



**Copeland Borough Council**

**LOCAL DEVELOPMENT SCHEME  
(LDS)**

March 2005

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## **GLOSSARY**

## 1.0 INTRODUCTION

- 1.1 This Local Development Scheme (LDS) sets out the documents that will be produced to form the Local Development Framework (LDF) for the Borough of Copeland (excluding the area within the National Park) over the next three years. It provides the starting point for the local community to find out what the current planning policies are for the area and sets out the programme for the preparation of Local Development Documents (LDDs) to replace existing planning policies over the next three years.

### **Background – A New Development Planning System**

- 1.2 The Planning and Compulsory Purchase Act received Royal Assent on 13 May 2004, with its proposals for overhauling the development plan system coming into effect on 28 September 2004. The Act's reforms are intended to make the preparation of development plans and other non-statutory documents quicker and more flexible, with increased community involvement. The new system intends to widen the ambit of planning from focusing on the control of land use to reflect a wider, more inclusive and spatial approach. The new system seeks to facilitate earlier and more in depth public consultation.
- 1.3 The Town and Country Planning Act 1990 (as amended) will remain the primary legislation for the land use planning system in England and Wales. However, the Planning and Compulsory Purchase Act 2004 has modified the development planning system in England significantly. Planning policy is now governed by a cascade of planning documents from national to local. These are described below.

#### *National Policy Guidance*

- 1.4 **Planning Policy Statements (PPSs)** are gradually replacing Planning Policy Guidance Notes (PPGs) and providing topic-based national planning policies. These are material considerations which must be taken into account, where relevant, in decisions on planning applications. Development plans at the regional and local level must conform with these statements of Government policy.

### *The Statutory Development Plan*

- 1.5 The statutory development plan for the purposes of Section 54A of the Town and Country Planning Act 1990, and determining planning applications will comprise both the **Regional Spatial Strategy (RSS)**, which is being prepared by the NWRA Regional Planning Board for submission to the Secretary of State. RSSs will be subject to an Examination in Public and stakeholders will be able to get involved in that as a separate exercise. The Council will prepare a suite of **Local Development Documents (LDDs)**, of which there are two types: statutory (which will be subject to independent examination) and non-statutory.
- 1.6 The development plan at the local level will comprise of several statutory **Development Plan Documents (DPDs)**, including a core strategy, site allocations, Area Action Plans (AAPs) and a Proposals Map. DPDs will be subject to independent examination by an Inspector provided by the Planning Inspectorate to consider the “soundness” of the plan. The Inspector’s report will be binding, with no modifications stage.
- 1.7 Sustainable development is central to the reformed planning system. Each LDD will be subject to a continuous process of **sustainability appraisal** to ensure its potential social, economic and environmental effects are explored and are incorporated into policy making stage.

### *Non-Statutory Planning Documents*

- 1.8 Non-statutory LDDs may also be prepared by local planning authorities. These **Supplementary Planning Documents (SPDs)** must be directly related to a policy or policies in a DPD. They will be consulted upon in draft form, but will not be subject to independent examination. SPDs will be material considerations will therefore carry significant weight in decision-making.

### *Local Development Frameworks*

- 1.9 The LDDs described above are grouped together to form the **Local Development Framework (LDF)**. The LDF will comprise a portfolio of **LDDs** including both the statutory DPDs and non-statutory SPDs. Local Planning Authorities are now required to produce LDFs by mid-2007. Within six months of the commencement of the Act, i.e. by the end of March, 2005, Authorities are required to submit a **Local Development Scheme (LDS)** outlining how they will develop the LDF over a three-

year period. An Annual Monitoring Report, setting out the Authority's progress against the LDS is required to be published each year. They are also required at the outset to produce a **Statement of Community Involvement (SCI)**, which again, has to be subject to independent examination. The SCI will explain how local communities and stakeholders can be involved in the preparation of LDDs and sets Council standards for facilitating this. A diagram showing the linkages between the local development documents, extracted from PPS12, is shown below.

