how the evidence base will be managed, specifying the main background technical studies; this is dealt with in 4.0, under the section headed 'Collecting the Evidence Base and Background Studies'.
- Explain how monitoring and review will occur, as set out in 5.0 of this document.

## **3.0 SAVED POLICIES AND PLANS**

The new planning system provides for existing local plans to be saved for a period of three years from the commencement of the Act or from the date of adoption if the plan has reached a late stage of preparation. The system allows for policies to be

saved beyond the three year period if the Secretary of State accepts that the saved policies reflect the principles of the LDF and that it is not feasible or desirable to replace them within the three year period. Saved policies will remain of relevance until they are replaced by LDD's, are withdrawn by the Council, or three years have passed from the commencement of the Act (if the Council has not extended the period for 'saving').

Under the Planning and Compulsory Purchase Act 2004 planning remains a hierarchical system. As such, LDDs must conform with other planning documents at both regional level, most notably the Regional Spatial Strategy (RSS) and at national level. Appendix 1 outlines where each LDD fits into this 'chain of conformity'.

The chain of conformity ensures that the interrelationships between the different local development documents are clear and that the local development framework as a whole is consistent with national policy and in general conformity with regional planning policy.

The main principles in establishing a clear chain of conformity are:

- a) all local development documents should be consistent with national planning policy;
- b) all local development documents should be in general conformity with the RSS. Unlike existing regional planning guidance, RSS's will have development plan status.

The chain of conformity between the local development documents in this Local Development Scheme is based on a hierarchy of six tiers in the following order:

- 1.1 National Policy
- 1.2 Regional Policy
- 1.3 Local Policy (i.e. core strategy and policies)
- 1.4 Development Plan Documents
- 1.5 Proposals Maps
- 1.6 SPD's

The Copeland Local Plan was adopted in June 2006, allowing policies to be saved until June 2009. If it has not been feasible to replace a saved policy within this period, the Council will seek to extend the three year period with the approval of the Secretary of State, as explained above. This will ensure that there are no gaps in the coverage of development plan policies.

The plans below are to be saved in Copeland:

### The Development Plan

The development plan for Copeland Borough currently comprises the documents set out below:

**Regional Spatial Strategy for the North West (RPG13).** On commencement of the Act (September 2004), RPG13 automatically assumed the status of an RSS. The current RSS was issued on the 31<sup>st</sup> March 2003. RPG13 is to be saved and treated as RSS until such time as the replacement RSS is adopted. It is envisaged that the revised RSS 13 will be adopted in pring 2008.

**The Cumbria and Lake District Joint Structure Plan (JSP).** A revised JSP was adopted in July 2006 and will be saved for three years or until such time as it is superseded by RSS. A number of policies within the JSP may be saved beyond the issuing of the revised RSS however, as long as they are still relevant and agreed with the Secretary of State. The reason for this will be a lack of any suitable corresponding policies within the RSS that could replace them. In the interim, both RPG13 and the Structure Plan will constitute part of the Development Plan for Copeland.

**The Copeland Local Plan (2001 - 2016)** was adopted in June 2006. The Plan will be saved for three years from the date of adoption and will constitute a central part of the Local Development Framework until the end of this period, although parts of it may be added to or replaced over the three years. The effectiveness of the policies within the Local Plan are monitored and reported in the Annual Monitoring Reports and, along with information on progress of preparing LDDs, will inform the council's decision as to which policies will need to be saved beyond June 2009.

### Other Supporting Documents

The Council has adopted a number of SPGs, masterplans and development briefs. These will be non-statutory LDDs in the new system and will remain a material planning consideration until such time as they are replaced or are no longer relevant. They are:

SPG 1: Layout of New Residential Developments (June 1997)

SPG 2: Crime Prevention Design Scheme (June 1997)

SPG 3: Whitehaven Shopfronts Design Guide (June 1992)

SPG 4: The Highlands Development Brief (2002)

Wind Energy Development in Cumbria (July 1997)

Car Parking Guidelines in Cumbria (September 1997) – needs to be cross-referenced against the new parking standards set out in Appendix 1 of the newly adopted Copeland Local Plan (2001-2016).

For clarity, a full list of the Council's saved policies has been included in Appendix 5. At this point, the Council does not propose to replace any policies or existing saved development plans with Local Development Documents; all are saved until at least June 2009.

#### **4.0 NEW LOCAL DEVELOPMENT DOCUMENTS**

Production of new development plan documents in the first two years following commencement of the Act was limited, as resources were initially concentrated on taking the draft Local Plan through to adoption. The Council is now committed to producing the documents below, where physical regeneration is a main priority and a fuller exposition on this regeneration imperative is given in the current AMR. See also "Regeneration and West Cumbria" below. The Council intends to produce several SPDs and Area Action Plans focusing on the particular regeneration needs of several areas throughout the Borough excluding the National Park. The following is the list of new LDDs to be produced:

The Statement of Community Involvement;

The Core Strategy DPD;

Employment and Housing Allocations DPD

Open Space and Recreation DPD;

Whitehaven Town Centre and Harbourside Area Action Plan DPD

West Whitehaven Area Action Plan DPD

Pow Beck SPD

Millom Regeneration SPD

Egremont Regeneration SPD

Cleator Moor Regeneration SPD

Improving Housing Quality SPD – jointly with Allerdale BC and Cumbria CC

Onshore Wind Energy SPD ) jointly with Cumbria CC and other

Landscape Character SPD ) Cumbria authorities

Highway Design Guide SPD ) Cumbria authorities

Appendix 1 sets out a full schedule of all proposed new Local Development Documents to be prepared, together with their status, role and content, geographical coverage, position in the chain of conformity and the main milestones to adoption. This schedule should be read in conjunction with the individual Local Development Document Profiles at Appendix 2, which provide further information.

At Appendix 3 is a Gantt chart providing an overview of the timetable and project management for preparing the new LDDs.

Each new LDD will include a statement outlining to what extent it replaces 'saved' policies. A summary of the remaining 'saved policies' will be provided in each Annual Monitoring Report. Each document prepared will be subject to a continuous sustainability appraisal and a first report on this appraisal will form part of the initial public consultation.

Those LDDs scheduled for adoption prior to the adoption of the Core Strategy will be developed in line with national and regional policy requirements and the work being carried out with on the Core Strategy. Only if there are any aspects which might be considered unsound against the ultimately adopted Core Strategy will there have to be a reappraisal of the LDD. All SPDs being adopted by the Council prior to the adoption of the Core Strategy and other DPDs are prepared as being supplementary to the adopted Copeland Local Plan.

#### Collecting the Evidence Base and Background Studies

In addition to continuing monitoring surveys like the land availability surveys for housing and employment the Council has undertaken a number of background studies or reviews of the existing studies which have informed the policies and proposals of the Local Plan. The studies carried out to date which remain relevant are listed below. These will form part of the evidence base for production of the LDF along with companion material prepared by others such as regional / county / local housing strategies and the Local Transport Plan. The need for further studies or reviews of the existing studies will be kept under review as work on the LDF progresses. There is a need for the LDF to have regard for a number of strategies, plans and programmes of other organisations and key stakeholders, as well as engaging the community through its SCI. This will enable policies to be as effective as possible, with their relevance easily understood by as many parties as possible.