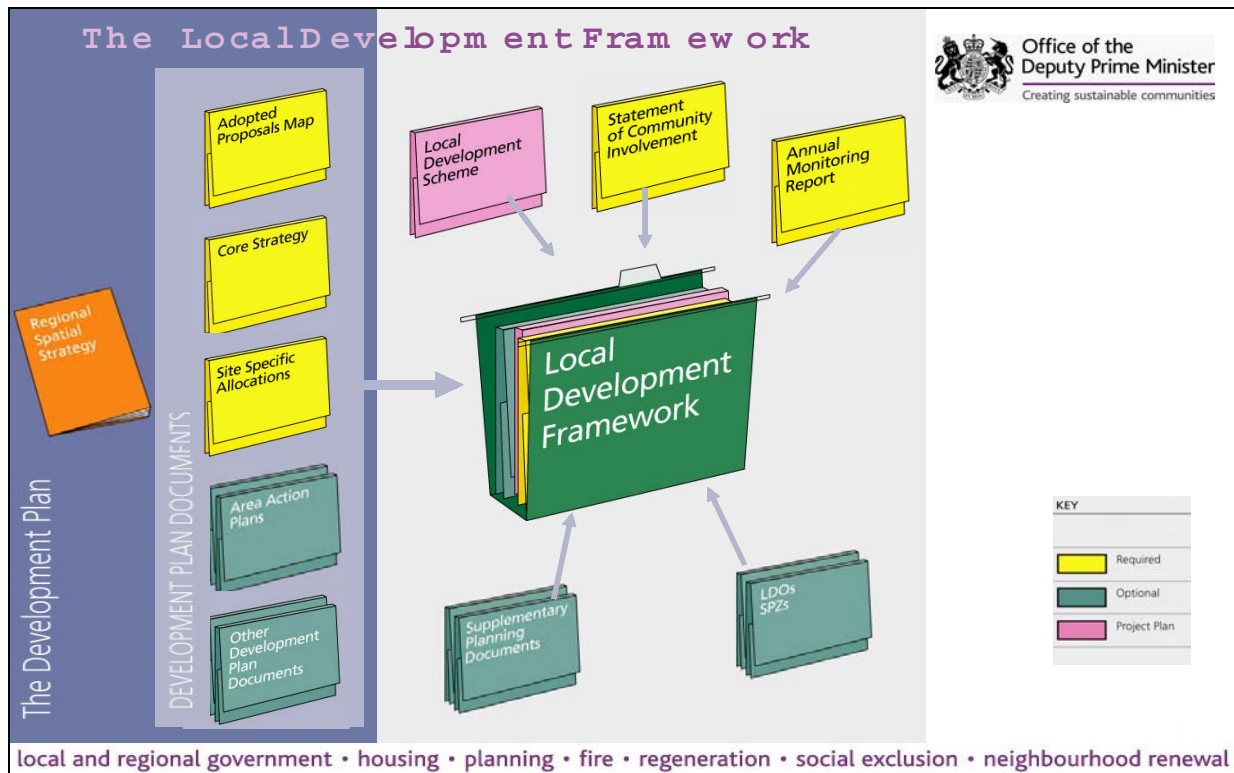


Figure 1: The Local Development Framework  
Source: ODPM

## **2.0 THE PURPOSE AND REQUIREMENTS OF THE LOCAL DEVELOPMENT SCHEME**

2.1 The LDS has three main purposes:

- To inform the public of the documents that will make up the new planning policy framework and the timescales within which they can expect in their preparation;
- To establish and reflect Council priorities and to enable work programmes to be set for preparation of the documents; and
- To set up a timetable for the review of the documents once they have been adopted.

2.2 The Act states that an LDS must:

- Provide a brief description of proposed Local Development Documents, identifying each Local Development Document to be produced, its status, role and content, geographical coverage and position in the chain of conformity.
- Explain how the LDF will be structured, particularly how different Local Development Documents interrelate. This will include the relationship with the relevant Regional Spatial Strategy and between Local Development Documents. This should include a brief description of how sustainability appraisal will relate to various stages of document preparation.
- Provide details of any documents to be prepared on a joint basis with other local planning authorities.
- In the transitional period, identify which 'saved' policies are to be replaced, deleted or merged over the period of the scheme. This should also identify if the authority intends to save policies beyond the three year period and its approach to supplementary planning guidance.
- Include profiles of each Local Development Document which must show how the adopted proposals map will be reviewed in line with development plan document preparation.
- Summarise how the evidence base will be managed, specifying the main background technical studies.
- Explain how monitoring and review will occur.

### **Saved Policies and Plans**

2.3 The new planning system provides for existing local plans to be saved for a period of three years from the commencement of the Act or from the date of adoption if the plan has reached a late stage of preparation. The system allows for policies to be saved beyond the three year period if the Secretary of State accepts that the saved

policies reflect the principles of LDF's and that it is not feasible or desirable to replace them within the three year period. Saved policies will remain of relevance until they are replaced by LDD's, are withdrawn by the Council, or three years have passed from the commencement of the Act (if the Council has not extended the period for 'saving'). The Copeland Local Plan is an example of this. The plans and policies to be saved in Copeland are set out below.

### *The Development Plan*

2.4 The development plan for Copeland Borough Council comprises of the documents set out below. These will take the place of the DPDs described in the previous Section until such time as they are replaced:

- **Regional Planning Guidance for the North West (RPG13).** On commencement of the Act (September 2004), RPG13 automatically assumed the status of an RSS. The current RPG was issued on the 31<sup>st</sup> March 2003. A partial review is currently underway. RPG13 is to be saved and treated as RSS until such time as the replacement RSS is adopted. It is envisaged that the revised RSS 13 will be adopted in Autumn 2005.
- **The Cumbria and Lake District Joint Structure Plan** was adopted in July 1995 and is being reviewed. The Structure Plan Review Examination in Public (EIP) took place in September/October 2004. The Panel Report was received by the County Council in January 2005. Modifications will be published in summer 2005 prior to final adoption later in 2005. The Review Plan will be saved for three years following adoption, or until such time as it is superseded by RSS. In the interim, both RPG13 and the Structure Plan will constitute part of the Development Plan for Copeland.
- **The Copeland Local Plan (2001)** was adopted on 24<sup>th</sup> June 1997 and has been subject to a full review. The Second deposit draft of the emerging Copeland Local Plan 2001-2016 is expected to be placed on deposit at the end of April 2005. A public inquiry is scheduled for September 2005. It is envisaged that the entire Plan will be adopted by Spring 2006. This Plan will be then saved for three years from the date of adoption and will constitute a central part of the Local Development Framework until the end of this period, although parts of it may be added to or replaced over the next three years. The Council will consider whether to save parts of the Plan beyond this period in future LDS Annual Monitoring Reports.

### **Other Supporting Documents**

2.5 The Council has adopted a number of SPGs, masterplans and development briefs. These will be non-statutory LDDs in the new system. These will remain a material planning consideration until such time as they are replaced or are no longer relevant. These are:

- SPG 1: Layout of New Residential Developments (June 1997)
- SPG 2: Crime Prevention Design Scheme (June 1997)
- SPG 3: Whitehaven Shopfronts Design Guide (June 1992)
- SPG 4: The Highlands Development Brief (2002)
- Wind Energy Development in Cumbria (July 1997)
- Part Parking Guidelines in Cumbria (September 1997)

### **3.0 NEW LOCAL DEVELOPMENT DOCUMENTS**

3.1 Production of new development plan documents in the first three years following commencement of the Act will be limited, as resources will initially be concentrated on taking the draft Local Plan through to adoption. Nevertheless, the Council is committed to the full or partial production of the following documents where physical regeneration is a main priority:

- The Statement of Community Involvement;
- The Core Strategy DPD;
- Open Space and Recreation DPD;
- Whitehaven Town Centre and Harbourside Area Action Plan DPD
- Powbeck and Coastal Fringe Area Action Plan DPD
- Millom Area Action Plan DPD
- Egremont Area Action Plan DPD

3.2 In addition, a joint SPD prepared in partnership with all planning authorities in the County will also form part of the LDF:

- Onshore Wind Energy SPD.

3.3 Appendix 1 sets out a full schedule of all proposed new Local Development Documents to be prepared, together with their status, role and content, geographical coverage, position in the chain of conformity<sup>1</sup> and the main milestones to adoption. This schedule should be read in conjunction with the individual Local Development Document Profiles at Appendix 2, which provide further information.

3.4 At Appendix 3 is a Gantt chart providing an overview of the timetable and project management for preparing the new LDDs.

3.5 Each new LDD will include a statement outlining to what extent it replaces 'saved' policies. A summary of the remaining 'saved policies' will be provided in each Annual Monitoring Report. Each document prepared will be subject to a continuous sustainability appraisal and a first report on this appraisal will form part of the initial public consultation.

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<sup>1</sup> See Glossary for definition

## Collecting the Evidence Base and Background Studies

3.6 In addition to continuing monitoring surveys like the land availability surveys for housing and employment the Council has undertaken a number of background studies or reviews of the existing studies which have informed the policies and proposals of the Local Plan. The studies carried out to date which remain relevant are listed below. These will form part of the evidence base for production of the LDF along with companion material prepared by others such as regional / county / local housing strategies and the Local Transport Plan. The need for further studies or reviews of the existing studies will be kept under review as work on the LDF progresses.

- **West Cumbria Retail Review (December 2003)** Roger Tym and Partners were commissioned by Allerdale and Copeland Borough Councils, Cumbria County Council and the West Cumbria Partnership to undertake a review of retail capacity in West Cumbria and of the authorities' retail policies. Further town centre healthcheck surveys will be undertaken on a biennial basis.
- **Urban Capacity Study (1998-2001)** Urban Capacity Studies (UCS) are an important tool in promoting sustainable development by identifying land and buildings that might be re-used for housing purposes. They form the basis for the selection of new housing sites and the management of their release through the Development Plan. The UCS is also informed by continuing work on the National Land Use Database (NLUD).
- **Housing Needs Assessment (2004).** The Housing Needs Assessment was carried out by the Northern Housing Consortium in February 2003 and is important in shaping land-use planning policies relating to affordable housing, a policy area increasingly emphasised by central government. In addition, information on local needs is required to guide new provision investment (mainly involving Registered Social Landlords) and to inform local authority policies on renewal.

### *Planned Studies*

3.7 Background studies planned to commence at an early stage in the preparation of the LDD's are set out below:

- Urban Capacity Study (scheduled for completion by May 2005);
- Flood Risk Assessment;
- Open Space and Recreation Study;
- Balancing Housing Markets and
- Employment Land Study.

- 3.8 Survey work on open space and recreation is an essential input to the scheduled DPD for this subject. The DPD is required to meet a deficiency in the replacement Local Plan and the additional UCS work will also inform the Local Plan Inquiry proceedings. The other studies will feed into the AAPs and work on the Core Strategy. Of major importance in this regard is the current research commissioned by the Furness and West Cumbria Housing Partnership, into balancing housing markets. This work is likely to result in a bid for special housing renewal funding which will in turn influence later study and development plan requirements. It is important that a thorough understanding of employment land requirements underpins this, particularly in light of the recent formal amendment to PPG3, which adds a new paragraph (42A) advising LPAs to ‘consider favourably’ housing or mixed-use developments on redundant employment sites or undeveloped allocations.