- **West Cumbria Retail Review (December 2003).** Roger Tym and Partners were commissioned by Allerdale and Copeland Borough Councils, Cumbria County Council and the West Cumbria Partnership to undertake a review of retail capacity in West Cumbria and of the authorities' retail policies. Further town centre healthcheck surveys will be undertaken on a biennial basis and a new West Cumbria Retail Study is to be commissioned shortly.
- **Urban Capacity Study (1998-2001).** Urban Capacity Studies (UCS) are an important tool in promoting sustainable development by identifying land and buildings that might be re-used for housing purposes. They form the basis for the selection of new housing sites and the management of their release through the

Development Plan. The UCS is also informed by continuing work on the National Land Use Database (NLUD). A new UCS is due for completion in the near future.

- **Housing Needs Assessment (2004).** A Housing Needs Assessment was carried out by the Northern Housing Consortium in February 2003 which informed policies in the Local Plan. New Housing Market Assessments have been produced by the Council's Regeneration Strategy team which will form a basis for Action Plans which will in turn influence later planning policy documents principally on issues like Housing Market Renewal, affordability and management of housing supply
- **HMR Prospectus (2005).** DTZ Piedad prepared a "Prospectus" for the Council and its partners in the Furness and West Cumbria Housing Market Renewal Partnership in November 2005. It contains an assessment of renewal issues and a set of proposals for partner interventions in the older urban areas including the main towns of Copeland. These will be incorporated into the options prepared for DPDs in the programme e.g. the West Whitehaven AAP. The prospectus was submitted to government in 2006 and the partnership as a result has received funding to begin HMR work. A further submission for government funding is to be made shortly for the 2008-11 period.
- **Regeneration Masterplanning.** In recent years there have been a number of economic development masterplanning exercises carried out on behalf of the Council and its partners. Principally these relate to the Whitehaven Regeneration Programme (including Pow Beck and Coastal Fringe and the Town Centre) and the Market Town Initiatives at Egremont and Millom. This work needs to feed into DPDs to provide a sound planning context for future development.
- **Strategic Flood Risk Assessment.** This is a requirement of PPS 25 which assesses the variations in flood risk in the Borough outside the National Park and will help us to steer new development away from problem areas as far as possible.

### Planned Studies

Background studies planned to commence at an early stage in the preparation of the LDD's are set out below:

Open Space and Recreation Audit

Sustainability Assessment Framework

Urban Capacity Study (scheduled for completion by May 2007);

Development of the Council's Housing Needs Assessment together with work on Housing Market Assessment

Strategic Housing Land Availability Assessment

Research on Planning Obligations

Position paper on Nuclear-related development

Conservation Area Reviews (to be undertaken by consultants)

In addition annual Housing and Employment Land Assessments and biennial retail health checks will continue to be carried out and a private sector Housing Stock Condition Survey is shortly to be delivered.

Survey work on open space and recreation is an essential input to the scheduled DPD for this subject and is being undertaken jointly by the planning policy team and the Council's Leisure and Environmental Services Department. The DPD is necessary to meet policy deficiencies in the replacement Local Plan and was required by the Inquiry Inspector. For this reason it is an early item for completion in the LDS. The Sustainability Assessment Framework (and allied work on Appropriate Assessment) is required for nearly all the DPDs in the programme and is also scheduled for early commission. The Urban Capacity work is an essential update of previous studies to underpin the Core Strategy and Allocations DPD and the Flood Risk Assessment is also required for this purpose. The Council is intending to undertake research on Planning Obligations and will prepare a policy paper on the matter and may decide to work this up into an SPD next year. The work will be shared with the Development Control team. Similarly, with a number of nuclear-related development issues current it is an opportune time for the Council to begin drafting a position paper on nuclear planning policy and this work will be shared with the Nuclear and Sustainability team. Conservation Area Reviews are planned but will not be undertaken by the policy team.

### Regeneration and West Cumbria

Over the next 10-15 years there will be a significant reduction in employment at the Sellafield nuclear reprocessing site with knock-on effects to supply industries and the local economy. Previously the Regional Economic Strategy and RSS identified West Cumbria as a Priority Area for Regeneration. This led to the preparation of a regeneration strategy and action plan, "Vision for Furness and West Cumbria", and the creation of a regeneration company, Westlakes Renaissance, to help implement it. Partnership work with Council has resulted in the masterplanning exercises and the HMR Prospectus noted above which require early translation into LDDs. These are the Area Action Plans for Whitehaven Town Centre/Harbourside and West Whitehaven, and the development brief-style SPDs for Pow Beck (Whitehaven), Millom, Egremont, and Cleator Moor. During the Local Plan Inquiry the need to encourage higher quality in residential development was also identified as a regeneration issue and the Council has agreed to commission guidance on the matter jointly with Allerdale BC and the County Council as an SPD.

The regeneration imperative has also led to the formation of the West Cumbria Strategic Forum. This is a partnership involving national, regional and local groups

chaired by the Trade and Industry Secretary which includes the Council, West Lakes Renaissance and the Nuclear Decommissioning Authority. The Forum recently commissioned a “**West Cumbria Spatial Masterplan**” to examine proposals for transformational change in the sub-region. It is a substantial piece of work which will have significant demands on the LDF by way of implementation. The Council will therefore be reassessing this LDS with a view to amendments early next year particularly looking at overall West Cumbria solutions for planning documents.

#### Scope for Joint Working with Other Local Planning Authorities

As noted above, the County Council will continue to take a strategic planning role in the short term. It has taken a lead in preparing one Supplementary Planning Document on Wind Energy which will be incorporated into the Copeland LDF. A Joint Committee could be set up by the County Council, National Park Authority and Cumbrian Districts to act as the planning authority in respect of this work and could assist in the production of other SPDs on a county wide basis. The County’s work on community consultation provided input into Copeland’s SCI.

Joint working initiatives will also be pursued with neighbouring authorities, particularly Allerdale Borough Council, with whom some background studies have already previously been commissioned on a joint basis. The SPD referred to above on improving the overall quality of housing development in West Cumbria has been agreed as a joint venture with Allerdale BC and the County Council. The Strategic Flood Risk Assessment was jointly commissioned with 4 other Cumbrian authorities and other opportunities for joint studies to form part of the evidence base will be investigated. The Council will liaise with Allerdale BC, the County Council and others through the Local Strategic Partnership working groups on aligning the LDF with the West Cumbria Sustainable Communities Plan. In terms of regeneration the Council will continue to work closely with its partners in the West Cumbria Strategic Forum to ensure that all its DPDs are “West Cumbria proofed” and help deliver the overall objectives and priorities of the Forum via the Spatial Masterplan referred to above.

#### Future Priorities

The Borough Council has considered carefully which Local Development Documents it should produce. This has been influenced by policies and proposals in the existing and emerging Local Plan, and the spatial elements of the RSS, and also reflects work

which is currently planned or underway, particularly regeneration studies. As noted elsewhere, work on the emerging West Cumbria Masterplan may require us to make changes to the LDS but over the next three years, the preparation of the following LDDs will be a priority for the Council:

Adoption of all SPDs;

Adoption of the Open Space and Recreation DPD;

Adoption of the Core Strategy DPD;

Adoption of the Employment, Housing and Town Centres DPD;

Completion of outstanding AAP's

### The Proposals Map

The definitive Proposals Map (with inset maps) is included in the Adopted Copeland Local Plan (2001-2016). It will be revised as each new DPD which contains site specific policies is adopted and then kept up to date when subsequent DPDs are reviewed.