#### *Regeneration Plans and Studies*

- 3.9 The Regional Economic Strategy and current RSS identify West Cumbria as a Priority Area for Regeneration. A more detailed assessment of needs and opportunities is set out in the “Vision for Furness and West Cumbria” and its programme of action is now assisted through a regeneration company, Westlakes Renaissance. Partnership work with Council has resulted in two regeneration plans in Whitehaven, the Pow Beck and Coastal Fringe Masterplan and the Town Centre and Harbourside Development Framework (current). In addition Millom and Egremont benefit from inclusion in the Market Towns Initiative and “Mini-masterplans” have been prepared as a basis for regeneration programmes here. All four need to be translated into AAPs and a principal feature of all the regeneration plans is a wide and continuing community and stakeholder consultation, which together with assistance from the area based Regeneration Officers and consultants will help speed production of the AAP’s.

#### **Scope for Joint Working with Other Local Planning Authorities**

- 3.10 As noted above, the County Council will continue to take a strategic planning role in the short term. The County is already committed to producing one Supplementary Planning Document (as noted above) which will be incorporated into the Copeland LDF. A Joint Committee is currently being set up by the County Council, National Park Authority and Cumbrian Districts to act as the planning authority in respect of this work and could assist in the production of two other identified SPDs on a county wide basis. The County’s work on community consultation will also provide substantial input into Copeland’s SCI.

3.11 Joint working initiatives will also be pursued with neighbouring authorities, particularly Allerdale Borough Council, with whom some background studies have already previously been commissioned on a joint basis. It is envisaged that some elements of the SCI, and general development control policies will be discussed between the authorities. Opportunities for joint studies to form part of the evidence base will also be investigated. The Council will liaise with Allerdale Borough Council and the County Council through the Local Strategic Partnership working groups on preparation of the SCI in particular. The Council will liaise with the West Cumbria Strategic Forum set up by the Secretary of State for Trade and Industry to ensure that policies are “West Cumbria proofed” and help deliver its overall objectives and priorities

### **Future Priorities**

3.12 The Borough Council has considered carefully which Local Development Documents it should produce. This has been influenced by policies and proposals in the existing and emerging Local Plan, and the spatial elements of the RSS, and also reflects work which is currently planned or underway, particularly regeneration studies. Preparation of the following documents will be the Council’s priority in the early stages following the end of the three year period covered by this LDS. These will be under continual review, with items brought forward such as development briefs for housing sites and parish plans, where practicable.

- Completion of the Core Strategy DPD;
- Site Specific allocations and policies for employment and housing
- Completion of outstanding AAP’s
- Cleator Moor AAP
- Landscape Character SPD ) to be prepared by Cumbria
- Sustainability Appraisals SPD ) County Council

### **The Proposals Map**

3.13 The definitive Proposals Map (with inset maps) is included in the emerging Copeland Local Plan. It will be replaced or updated as soon as the first new DPD is adopted and then kept up to date when subsequent DPDs are reviewed.

## **Monitoring and Review**

3.14 The Council is required to monitor annually how effective its policies and proposals are in meeting the vision of the Core Strategy (when prepared) or the Local Plan's Development Strategy. The Council will undertake monitoring on an annual basis. The annual monitoring report will cover the period April to March and will be completed by December each year. The monitoring will assess:

- Whether the policies and targets in the LDF have been met or progress is being made towards meeting them;
- What impact the policies are having on national, regional and local targets;
- Whether any policies in the LDF need to be replaced if they are not working as intended or not achieving sustainable development objectives. If policies need changing or replacing, suggested actions to achieve this will be identified;
- Whether it is meeting, or is on track to meet, the targets set out in the LDDs and, if not, the reasons why; and
- What action is needed to be taken if policies need to be replaced.

3.15 As a result of monitoring the Council will consider what changes, if any, need to be made and will bring forward any such changes through the review of the LDS in the period between April and December of each year.

## **Resources and Responsibilities**

3.16 The Council's Forward Planning Team is responsible for all the planning functions except development control, conservation, enforcement, minerals and waste and transportation (although the Principal Officer also has overall responsibility for liaison with the County Council and others on transport matters). The team comprises of :

- Principal Strategic Planning Officer;
- 1 Planning Officer; and
- 1 Senior Planning Technician – shared with the Economic Development.

3.17 It is hoped that further resources will be added to the team. The Council has very recently approved a new structure which includes a additional Officer in the team subject to funding via the Planning Delivery Grant.