## **5.0 MONITORING AND REVIEW**

The Council is required to monitor annually how effective its policies and proposals are in meeting the vision of the Core Strategy (when prepared) or the Local Plan's Development Strategy. The Council will undertake monitoring on an annual basis. The Annual Monitoring Report (AMR) will cover the period 1<sup>st</sup> April to 31<sup>st</sup> March and will be completed by December each year. The AMR will monitor progress on plan preparation, as set out in the Local Development Scheme and whether the key milestones are being met. The monitoring will assess:

Whether the policies and targets in the LDF have been met or progress is being made towards meeting them;

What impact the policies are having on national, regional and local targets;

Whether any policies in the LDF need to be replaced if they are not working as intended, or are not achieving sustainable development objectives. If policies need changing or replacing, suggested actions to achieve this will be identified;

Whether it is meeting, or is on track to meet, the targets set out in the LDDs and, if not, the reasons why; and

what action is needed to be taken if policies need to be replaced.

Although the AMR is published in December of each year and covers the 12 month period up to the preceding March, the Council will assess plan preparation as close

as is practicable up to the time of the AMR's publication. As a result, changes to the LDS may be put forward as soon as possible following the AMR's publication.

## **6.0 RESOURCES AND RESPONSIBILITIES**

The Council's Forward Planning Team is responsible for all the planning functions except development control, conservation, enforcement, minerals and waste and transportation (although the Regeneration Strategy Manager also has overall responsibility for liaison with the County Council and others on all transport matters as well as management responsibility for Housing Services). Currently the team comprises:

Regeneration Strategy Manager

1 Planning Officer and

1 Senior Planning Technician – shared with the Economic Development section.

The Council's establishment allows for an additional 1.5 FTE Planning Officers and it is hoped to recruit to these posts in the near future. The LDS is built on the premise that a full establishment is achieved. The Planning Delivery Grant will assist this process. There will be input from the Council's Development Control team to the Core Strategy and generic development control policies, and as noted above there will also be contributions from the Regeneration and Leisure and Environmental Services departments for a number of DPDs.

The resources to produce the LDF also include those identified in the 'Joint Working' section above. Where appropriate, private sector consultants will be commissioned to undertake work on the Council's behalf, particularly in respect of technical background studies and sustainability appraisals. It is probable that outside consultants will be utilised when undertaking sustainability appraisals, collecting the evidence base and in preparing elements of the two Whitehaven Area Action Plans. They will also feature in the regeneration-related SPDs. There is a budget of £150,000 in current financial year for this work together with contributions from the Council's Planning Delivery Grant (PDG) monies which it has received from government for improving the planning service. PDG has been used to fund additional staff resources. It is expected that this level of funding will be available in 2008/9 and 2009/10.

The Regeneration Strategy Manager will take personal responsibility for overall programme management, including ensuring that the Annual Monitoring Report is

produced on time and that the information is fed into the annual review of the LDS. All evidence, background reports, consultation programming and results, sustainability appraisals and policies and proposals etc will be considered in detail by the LDF Working Group of Members (which meets as required) reporting to the Executive (which meets on a three weekly cycle). The Executive will make recommendations to Full Council (meeting every 6 weeks) on all key decisions.

The tables in the appendices set out the timetable for LDD production based on realistic assessment of what can be achieved with the available resources set out above. Arrangements for further staffing and joint working can be confirmed throughout the year and adjustments made when the LDS is next reviewed.

## **7.0 RISK ASSESSMENT**

In preparing the LDS, it was found that the main areas of risk relate to:

### **Staff turnover**

This has been assessed as high risk. As previously indicated, there are currently only three staff available to carry out the work on the LDF. The loss of any member of staff could seriously jeopardise the production of the LDF. The amount of Planning Delivery Grant awarded to the Council will also be critical in funding the additional staff resources and the Council is currently considering what further inducements can be made to improve on recruitment.

### **Soundness of DPDs**

This risk can be minimised by working closely with the regional Government Office and PINS at all milestone stages and in the run up to submission of DPDs.

### **Legal Challenge**

This will be minimised by ensuring that DPDs are “sound” and founded on a robust evidence base and well-audited stakeholder & community engagement systems.

### **Programme Slippage**

Unforeseen delays in the production and political approval of LDF components could prejudice achievement of the published programme. Additionally, issues of consultation fatigue and the limited response capacity of various community groups and stakeholders could lead to resistance to the timescales which could prejudice the programme.

**Other risks include:**

- Changes to national or regional policies and guidance;
- Greater volume of work than anticipated – such as receiving a higher level of representations than expected;
- Lack of in-house skills for specialised policy work/background studies/evidence base;
- Members of the Forward Planning Team required to do other unforeseen work;
- Delays caused by joint working;
- Insufficient budget provision to finance studies, consultancy fees etc;
- Capacity of specific consultation bodies to respond within time allowed;
- Planning Inspectorate unable to meet timescale for examination and reporting;
- Change in local political agenda – could challenge the LDF content and priorities;
- Failure of partner organisations to meet deadlines and key milestones in preparing LDDs

Where necessary the Council will try to bring in additional resources from consultants to cover any gaps in work in progress but this may then interfere with the future timetable. In such circumstances there may have to be a reassessment of the LDS and the Council will undertake consultation on any amendments before submitting a revised version to government. The Council will otherwise work with its partners and other agencies to minimise the risks above and their effect on the work programme.

The Council has taken advantage of a scheme operated by the Planning Advisory Service called a “Diagnostic” which involves an experienced practitioner examining its processes and resources to deliver the LDF. PAS have prepared a report and there are a number of improvements likely as a result including training for staff and Members over the next six months.

**APPENDIX 1 SCHEDULE OF LOCAL DEVELOPMENT DOCUMENTS**

<b>Document Title</b>	<b>Status</b>	<b>Brief Description</b>	<b>Geographical Coverage</b>	<b>Chain of Conformity</b>	<b>Pre-Production &amp; Document Preparation</b>	<b>Consultation on options / draft and on sustainability appraisal</b>	<b>Submission to SoS</b>	<b>Public Examination</b>	<b>Adopt Document</b>
<b>Statement of Community Involvement</b>	Non-development plan document	Council's service level agreement with stakeholders and the community, covering engagement in the plan-making process.	The Borough of Copeland excluding the National Park	Must be in conformity with regulations	May – September 2006	October – November 2006	April 2007	July 2007	September 2007
<b>Core Strategy</b>	Development Plan Document	Sets out visions, objectives and district spatial development strategy	The Borough of Copeland excluding the National Park	Must be in general conformity with RSS. All other LDD's must be in conformity with core strategy	July 2007 – June 2008	July – August 2008	March 2009	October 2009	June 2010
<b>Site Specific Allocations and Policies: <i>Open Space and Recreation</i></b>	Development Plan Document	Provide the framework for development control and replace saved plan policies	The Borough of Copeland excluding the National Park	With saved Local Plan	May – December 2007	January – February 2008	May 2008	October 2008	April 2009