- 3.18 The team will be assisted in preparing its SCI by the LSP and by the short term secondment of one officer from the Policy Unit. Development control staff will input into the Core Strategy and assist in preparing generic development control policies.
- 3.19 The resources to produce the LDF also include those identified in the 'Joint Working' section above. Where appropriate, private sector consultants will be commissioned to undertake work on the Council's behalf, particularly in respect of technical background studies and sustainability appraisals. It is probable that outside consultants will be utilised when undertaking sustainability appraisals, collecting the evidence base and in preparing elements of the two Whitehaven Area Action Plans. The Council is currently recruiting Regeneration Officers to drive forward the Market Town Initiative programmes at Millom and Egremont and the post holders will be expected in the AAP preparation particularly in the consultation phases.
- 3.20 The Principal Officer will take personal responsibility for overall programme management, including ensuring that the annual monitoring report is produced on time and that the information is fed into the annual review of the LDS. All evidence, background reports, consultation programming and results, sustainability appraisals and policies and proposals etc will be considered in detail by the Local Plans Working Group of members (which meets as required) reporting to the Executive (which meets on a three weekly cycle). The Executive will make recommendations to Full Council (meeting every 6 weeks) on all key decisions.
- 3.21 The tables in the appendices set out the timetable for LDD production based on realistic assessment of what can be achieved with the available resources set out above. Arrangements for further staffing and joint working can be confirmed throughout the year and adjustments made when the LDS is next reviewed.

### **Risk Assessment**

- 3.22 In preparing the LDS, it was found that the main areas of risk relate to:
- **Staff turnover.** This has been assessed as high risk. As previously indicated, there are currently only three staff available to carry out the work on the LDF. The loss of any member of staff could seriously jeopardise the production of the LDF. The amount of Planning Delivery Grant awarded to the Council will also be critical in funding the additional staff resource.
  - **Soundness of DPDs.** This risk can be minimised by working closely with the regional Government Office and PINS at all milestone stages and in the run up to submission of DPDs.

- **Legal Challenge.** This will be minimised by ensuring that DPDs are “sound” and founded on a robust evidence base and well-audited stakeholder & community engagement systems.
- **Programme Slippage.** Unforeseen delays in the production and political approval of LDF components could prejudice achievement of the published programme. Additionally, issues of consultation fatigue and the limited response capacity of various community groups and stakeholders could lead to resistance to the timescales which could prejudice the programme.

**APPENDIX 1 SCHEDULE OF LOCAL DEVELOPMENT DOCUMENTS**

Document Title	Status	Brief Description	Geographical Coverage	Chain of Conformity	Pre-Production & Document Preparation	Consultation on options / draft and on sustainability appraisal	Submission to SoS	Public Examination	Adopt Document
<b>Statement of Community Involvement</b>	Non-development plan document	Council's service level agreement with stakeholders and the community, covering engagement in the plan-making process.	The Borough of Copeland excluding the National Park	Must be in conformity with regulations	April – May 2005	June – July 2005	November 2005	March 2006	July 2006
<b>Core Strategy</b>	Development Plan Document	Sets out visions, objectives and district spatial development strategy	The Borough of Copeland excluding the National Park	Must be in general conformity with RSS. All other LDD's must be in conformity with core strategy	October 2006 – June 2007	July 2007 – August 2007	June 2008	December 2008	July 2009

<b>Site Specific Allocations and Policies: Open Space and Recreation</b>	Development Plan Document	Provide the framework for development control and replace saved plan polices	The Borough of Copeland excluding the National Park	With saved Local Plan and Core Strategy	June 2005 – November 2005	December 2005- January 2006	March 2006	September 2006	April 2007
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<b>Document Title</b>	<b>Status</b>	<b>Brief Description</b>	<b>Geographical Coverage</b>	<b>Chain of Conformity</b>	<b>Pre-Production &amp; Document Preparation</b>	<b>Consultation on options / draft and on sustainability appraisal</b>	<b>Submission to SoS</b>	<b>Public Examination</b>	<b>Adopt Document</b>
<b>Whitehaven Town Centre &amp; Harbourside Area Action Plan</b>	Development Plan Document	Area Action plan to address the redevelopment opportunities. It will include Design Guidance, Public realm strategy, development brief and an implementation plan.	Whitehaven Town Centre and Harbourside	With saved Local Plan and Core Strategy	September 2005 – February 2006	March 2006 – April 2006	June 2006	January 2007	July 2007
<b>Powbeck and Coastal Fringe Area Action Plan</b>	Development Plan Document	Area Action plan to address the redevelopment opportunities south and west of the town centre	Powbeck and coastal fringe of Whitehaven	With saved Local Plan and Core Strategy	February 2006 – July 2006	August 2006 - September 2006	November 2006	May 2007	November 2007
<b>Millom Area Action Plan</b>	Development Plan Document	Area Action Plan to implement Market Town Initiative Programme	Millom and Millom Without parishes	With saved Local Plan and Core Strategy	June 2006 – November 2006	December 2006 – January 2007	March 2007	October 2007	April 2008
<b>Egremont Area Action Plan</b>	Development Plan Document	Area Action Plan to implement Market Town Initiative Programme	Egremont and St Johns Beckermets parishes	With saved Local Plan and Core Strategy	November 2006 – April 2007	May 2007 – June 2007	August 2007	March 2008	September 2008