<b>Document Title</b>	<b>Status</b>	<b>Brief Description</b>	<b>Geographical Coverage</b>	<b>Chain of Conformity</b>	<b>Pre-Production &amp; Document Preparation</b>	<b>Consultation on options / draft and on sustainability appraisal</b>	<b>Submission to SoS</b>	<b>Public Examination</b>	<b>Adopt Document</b>
<b><i>Employment, Housing &amp; town centres</i></b>	Development Plan document	Provide the framework for development control and replace saved plan polices	The Borough of Copeland excluding the National Park	With saved Local Plan	February – December 2008	January – February 2009	September 2009	March 2010	November 2010
<b>Whitehaven Town Centre &amp; Harbourside Area Action Plan</b>	Development Plan Document	Area Action plan to address the redevelopment opportunities. It will include new Town Centre boundaries to accord with PPS6, Design Guidance, Public realm strategy, development brief and an implementation plan.	Whitehaven Town Centre and Harbourside	With saved Local Plan	July 2007 – March 2008	April – May 2008	October 2008	April 2009	November 2009
<b>West Whitehaven Area Action Plan</b>	Development Plan Document	Area Action plan to address development opportunities in a wide area involving HMR issues, coastal park, afteruse of chemical works	Area to the south and west of the town centre including the coastal fringe	With saved Local Plan	February-October 2008	November – December 2008	May 2009	November 2009	July 2010

<b>Document Title</b>	<b>Status</b>	<b>Brief Description</b>	<b>Geographical Coverage</b>	<b>Chain of Conformity</b>	<b>Pre-Production &amp; Document Preparation</b>	<b>Consultation on options / draft and on sustainability appraisal</b>	<b>Submission to SoS</b>	<b>Public Examination</b>	<b>Adopt Document</b>
<b>Pow Beck Development Brief SPD</b>	Supplementary Planning Document	Regeneration site identified in Local Plan involving recreational and employment development opportunities	Land adjoining Whitehaven town centre	With Saved Local Plan	November 2006 – April 2007	May – June 2007	N/A	N/A	September 2007
<b>Millom MTI SPD</b>	Supplementary Planning document	Development Brief-style document to assist implementation of Market Town Initiative Programme	Millom and Millom Without parishes	With saved Local Plan	September 2007 – February 2008	March- April 2008	N/A	N/A	July 2008
<b>Egremont MTI SPD</b>	Supplementary Planning document	Development Brief-style document to assist implementation of Market Town Initiative Programme	Egremont and St Johns Beckermest parishes	With saved Local Plan	September 2007 – February 2008	March- April 2008	N/A	N/A	July 2008
<b>Cleator Moor Regeneration SPD</b>	Supplementary Planning document	Development Brief-style document to assist regeneration programme	Cleator, Cleator Moor and Arlecdon and Frizington parishes	With saved Local Plan	March – August 2008	September – October 2008	N/A	N/A	January 2009

<b>Document Title</b>	<b>Status</b>	<b>Brief Description</b>	<b>Geographical Coverage</b>	<b>Chain of Conformity</b>	<b>Pre-Production &amp; Document Preparation</b>	<b>Consultation on options / draft and on sustainability appraisal</b>	<b>Submission to SoS</b>	<b>Public Examination</b>	<b>Adopt Document</b>
<b>Improving Housing Quality SPD</b>	Supplementary Planning Document	Guidance on improving general levels of design and finishes esp in higher density developments.	West Cumbria	With saved Local Plan	January – July 2008	August – September 2008	N/A	N/A	January 2009
<b>Onshore Wind Energy</b>	Supplementary Planning Document	Technical advice and guidance to encourage positive wind energy development	The Borough of Copeland excluding the National Park	With saved Local Plan	April – September 2006	October – December 2006	N/A	N/A	September 2007
<b>Landscape Character</b>	Supplementary Planning Document		The Borough of Copeland excluding the National Park	With saved Local Plan	June 2007 – March 2008	April – May 2008	N/A	N/A	December 2008
<b>Cumbria Highway Design Guide</b>	Supplementary Planning Document	Guidance on lay-out of highway and transport infrastructure.	The Borough of Copeland excluding the National Park	With saved Local Plan	September 2007- March 2008	April – May 2008	N/A	N/A	September 2008

## **APPENDIX 2 LOCAL DEVELOPMENT DOCUMENT PROFILES**

<b>Title of the Document</b>	<b>STATEMENT OF COMMUNITY INVOLVEMENT</b>
<b>Role &amp; Content</b>	Sets out the standard and the approach to involving stakeholders and the community in the production of the LDF.
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.
<b>Status</b>	Non Development Plan Document
<b>Chain of Conformity</b>	N/A
<b>Joint Document? (if so, who with)</b>	No
<b>Time table</b>	
<b>Preparation of draft SCI with consultation</b>	May – September 2006 (COMPLETED)
<b>Public Consultation on Draft SCI</b>	October – November 2006 (COMPLETED)
<b>Preparation of submission statement</b>	December 2006 – April 2007 (COMPLETED)
<b>Submission of statement to SoS</b>	April 2007 (COMPLETED)
<b>Pre-examination consideration of representations</b>	June 2007 (COMPLETED)
<b>Pre-examination meeting</b>	June 2007 (COMPLETED)
<b>Examination period including commencement of the examination</b>	July 2007 (COMPLETED)
<b>Receipt of Inspector's Report</b>	August 2007 (COMPLETED)
<b>Adoption and publication</b>	September 2007 (COMPLETED)
<b>Arrangements for production including additional resources</b>	Forward Planning Team, with assistance from the Policy Section and Development Control.
<b>Which department will lead the process</b>	Forward Planning Team
<b>Management arrangements</b>	Local Development Framework Working Party; the Executive; and Full Council.
<b>Approach to involving Stakeholders</b>	Prior to consultation on options, specific and general consultation bodies will be canvassed for their views on how they would like to be engaged in the process, as outlined in Regulation 25 <sup>1</sup> , and advice will be sought from the LSP on realistic and reasonable options. In Copeland's emerging SCI, section 8 outlines in full, the groups and bodies that may be consulted during the preparation of LDDs.
<b>Monitoring and Review Mechanisms</b>	To be kept under review and revised where necessary. To be revised when significant changes have occurred in the types of groups of which the Council wishes to engage, or different techniques for engagement are to be employed.

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<sup>1</sup>The Town and Country Planning (Local Development) (England) Regulations 2004

<b>Title of the Document</b>	<b>CORE STRATEGY</b>	
<b>Role &amp; Content</b>	To provide the spatial vision and strategic objectives for the future of Copeland Borough and the key policies to deliver the core strategy. The time horizon of the Core Strategy will be for a period of at least ten years from the date of adoption.	
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	<b>Core Strategy and Policies</b>
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	July 2007 – June 2008	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	July – August 2008	
<b>Draft Submission to SoS</b>	March 2009	
<b>Pre examination meeting</b>	June 2009	
<b>Public Examination</b>	October 2009	
<b>Receipt of Inspectors Report</b>	March 2010	
<b>Adoption, Publication and Revision of Proposals Maps</b>	June 2010	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report.	

<b>Title of the Document</b>	<b>SITE SPECIFIC ALLOCATIONS AND POLICIES – OPEN SPACE AND RECREATION</b>	
<b>Role &amp; Content</b>	To allocate land for open space and recreation use and provide development control policies	
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	<b>3</b>	<b>Site Specific Allocations and Policies</b>
	3	Area Action Plans
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	May – December 2007	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	January – February 2008	
<b>Draft Submission to SoS</b>	May 2008	
<b>Pre examination meeting</b>	August 2008	
<b>Public Examination</b>	October 2008	
<b>Receipt of Inspectors Report</b>	February 2009	
<b>Adoption, Publication and Revision of Proposals Maps</b>	April 2009	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work, some assistance from Leisure & Environmental Services.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>SITE SPECIFIC ALLOCATIONS AND POLICIES – EMPLOYMENT, HOUSING AND TOWN CENTRES</b>	
<b>Role &amp; Content</b>	Provide the framework for development control and replace saved plan policies.	
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	<b>3</b>	<b>Site Specific Allocations and Policies</b>
	3	Area Action Plans
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	February – December 2008	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	January – February 2009	
<b>Draft Submission to SoS</b>	September 2009	
<b>Pre examination meeting</b>	December 2009	
<b>Public Examination</b>	March 2010	
<b>Receipt of Inspectors Report</b>	September 2010	
<b>Adoption, Publication and Revision of Proposals Maps</b>	November 2010	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work. Additional work by consultants.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>AREA ACTION PLAN – WHITEHAVEN TOWN CENTRE AND HARBOURSIDE</b>	
<b>Role &amp; Content</b>	Area Action Plan to address redevelopment opportunities	
<b>Geographical Coverage</b>	Whitehaven town centre and harbourside	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	3	Site Specific Allocations and Policies
	<b>3</b>	<b>Area Action Plans</b>
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	July 2007 – March 2008	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	April – May 2008	
<b>Draft Submission to SoS</b>	October 2008	
<b>Pre examination meeting</b>	January 2009	
<b>Public Examination</b>	April 2009	
<b>Receipt of Inspectors Report</b>	September 2009	
<b>Adoption, Publication and Revision of Proposals Maps</b>	November 2009	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team and consultants will share the work programme.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>AREA ACTION PLAN – WEST WHITEHAVEN</b>	
<b>Role &amp; Content</b>	Area Action Plan to address redevelopment opportunities	
<b>Geographical Coverage</b>	Area to the south and west of the town centre including the coastal fringe	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	3	Site Specific Allocations and Policies
	<b>3</b>	<b>Area Action Plans</b>
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	February – October 2008	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	November – December 2008	
<b>Draft Submission to SoS</b>	May 2009	
<b>Pre examination meeting</b>	August 2009	
<b>Public Examination</b>	November 2009	
<b>Receipt of Inspectors Report</b>	May 2010	
<b>Adoption, Publication and Revision of Proposals Maps</b>	July 2010	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team and consultants will share the work programme	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>SUPPLEMENTARY PLANNING DOCUMENT – POW BECK DEVELOPMENT BRIEF</b>	
<b>Role &amp; Content</b>	Development Brief to assist regeneration of site identified in Local Plan involving recreational and employment development opportunities.	
<b>Geographical Coverage</b>	Whitehaven – Pow Beck and Coastal Fringe (south and west of the town centre)	
<b>Status</b>	Supplementary Planning Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	<b>4</b>	<b>SPD</b>
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	November 2006 – April 2007 (COMPLETED)	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	May – June 2007 (COMPLETED)	
<b>Draft Submission to SoS</b>	N/A	
<b>Pre examination meeting</b>	N/A	
<b>Public Examination</b>	N/A	
<b>Receipt of Inspectors Report</b>	N/A	
<b>Adoption, Publication and Revision of Proposals Maps</b>	September 2007	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Consultants commissioned, 50% funding from Westlakes Renaissance.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>SUPPLEMENTARY PLANNING DOCUMENT – MILLOM MTI</b>	
<b>Role &amp; Content</b>	Development Brief-style document to assist implementation of Market Town Initiative Programme	
<b>Geographical Coverage</b>	Millom and Millom Without parishes	
<b>Status</b>	Supplementary Planning Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	September 2007 – February 2008	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	March – April 2008	
<b>Draft Submission to SoS</b>	N/A	
<b>Pre examination meeting</b>	N/A	
<b>Public Examination</b>	N/A	
<b>Receipt of Inspectors Report</b>	N/A	
<b>Adoption, Publication and Revision of Proposals Maps</b>	July 2008	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Consultants will undertake the majority of the work. Additional work by Forward Planning Team Regeneration Officer (Millom).	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>SUPPLEMENTARY PLANNING DOCUMENT – EGREMONT MTI</b>	
<b>Role &amp; Content</b>	Development Brief-style document to assist implementation of Market Town Initiative Programme	
<b>Geographical Coverage</b>	Egremont and St Johns Beckermert parishes	
<b>Status</b>	Supplementary Planning Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	4	<b>SPD</b>
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	September 2007 – February 2008	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	March – April 2008	
<b>Draft Submission to SoS</b>	N/A	
<b>Pre examination meeting</b>	N/A	
<b>Public Examination</b>	N/A	
<b>Receipt of Inspectors Report</b>	N/A	
<b>Adoption, Publication and Revision of Proposals Maps</b>	July 2008	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work. Additional work by Regeneration Officer (Egremont).	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>SUPPLEMENTARY PLANNING DOCUMENT – CLEATOR MOOR REGENERATION</b>	
<b>Role &amp; Content</b>	<b>Development Brief-style document to assist the regeneration programme.</b>	
<b>Geographical Coverage</b>	Cleator, Cleator Moor and Arlecdon and Frizington parishes.	
<b>Status</b>	Supplementary Planning Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	4	<b>SPD</b>
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	March – August 2008	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	September – October 2008	
<b>Draft Submission to SoS</b>	N/A	
<b>Pre examination meeting</b>	N/A	
<b>Public Examination</b>	N/A	
<b>Receipt of Inspectors Report</b>	N/A	
<b>Adoption, Publication and Revision of Proposals Maps</b>	January 2009	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work, working with Regen NE Copeland.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>SUPPLEMENTARY PLANNING DOCUMENT – IMPROVING HOUSING QUALITY</b>	
<b>Role &amp; Content</b>	<b>Guidance on improving general levels of design and finishes especially in higher density developments.</b>	
<b>Geographical Coverage</b>	West Cumbria	
<b>Status</b>	Supplementary Planning Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	4	<b>SPD</b>
<b>Joint Document? (if so, who with)</b>	Yes – Allerdale Borough Council	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	January – July 2008	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	August – September 2008	
<b>Draft Submission to SoS</b>	N/A	
<b>Pre examination meeting</b>	N/A	
<b>Public Examination</b>	N/A	
<b>Receipt of Inspectors Report</b>	N/A	
<b>Adoption, Publication and Revision of Proposals Maps</b>	January 2009	
<b>Arrangements for production</b>	Joint Copeland Borough Council / Allerdale Borough Council / Cumbria County Council.	
<b>Which department will lead the process</b>	Forward Planning Teams	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Consultants likely to be commissioned.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>ONSHORE WIND ENERGY</b>	
<b>Role &amp; Content</b>	Technical advice and guidance to encourage positive wind energy development	
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.	
<b>Status</b>	Supplementary Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	<b>4</b>	<b>SPD</b>
<b>Joint Document? (if so, who with)</b>	Yes – prepared by Cumbria County Council for all Cumbria local planning authorities	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	April - September 2006 (COMPLETED)	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	October – December 2006 (COMPLETED)	
<b>Draft Submission to SoS</b>	N / A	
<b>Pre examination meeting</b>	N /A	
<b>Public Examination</b>	N /A	
<b>Receipt of Inspectors Report</b>	N /A	
<b>Adoption, Publication and Revision of Proposals Maps</b>	September 2007 (COMPLETED)	
<b>Arrangements for production</b>	Cumbria County Council	
<b>Which department will lead the process</b>	Community, Economy and Environment	
<b>Management arrangements</b>	Joint Committee of Cumbria local planning authorities.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	As above	
<b>Approach to involving Stakeholders</b>	As set out in the Town and County Planning (Local Development) (England) Regulations 2004	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>LANDSCAPE CHARACTER</b>	
<b>Role &amp; Content</b>	Will provide advice on how changes in land management and development can conserve or enhance landscape character	
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.	
<b>Status</b>	Supplementary Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	<b>4</b>	<b>SPD</b>
<b>Joint Document? (if so, who with)</b>	Yes – prepared by Cumbria County Council for all Cumbria local planning authorities	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	June 2007 – March 2008	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	April – May 2008	
<b>Draft Submission to SoS</b>	N / A	
<b>Pre examination meeting</b>	N / A	
<b>Public Examination</b>	N / A	
<b>Receipt of Inspectors Report</b>	N / A	
<b>Adoption, Publication and Revision of Proposals Maps</b>	December 2008	
<b>Arrangements for production</b>	Cumbria County Council	
<b>Which department will lead the process</b>	Community, Economy and Environment	
<b>Management arrangements</b>	Joint Committee of Cumbria local planning authorities.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	As above	
<b>Approach to involving Stakeholders</b>	As set out in the Town and County Planning (Local Development) (England) Regulations 2004	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report. The adoption of the Core Strategy will trigger a review of this document.	