<b>Document Title</b>	<b>Status</b>	<b>Brief Description</b>	<b>Geographical Coverage</b>	<b>Chain of Conformity</b>	<b>Pre-Production &amp; Document Preparation</b>	<b>Consultation on options / draft and on sustainability appraisal</b>	<b>Submission to SoS</b>	<b>Public Examination</b>	<b>Adopt Document</b>
<b>Onshore Wind Energy</b>	Supplementary Planning Document	Technical advice and guidance to encourage positive wind energy development	The Borough of Copeland excluding the National Park	With saved Local Plan and Core Strategy	January 2005- August 2005	September 2005 – October 2005	N/A	N/A	July 2006

## APPENDIX 2 LDS DOCUMENT PROFILES

Title of the Document	STATEMENT OF COMMUNITY INVOLVEMENT
<b>Role &amp; Content</b>	Sets out the standard and the approach to involving stakeholders and the community in the production of the LDF.
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.
<b>Status</b>	Non Development Plan Document
<b>Chain of Conformity</b>	N/A
<b>Joint Document? (if so, who with)</b>	Yes, some elements maybe shared with Allerdale Borough Council
<b>Time table</b>	
<b>Preparation of draft SCI with consultation</b>	April 2005 – May 2005
<b>Public Consultation on Draft SCI</b>	June 2005 – July 2005
<b>Preparation of submission statement</b>	August 2005 – November 2005
<b>Submission of statement to SoS</b>	November 2005
<b>Pre-examination consideration of representations</b>	January 2006 – February 2006
<b>Pre-examination meeting</b>	January 2006
<b>Examination period including commencement of the examination</b>	March 2006
<b>Receipt of Inspector's Report</b>	May 2006
<b>Adoption and publication</b>	July 2006
<b>Arrangements for production including additional resources</b>	Forward Planning Team, with assistance from the Policy Section and involvement of LSP staff.
<b>Which department will lead the process</b>	Forward Planning Team
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.
<b>Approach to involving Stakeholders</b>	Prior to consultation on options, specific and general consultation bodies will be canvassed for their views on how they would like to be engaged in the process and advice will be sought from the LSP on realistic and reasonable options.

<b>Title of the Document</b>	<b>CORE STRATEGY</b>	
<b>Role &amp; Content</b>	To provide the spatial vision and strategic objectives for the future of Copeland Borough and the key policies to deliver the core strategy.	
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	<b>Core Strategy and Policies</b>
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	October 2006 – June 2007	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	July 2007 – August 2007	
<b>Draft Submission to SoS</b>	June 2008	
<b>Pre examination meeting</b>	October 2008	
<b>Public Examination</b>	December 2008	
<b>Receipt of Inspectors Report</b>	June 2009	
<b>Adoption, Publication and Revision of Proposals Maps</b>	July 2009	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report.	

<b>Title of the Document</b>	<b>SITE SPECIFIC ALLOCATIONS AND POLICIES – OPEN SPACE AND RECREATION</b>	
<b>Role &amp; Content</b>	To allocate land for open space and recreation use and provide development control policies	
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Core Strategy and Policies
	<b>3</b>	<b>Site Specific Allocations and Policies</b>
	3	Area Action Plans
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	June 2005- November 2005	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	December 2005 – January 2006	
<b>Draft Submission to SoS</b>	March 2006	
<b>Pre examination meeting</b>	January 2006	
<b>Public Examination</b>	September 2006	
<b>Receipt of Inspectors Report</b>	March 2007	
<b>Adoption, Publication and Revision of Proposals Maps</b>	April 2007	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report.	

<b>Title of the Document</b>	<b>AREA ACTION PLAN – WHITEHAVEN TOWN CENTRE AND HARBOURSIDE</b>	
<b>Role &amp; Content</b>	Area Action Plan to address redevelopment opportunities	
<b>Geographical Coverage</b>	Whitehaven town centre and harbourside	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Core Strategy and Policies
	3	Site Specific Allocations and Policies
	<b>3</b>	<b>Area Action Plans</b>
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	September 2005 – February 2006	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	March 2006 – April 2006	
<b>Draft Submission to SoS</b>	June 2006	
<b>Pre examination meeting</b>	November 2006	
<b>Public Examination</b>	January 2007	
<b>Receipt of Inspectors Report</b>	June 2007	
<b>Adoption, Publication and Revision of Proposals Maps</b>	July 2007	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work. Additional work by consultants.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report.	

<b>Title of the Document</b>	<b>AREA ACTION PLAN – POW BECK AND COASTAL FRINGE</b>	
<b>Role &amp; Content</b>	Area Action Plan to address redevelopment opportunities	
<b>Geographical Coverage</b>	Whitehaven – Pow Beck and Coastal Fringe (south and west of the town centre)	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Core Strategy and Policies
	3	Site Specific Allocations and Policies
	<b>3</b>	<b>Area Action Plans</b>
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	February 2006 – July 2006	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	August 2006 – September 2006	
<b>Draft Submission to SoS</b>	November 2006	
<b>Pre examination meeting</b>	March 2007	
<b>Public Examination</b>	May 2007	
<b>Receipt of Inspectors Report</b>	October 2007	
<b>Adoption, Publication and Revision of Proposals Maps</b>	November 2007	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work. Additional work by consultants.	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report.	