<b>Title of the Document</b>	<b>Cumbria Highway Design Guide</b>	
<b>Role &amp; Content</b>	To provide guidance on the lay-out of highway and transport infrastructure which are to be provided as part of new housing, commercial and industrial developments	
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.	
<b>Status</b>	Supplementary Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Saved Local Plan Policies
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	<b>4</b>	<b>SPD</b>
<b>Joint Document? (if so, who with)</b>	Yes – prepared by Cumbria County Council for all Cumbria local planning authorities	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	September 2007 – March 2008	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	April – May 2008	
<b>Draft Submission to SoS</b>	N / A	
<b>Pre examination meeting</b>	N / A	
<b>Public Examination</b>	N / A	
<b>Receipt of Inspectors Report</b>	N / A	
<b>Adoption, Publication and Revision of Proposals Maps</b>	September 2008	
<b>Arrangements for production</b>	Cumbria County Council	
<b>Which department will lead the process</b>	Transport Policy, together with Transport & Spatial Planning and Community, Economy and Environment	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Cumbria County Council will have responsibility for co-ordinating the preparation of the SPD. Each LPA will nominate a representative to form a joint officer steering group. This group will review progress and issues raised in consultation, taking the SPD through to formal adoption.	
<b>Approach to involving Stakeholders</b>	Consultation on the SPD will be co-ordinated by Cumbria County Council in accordance with each participating Local Planning Authority's Statement of Community Involvement.	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	It is proposed the SPD will be reviewed 5 years from the date of its formal adoption.	

**APPENDIX 3 LDS OVERALL PROGRAMME (GANTT CHART)**

### Copeland Local Development Scheme Overall Programme

Document Title	2007												2008												2009												2010											
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Replacement Local Plan																																																
Local Development Scheme											A																																					
Statement of Community Involvement			S					R	A																																							
Core Strategy																																																
Site Specific Allocations and Policies																																																
Employment, Housing & Town Centres																																																
Open Space and Recreation																																																
Area Action Plans																																																
Whitehaven TC & Habourside																																																
West Whitehaven																																																
Supplementary Planning Documents																																																
Pow Beck (Development Brief)											A																																					
Millom MTI Regeneration																																																
Egremont MTI Regeneration																																																
Cleator Moor Regeneration																																																
Improving Housing Quality																																																
Landscape Character (1)																																																
Highway Design Guide (1)																																																
Onshore Wind Energy (1)																																																
Proposals Map																																																
Annual Monitoring Report																																																

Key:



Pre Production and Document Preparation (inc background studies)

Public Consultation

Consideration and Review



Submission to SoS

Public Examination

Saved Local Plan

Possible extension of saved Local Plan policies



Pre-examination meeting



Receipt of Inspector's Report



Publication/Adoption



Revision of Proposals Map

Notes: (1) Supplementary Planning Document to be prepared by County Council

## **APPENDIX 4 – EXAMINATION OF THE SOUNDNESS OF DEVELOPMENT PLAN DOCUMENTS**

In assessing whether DPDs are sound the inspector will determine whether:

- i. it satisfies the statutory requirements for the preparation of the plan as set out in Section 19 of the Act and it is in general conformity with the regional spatial strategy or, in London, the spatial development strategy; and
- ii. it is sound

The presumption will be that the development plan document is sound unless it is shown to be otherwise as a result of evidence considered at the examination. The criteria for assessing whether a development plan document is sound will apply individually and collectively to policies in the development plan document. A development plan document will be sound if it meets the following test:

### Procedural

- i. it has been prepared in accordance with the local development scheme;
- ii. it has been prepared in compliance with the statement of community involvement, or with the minimum requirements set out in the Regulations<sup>47</sup> where no statement of community involvement exists;
- iii. the plan and its policies have been subjected to sustainability appraisal;

### Conformity

- iv. it is spatial plan which is consistent with national planning policy and in general conformity with the regional spatial strategy for the region or, in London, the spatial development strategy and it has properly had regard to any other relevant plans, policies and strategies relating to the area or to adjoining areas;
- v. it has had regard to the authority's community strategy;

### Coherence, consistency and effectiveness

- vi. the strategies/policies/allocations in the plan are coherent and consistent within and between development plan documents prepared by the authority and by neighbouring authorities, where cross boundary issues are relevant;
- vii. the strategies/policies/allocations represent the most appropriate in all the circumstances, having considered the relevant alternatives, and they are founded on a robust and credible evidence base;
- viii. there are clear mechanisms for implementation and monitoring; and
- ix. the plan is reasonably flexible to enable it to deal with changing circumstances.

(taken from Planning Policy Statement 12: Local Development Frameworks)

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<sup>47</sup> The Town and Country Planning (Local Development) (England) Regulations, 2004.

## **APPENDIX 5 - LIST OF SAVED POLICIES**

The new planning system allows Local Authorities to “save” policies in their adopted Local Plans for a period of three years.

The list below provides clarification as to the policies currently within the Copeland Local Plan 2001 – 2016 that the Council intend to “save”.

### **CHAPTER 3. A DEVELOPMENT STRATEGY FOR COPELAND**

#### **GENERAL DEVELOPMENT POLICIES**

DEV 1: Sustainable Development and Regeneration

DEV 2: Key Service Centres

DEV 3: Local Centres

DEV 4: Development Boundaries

DEV 5: Development in the Countryside

#### **DESIGN ISSUES**

DEV 6: Sustainability in Design

#### **IMPLEMENTATION**

DEV 7: Planning Conditions and Obligations

DEV 8: Major development

### **CHAPTER 4. HOUSING**

#### **HOUSING REQUIREMENTS**

HSG 1: Existing Planning Permissions

HSG 2: New Housing Allocations

#### **PLAN, MONITOR AND MANAGE**

HSG 3: Plan, Monitor and Manage

HSG 4: Housing within Settlement Boundaries

#### **HOUSING IN SMALLER SETTLEMENTS AND THE OPEN COUNTRYSIDE**

HSG 5: Housing outside Settlement Boundaries

HSG 6: Temporary Accommodation for New Rural Enterprises

HSG 7: Removal of Occupancy Conditions

#### **DESIGN OF NEW HOUSING DEVELOPMENTS**

HSG 8: Housing Design Standards

#### **VARIETY IN DWELLING TYPE**

HSG 9: Accommodating Special Needs

#### **AFFORDABILITY**

HSG 10: Affordable Housing in Key Service Centres and Local Centres

HSG 11: Affordable Housing in Rural Areas

## RETENTION AND IMPROVEMENT OF THE HOUSING STOCK

- HSG 12: Assisting Housing Renewal
- HSG 13: Loss of Dwellings
- HSG 14: Replacement of Dwellings
- HSG 15: Conversion to Dwelling in Urban Areas
- HSG 16: Conversion to Multi-Occupation
- HSG 17: Conversion to Dwellings in Rural Areas
- HSG 18: Residential Institutions
- HSG 19: Care in the Community
- HSG 20: Domestic Extensions and Alterations

## RESIDENTIAL CHALETs, CARAVANS AND MOBILE HOMES

- HSG 21: Replacing Caravans by Chalets
- HSG 22: Residential Caravan Sites
- HSG 23: Individual Caravans
- HSG 24: Beach Bungalows

## NON RESIDENTIAL DEVELOPMENT IN HOUSING AREAS

- HSG 25: Non-Residential Development in Housing Areas

## ACCOMMODATION FOR GYPSIES AND TRAVELLING PEOPLE

- HSG 26: Gypsy Caravan Sites
- HSG 27: Accommodating Travelling Showpeople

## **5. ECONOMIC REGENERATION**

### EMPLOYMENT

- EMP 1: Employment Land Allocation
- EMP 2: Westlakes Science and Technology Park
- EMP 3: Employment Opportunity Sites
- EMP 4: Extension of an existing employment use
- EMP 5: Employment use in Key Service and Local Centres
- EMP 6: Bad Neighbourhood Development
- EMP 7: Alternative Use of Employment Sites

### TOWN CENTRES AND SHOPPING

- TCN 1: Promoting Vitality and Viability of Town Centres
- TCN 2: Town Centre Uses within Key Service Centres
- TCN 3: Town Centre Improvements
- TCN 4: Town Centre Design
- TCN 5: Street Markets
- TCN 6: Non Retail Uses in Town Centres
- TCN 7: Food and Drink in Town Centres
- TCN 8: Amusement Centres
- TCN 9: Whitehaven Town Centre Strategy
- TCN 10: Whitehaven Town Centre
- TCN 11: Primary Frontages
- TCN 12: Town Centre Opportunity Development Sites
- TCN 13: Local Centres
- TCN 14: Village and Neighbourhood Shopping

### TOURISM

- TSM 1: Visitor Attractions
- TSM 2: Tourism Opportunity Sites

TSM 3: Serviced Accommodation  
TSM 4: Holiday Caravans Chalets and Camping  
TSM 5: Caravan Storage  
TSM 6: Beach Chalets

#### RURAL AREAS

RUR 1: Economic Regeneration in Rural Areas

### **6. THE ENVIRONMENT**

#### NATURE CONSERVATION

ENV 1: Nature Conservation Sites of International Importance  
ENV 2: Nature Conservation Sites of National Importance  
ENV 3: Nature Conservation Sites of Local Importance  
ENV 4: Protection of Landscape Features and Habitats  
ENV 5: Protected Species  
ENV 6: Landscapes of County Importance  
ENV 7: Heritage Coast  
ENV 8: Views from and to Heritage Coast  
ENV 9: Areas of Local Landscape Importance  
ENV 10: Protection of Trees  
ENV 11: Tree Planting  
ENV 12: Landscaping  
ENV 13: Access to the Countryside  
ENV 14: Development in the Coastal Zone  
ENV 15: Undeveloped Coast

#### FLOODING

ENV 16: Flooding

#### DERELICT AND CONTAMINATED LAND

ENV 17: Derelict Land  
ENV 18: Contaminated Land

#### POLLUTION OF THE ENVIRONMENT

ENV 19: Air Pollution  
ENV 20: Water, Sewage Treatment and Sewerage Facilities  
ENV 21: Noise Pollution  
ENV 22: Light Pollution

#### HAZARDOUS INSTALLATIONS

ENV 23: Safeguarding Zone  
ENV 24: Hazardous Substances

#### CONSERVATION AREAS

ENV 25: Demolition in Conservation Areas  
ENV 26: Development in and affecting Conservation Areas  
ENV 27: Trees in Conservation Areas  
ENV 28: Article 4 Directions  
ENV 29: Shopfronts in Conservation Areas

#### LISTED BUILDINGS

ENV 30: Alterations and Extensions to Listed Buildings  
ENV 31: Demolition of Listed Buildings  
ENV 32: Essential Repairs to Listed Buildings

ENV 33: Development Affecting the Setting and Important Views of Listed Buildings  
ENV 34: Changes of Use to Listed Buildings

#### ARCHAEOLOGICAL SITES

ENV 35: Development Affecting a Scheduled Monument  
ENV 36: Development Affecting Sites of Local Archaeological or Historic Importance  
ENV 37: Site of Potential Archaeological Importance

#### PUBLIC ART

ENV 38: Public Art in Development Schemes

#### ADVERTISEMENTS

ENV 39: Areas of Special Advertisement Control  
ENV 40: Advertisements

#### AGRICULTURAL DEVELOPMENT

ENV 41: New Farm Buildings  
ENV 42: Intensive Agricultural Development  
ENV 43: Agricultural Slurry Stores and Lagoons

### **7. TRANSPORT**

#### STRATEGIC IMPROVEMENTS

TSP 1: Safeguarding the A595 Parton – Lillyhall Improvement  
TSP 2: New Road Buildings and Improvements

#### LOCAL TRANSPORT IMPROVEMENTS

TSP 3: Traffic Management  
TSP 4: Measures to Improve Public Transport  
TSP 5: Cycleways, Footpaths and Bridleways

#### NEW DEVELOPMENT

TSP 6: General Development Requirements  
TSP 7: Transport Assessments and Travel Plans  
TSP 8: Parking Requirements