<b>Title of the Document</b>	<b>AREA ACTION PLAN – MILLOM</b>	
<b>Role &amp; Content</b>	Area Action Plan to address redevelopment opportunities	
<b>Geographical Coverage</b>	Millom and Millom Without parishes	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Core Strategy and Policies
	3	Site Specific Allocations and Policies
	<b>3</b>	<b>Area Action Plans</b>
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	June 2006 - November 2006	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	December 2006 – January 2007	
<b>Draft Submission to SoS</b>	March 2007	
<b>Pre examination meeting</b>	August 2007	
<b>Public Examination</b>	October 2007	
<b>Receipt of Inspectors Report</b>	March 2008	
<b>Adoption, Publication and Revision of Proposals Maps</b>	April 2008	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work. Additional work by Regeneration Officer (Millom).	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report.	

<b>Title of the Document</b>	<b>AREA ACTION PLAN – EGREMONT</b>	
<b>Role &amp; Content</b>	Area Action Plan to address redevelopment opportunities	
<b>Geographical Coverage</b>	Egremont and St Johns Beckermert parishes	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Core Strategy and Policies
	3	Site Specific Allocations and Policies
	<b>3</b>	<b>Area Action Plans</b>
	4	SPD
<b>Joint Document? (if so, who with)</b>	No	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	November 2006 – April 2007	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	May 2007 – June 2007	
<b>Draft Submission to SoS</b>	August 2007	
<b>Pre examination meeting</b>	January 2008	
<b>Public Examination</b>	March 2008	
<b>Receipt of Inspectors Report</b>	August 2008	
<b>Adoption, Publication and Revision of Proposals Maps</b>	September 2008	
<b>Arrangements for production</b>	Forward Planning Team	
<b>Which department will lead the process</b>	Forward Planning Team	
<b>Management arrangements</b>	Local Plan Working Party; the Executive; and Full Council.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	Forward Planning Team will undertake the majority of the work. Additional work by Regeneration Officer (Egremont).	
<b>Approach to involving Stakeholders</b>	As set out in the Statement of Community Involvement	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report.	

<b>Title of the Document</b>	<b>ONSHORE WIND ENERGY</b>	
<b>Role &amp; Content</b>	Technical advice and guidance to encourage positive wind energy development	
<b>Geographical Coverage</b>	Copeland Borough outside of the National Park.	
<b>Status</b>	Development Plan Document	
<b>Chain of Conformity</b>	1	RSS
	2	Core Strategy and Policies
	3	Site Specific Allocations and Policies
	3	Area Action Plans
	4	SPD
<b>Joint Document? (if so, who with)</b>	Yes – prepared by Cumbria County Council for all Cumbria local planning authorities	
<b>Time table</b>		
<b>Pre-production and Document Preparation</b>	January 2005 – August 2005	
<b>Consultation on preferred options &amp; Sustainability Appraisal</b>	September 2005 – October 2005	
<b>Draft Submission to SoS</b>	N / A	
<b>Pre examination meeting</b>	N / A	
<b>Public Examination</b>	N / A	
<b>Receipt of Inspectors Report</b>	N / A	
<b>Adoption, Publication and Revision of Proposals Maps</b>	July 2006	
<b>Arrangements for production</b>	Cumbria County Council	
<b>Which department will lead the process</b>	Community, Economy and Environment	
<b>Management arrangements</b>	Joint Committee of Cumbria local planning authorities.	
<b>Resources required to produce the LDD, including resources committed from external stakeholders.</b>	As above	
<b>Approach to involving Stakeholders</b>	As set out in the Town and County Planning (Local Development) (England) Regulations 2004	
<b>Post Production</b>		
<b>Monitoring and Review mechanisms</b>	As set out in the Annual Monitoring Report.	

**APPENDIX 3 LDS OVERALL PROGRAMME (GANTT CHART)**





## GLOSSARY

**The Act:** the Planning and Compulsory Purchase Act 2004.

**Annual Monitoring Report (AMR):** part of the *Local Development Framework*, the annual monitoring report will assess the implementation of the Local Development Scheme and the extent to which policies in *Local Development Documents* are being successfully implemented.

**Area Action Plan (AAP):** used to provide a planning framework for areas of change and areas of conservation. Area Action Plans will have the status of *Development Plan Documents*.

**Chain of conformity:** this ensures that the interrelationships between the different local development documents are clear and that the local development framework as a whole is consistent with national policy and in general conformity with regional planning policy.

The main principles in establishing a clear chain of conformity are:

- all local development documents should be consistent with national planning policy;
- all local development documents should be in general conformity with the regional spatial strategy. Unlike existing regional planning guidance, regional spatial strategies will have development plan status.