#### RAIL FREIGHTING

TSP 9: Rail Freighting

#### PORTS AND AIR TRAVEL

TSP 10: Port Development

### **8. COMMUNITY SERVICES AND FACILITIES**

#### DRAINAGE AND SEWAGE DISPOSAL

SVC 1: Connections to Public Sewers  
SVC 2: Non-mains Sewerage / Sewage Treatment  
SVC 3: Standards of Completion  
SVC 4: Land Drainage

#### OTHER UTILITIES

SVC 5: Water Supply / Water Resources  
SVC 6: Underground Services  
SVC 7: Large-Scale Service Infrastructure  
SVC 8: Telecommunications  
SVC 9: Satellite Dishes

SVC 10: LPG Storage

#### EDUCATION, TRAINING, HEALTH AND OTHER COMMUNITY FACILITIES

SVC 11: Education, training, health and other community facilities

SVC 12: Loss of Facilities

#### RECREATION AND LEISURE

SVC 13: Protection of Open Space and Facilities

SVC 14: Outdoor Recreation and Leisure Facilities

SVC 15: Leisure and Sensitive Areas of Countryside

### **9. RENEWABLE ENERGY**

#### RENEWABLE ENERGY SOURCES

EGY 1: Renewable Energy

EGY 2: Wind Energy

EGY 3: Solar Energy

EGY 4: Hydro-Electric Sources

EGY 5: Tidal Energy

EGY 6: Waste and Bio-Fuels

EGY 7: Energy Conservation and Efficiency

### **10. SELLAFIELD AND THE NUCLEAR INDUSTRY**

#### RADIOACTIVE WASTE MANAGEMENT

NUC 1: Radioactive Waste Storage and Disposal

#### SELLAFIELD

NUC 2: Use of the Sellafield Licensed Site

NUC 3: Relocation of Non-Radioactive Development

NUC 4: Drigg Disposal Site

NUC 5: Transport of Materials to Drigg Disposal Site

## GLOSSARY

**The Act:** the Planning and Compulsory Purchase Act 2004.

**Annual Monitoring Report (AMR):** part of the *Local Development Framework*, the annual monitoring report will assess the implementation of the Local Development Scheme and the extent to which policies in *Local Development Documents* are being successfully implemented.

**Area Action Plan (AAP):** used to provide a planning framework for areas of change and areas of conservation. Area Action Plans will have the status of *Development Plan Documents*.

**Community Strategy:** local authorities are required by the Local Government Act 2000 to prepare these, with aim of improving the social, environmental and economic well being of their areas. Through the Community Strategy, authorities are expected to co-ordinate the actions of local public, private, voluntary and community sectors. Responsibility for producing Community Strategies may be passed to *Local Strategic Partnerships*, which include local authority representatives.

**Core Strategy:** set out the long-term spatial vision for the local planning authority area, the spatial objectives and strategic policies to deliver that vision. The Core Strategy will have the status of a *Development Plan Document*.

**Development Plan:** as set out in Section 38(6) of the Act, an authority's development plan consists of the relevant *Regional Spatial Strategy* (or the Spatial Development Strategy in London) and the *Development Plan Documents* contained within its *Local Development Framework*.

**Development Plan Documents (DPD):** spatial planning documents that are subject to independent examination, and together with the relevant Regional Spatial Strategy, will form the *Development Plan* for a local authority area for the purposes of the Act. They can include a *Core Strategy*, *Site Specific Allocations of land*, and *Area Action Plans* (where needed). Other Development Plan Documents, including generic Development Control Policies, can be produced. They will all be shown geographically on an *adopted proposals map*. Individual Development Plan Documents or parts of a document can be reviewed independently from other Development Plan Documents. Each authority must set out the programme for preparing its *Development Plan Documents* in the *Local Development Scheme*.

**Generic development control policies:** these will be a suite of criteria-based policies which are required to ensure that all development within the areas meets the spatial vision and spatial objectives set out in the *Core Strategy*. They may be included in any *Development Plan Document* or may form a standalone document.

**Key diagram:** authorities may wish to use a key diagram to illustrate broad locations of future development.

**Local Development Document (LDD):** the collective term in the *Act* for *Development Plan Documents*, *Supplementary Planning Documents* and the *Statement of Community Involvement*.

**Local Development Framework:** the name for the portfolio of *Local Development Documents*. It consists of *Development Plan Documents*, *Supplementary Planning*

*Documents, a Statement of Community Involvement, the Local Development Scheme and Annual Monitoring Reports.* Together these documents will provide the framework for delivering the spatial planning strategy for a local authority area and may also include local development orders and simplified planning zones.

**Local Development Scheme:** sets out the programme for preparing *Local Development Documents*. All authorities must submit a Scheme to the Secretary of State for approval within six months of commencement of *the Act*.

**Local Strategic Partnership:** partnerships of stakeholders who develop ways of involving local people in shaping the future of their neighbourhood in how services are provided. They are often single non-statutory, multi-agency bodies which aim to bring together locally the public, private, community and voluntary sectors.

**Local Transport Plan:** 5-year strategy prepared by each local authority for the development of local, integrated transport, supported by a programme of transport improvements. It is used to bid to Government for funding transport improvements.

**Proposals Map:** the adopted proposals map illustrates on a base map (reproduced from, or based upon a map base to a registered scale) all the policies contained in *Development Plan Documents*, together with any saved policies. It must be revised as each new *Development Plan Document* is adopted, and it should always reflect the up-to-date planning strategy for the area. Proposals for changes to the adopted proposals map accompany submitted *Development Plan Documents* in the form of a submission proposals map.

**Regional planning body:** one of the nine regional bodies in England (including the Greater London Authority) responsible for preparing *Regional Spatial Strategies (in London the Spatial Development Strategy)*.

**Regional Spatial Strategy:** sets out the region's policies in relation to the development and use of land and forms part of the *development plan* for local planning authorities. Planning Policy Statement 11 'Regional Spatial Strategies' provides detailed guidance on the function and preparation of Regional Spatial Strategies.

**The Regulations:** Town and Country Planning (Local Development) (England) Regulations 2004, and the Town and Country Planning (Transitional Arrangements) Regulations 2004.

**Saved policies or plans:** existing adopted development plans are saved for three years from the date of commencement of *the Act*. Any policies in old style development plans adopted after commencement of the Act will become saved policies for three years from their adoption or approval. The *Local Development Scheme* should explain the authority's approach to saved policies.

**Site specific allocations:** allocations of sites for specific or mixed uses or development to be contained in *Development Plan Documents*. Policies will identify any specific requirements for individual proposals.

**Statement of Community Involvement (SCI):** sets out the standards which authorities will achieve with regard to involving local communities in the preparation of *Local Development Documents* and development control decisions. The statement of community Involvement is not a *Development Plan Document* but is subject to independent examination.

**Strategic Environmental Assessment:** a generic term used to describe environmental

assessment as applied to policies, plans and programmes. The European 'SEA Directive' (2001/42/EC) requires a formal 'environmental assessment of certain plans and programmes, including those in the field of planning and land use'.

**Supplementary Planning Documents:** provide supplementary information in respect of the policies in *Development Plan Documents*. They do not form part of the Development Plan and are not subject to independent examination.

**Sustainability Appraisal:** tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors) and required in the Act to be undertaken for all local development documents.