The chain of conformity between the local development documents in this Local Development Scheme sets out a numeric hierarchy of six tiers where all documents cascade down in the following order:

1. National Policy
2. Regional Policy
3. Local Policy (i.e. core strategy and policies)
4. Development Plan Documents
5. Proposals Maps
6. SPD's

**Community Strategy:** local authorities are required by the Local Government Act 2000 to prepare these, with aim of improving the social, environmental and economic well being of their areas. Through the Community Strategy, authorities are expected to co-ordinate the actions of local public, private, voluntary and community sectors. Responsibility for producing Community Strategies may be passed to *Local Strategic Partnerships*, which include local authority representatives.

**Core Strategy:** set out the long-term spatial vision for the local planning authority area, the spatial objectives and strategic policies to deliver that vision. The Core Strategy will have the status of a *Development Plan Document*.

**Development Plan:** as set out in Section 38(6) of the Act, an authority's development plan consists of the relevant *Regional Spatial Strategy* (or the Spatial Development Strategy in London) and the *Development Plan Documents* contained within its *Local Development Framework*.

**Development Plan Documents (DPD):** spatial planning documents that are subject to independent examination, and together with the relevant Regional Spatial Strategy, will form the *Development Plan* for a local authority area for the purposes of the Act. They can include

a *Core Strategy*, *Site Specific Allocations of land*, and *Area Action Plans* (where needed). Other Development Plan Documents, including generic Development Control Policies, can be produced. They will all be shown geographically on an *adopted proposals map*. Individual Development Plan Documents or parts of a document can be reviewed independently from other Development Plan Documents. Each authority must set out the programme for preparing its *Development Plan Documents* in the *Local Development Scheme*.

**Generic development control policies:** these will be a suite of criteria-based policies which are required to ensure that all development within the areas meets the spatial vision and spatial objectives set out in the *Core Strategy*. They may be included in any *Development Plan Document* or may form a standalone document.

**Key diagram:** authorities may wish to use a key diagram to illustrate broad locations of future development.

**Local Development Document (LDD):** the collective term in the *Act* for *Development Plan Documents*, *Supplementary Planning Documents* and the *Statement of Community Involvement*.

**Local Development Framework:** the name for the portfolio of *Local Development Documents*. It consists of *Development Plan Documents*, *Supplementary Planning Documents*, a *Statement of Community Involvement*, the *Local Development Scheme* and *Annual Monitoring Reports*. Together these documents will provide the framework for delivering the spatial planning strategy for a local authority area and may also include local development orders and simplified planning zones.

**Local Development Scheme:** sets out the programme for preparing *Local Development Documents*. All authorities must submit a Scheme to the Secretary of State for approval within six months of commencement of *the Act*.

**Local Strategic Partnership:** partnerships of stakeholders who develop ways of involving local people in shaping the future of their neighbourhood in how services are provided. They are often single non-statutory, multi-agency bodies which aim to bring together locally the public, private, community and voluntary sectors.

**Local Transport Plan:** 5-year strategy prepared by each local authority for the development of local, integrated transport, supported by a programme of transport improvements. It is used to bid to Government for funding transport improvements.

**Proposals Map:** the adopted proposals map illustrates on a base map (reproduced from, or based upon a map base to a registered scale) all the policies contained in *Development Plan Documents*, together with any saved policies. It must be revised as each new *Development Plan Document* is adopted, and it should always reflect the up-to-date planning strategy for the area. Proposals for changes to the adopted proposals map accompany submitted *Development Plan Documents* in the form of a submission proposals map.

**Regional planning body:** one of the nine regional bodies in England (including the Greater London Authority) responsible for preparing *Regional Spatial Strategies (in London the Spatial Development Strategy)*.

**Regional Spatial Strategy:** sets out the region's policies in relation to the development and use of land and forms part of the *development plan* for local planning authorities. Planning Policy Statement 11 'Regional Spatial Strategies' provides detailed guidance on the function and preparation of Regional Spatial Strategies.

**The Regulations:** Town and Country Planning (Local Development) (England) Regulations 2004, and the Town and Country Planning (Transitional Arrangements) Regulations 2004.

**Saved policies or plans:** existing adopted development plans are saved for three years from the date of commencement of *the Act*. Any policies in old style development plans adopted after commencement of the Act will become saved policies for three years from their adoption or approval. The *Local Development Scheme* should explain the authority's approach to saved policies.

**Site specific allocations:** allocations of sites for specific or mixed uses or development to be contained in *Development Plan Documents*. Policies will identify any specific requirements for individual proposals.

**Statement of Community Involvement (SCI):** sets out the standards which authorities will achieve with regard to involving local communities in the preparation of *Local Development Documents* and development control decisions. The statement of community Involvement is not a *Development Plan Document* but is subject to independent examination.

**Strategic Environmental Assessment:** a generic term used to describe environmental assessment as applied to policies, plans and programmes. The European 'SEA Directive' (2001/42/EC) requires a formal 'environmental assessment of certain plans and programmes, including those in the field of planning and land use'.

**Supplementary Planning Documents:** provide supplementary information in respect of the policies in *Development Plan Documents*. They do not form part of the Development Plan and are not subject to independent examination.

**Sustainability Appraisal:** tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors) and required in the Act to be undertaken for all local development documents.